MID-PENINSULA WATER DISTRICT

Board of Directors

Thursday, September 24, 2026 - 6:30 PM

1075 Old County Road, Suite A, Belmont, CA

Agenda

Public comments may be submitted via email to Administrative Services Manager, Alison Bell, at abell@midpeninsulawater.org. Please indicate in your email the agenda item to which your comment applies. Comments submitted before the meeting will be provided to the Board before or during the meeting. Comments submitted after the meeting is called to order will be included in correspondence that will be provided to the full Board.

This meeting will be conducted in-person, at the District's 1075 Old County Road, Suite A, offices. The public may participate in-person or remotely via Zoom.

The Zoom meeting link is available here: https://www.midpeninsulawater.org/zoom

Should Zoom not be operational, please check online at: www.midpeninsulawater.org for any updates or further instruction.

1. Opening

A. Call to Order

B. Establishment of Quorum

C. Pledge of Allegiance

2. Public Comment

Members of the public are invited to participate and may address the Board on the Consent Agenda or any item of interest within the jurisdiction of the Board but not on its agenda today. In compliance with the Brown Act, the Board cannot discuss or act on items not on the agenda. Please complete a speaker's form and give it to the District Secretary, or submit comments by email per the instructions above. Each speaker is limited to three (3) minutes.

3. Agenda Review: Additions/Deletions and Pulled Consent Items

4. Acknowledgements/Presentations

A. Water Professionals Appreciation Week Proclamation

B. Presentation by Lead Operator Jonathan Anderson on Recent Non-CIP System Improvement Projects

5. Consent Agenda

All matters on the Consent Agenda are considered routine by the Board of Directors, or included in the approved fiscal year Operating or Capital Budget, and will be acted upon by a single vote by the Board. If Directors wish to discuss a consent item other than simple clarifying questions, a request for removal may be made. Such items are pulled for separate discussion and action after the Consent Agenda is acted upon.

A. Approve Minutes for the Regular Board Meeting on July 23, 2026

B. Approve Expenditures from July 1, 2026 through August 31, 2026

C. MPWD Annual Reimbursements Report (pursuant to Government Code Section 53065.5)

D. Approve Resolution 2026-25 Adopting a Adopting a Policy on the Use of District Social Media

E. Receive CEQA Categorical Exemption Documentation for the Lower Notre Dame, Willow Lane, Oak Knoll Cross Country Water Main Improvement Project

F. Consider Authorization of Task Order 27-09 with District Engineer, Pakpour Consulting Group, Inc., for Additional Service Request No. 4 for Additional Design, Construction Management, and Inspection for Rafter Replacement for the West Belmont (N), Exbourne (W) Tank Improvements in the Amount of $120,900

6. Hearing and Appeals - None

7. Capital Improvement Program

A. Receive Update on the 2026 Update of MPWD's Capital Improvement Program

8. Regular Business Agenda

A. Receive Quarterly Water Conservation and Activities Report

B. Receive Report on Questions Raised Related to Water Capacity Charge Study by RDN, Inc.

C. Receive Report on Credit Card Fee Analysis by IGService and Recommendation for Fee Change

D. Receive FY 2025/2026 Progress Report on MPWD Website, Marketing and Public Relations/Outreach Activities and Brief Overview of MPWD Website Updates, Presented by John Davidson of JRocket77 Graphic Design and Marketing

E. Receive BAWSCA Report

9. Management and Board Reports

A. Management Reports

1. Financial Report for the Months Ending July 31, 2026 and August 31, 2026

2. District Engineer

3. Administrative Services Manager

4. Operations Manager

5. General Manager

B. Director Reports

10. Communications

A. Letter received re: Request for Residential Fire Sprinkler Tariff Review under Proposition 218

11. Closed Session

A. Conference with Security Personnel Regarding Cybersecurity and Critical Infrastructure (Government Code Section 54957(a))
Consultation with: Legal Counsel

B. Public Employee Performance Evaluation and Associated Negotiations Government Code Sections 54957(B)(1) and 54957.6 Title: General Manager
Agency Designated Representative: Board President

12. Reconvene to Open Session

13. Adjournment

This agenda was posted at the Mid-Peninsula Water District's offices at 1075 Old County Road, Suite A, in Belmont, California, and on its website at www.midpeninsulawater.org.

Accessible Public Meetings

Upon request, the Mid-Peninsula Water District will provide written agenda materials in appropriate alternative formats, or disability related modification or accommodation (including auxiliary aids or services), to enable individuals with disabilities to participate in public meetings and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service or alternative format requested. Requests should be sent to the Administrative Services Manager at (650) 591-8941 or abell@midpeninsulawater.org. Requests should be received at least two days before the meeting. Requests will be granted whenever possible and resolved in favor of accessibility.

NEXT REGULAR BOARD MEETING:
THURSDAY, OCTOBER 22, 2026 AT 6:30PM

Proclamation

Water Professionals Appreciation Week

WHEREAS, safe and reliable drinking water is essential to the health, safety, economic vitality, and quality of life of every community; and

WHEREAS, the delivery of high-quality water depends upon dedicated and highly trained water professionals who operate, maintain, repair, improve, and protect the complex infrastructure necessary to provide this essential public service; and

WHEREAS, water professionals work every day, and respond around the clock when needed, to maintain water systems, protect water quality, respond to emergencies and main breaks, support fire protection, improve infrastructure, and ensure reliable water service for the communities they serve; and

WHEREAS, California's water professionals continually adapt to evolving regulations, emerging technologies, aging infrastructure, changing water supply conditions, and the need to strengthen the long-term reliability and resiliency of the State's water systems; and

WHEREAS, the employees of the Mid-Peninsula Water District demonstrate professionalism, skill, dedication, and a commitment to public service in providing safe, reliable, and high-quality drinking water to the District's customers and community; and

WHEREAS, Water Professionals Appreciation Week provides an opportunity to recognize the essential contributions of the individuals who dedicate their careers to protecting public health, maintaining critical infrastructure, and ensuring that clean and reliable water is available whenever it is needed; and

NOW, THEREFORE BE IT RESOLVED that The Mid-Peninsula Water District hereby declares October 3-11, 2026, Water Professionals Appreciation Week and extends its sincere gratitude and appreciation to the District's employees and water professionals throughout California for their dedication, expertise, and continued commitment to providing this essential public service.

Adopted by the Board of Directors of Mid-Peninsula Water District on this 24th day of September 2026.

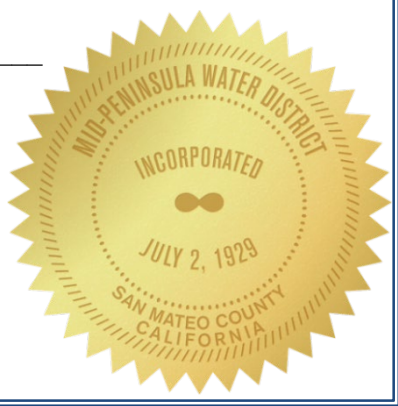
_____
Louis Vella, President

_____
Matt Zucca, Vice President

_____
JoAnn Covington, Director

_____
Charles Cotten, Director

_____
Neela Patel, Director



MID-PENINSULA WATER DISTRICT

Board of Directors

Thursday, July 23, 2026 - 6:30 PM

1075 Old County Road, Suite A, Belmont, CA

Meeting Minutes

1. Opening

A. Call to Order

The regular meeting of the Mid-Peninsula Water District was called to order by President Vella at 6:30 PM.

B. Establishment of Quorum

Present: President Vella, Vice President Zucca, Director Cotten, Director Covington, Director Patel.

Also Present: General Manager (GM) Kat Wuelfing, Administrative Services Manager (ASM) Alison Bell, Operations Manager (OM) Sarah Scheidt, District Treasurer James Ramsey, District Engineer Joubin Pakpour, District Counsel Catherine Groves, Water Resources Coordinator Drew Bost, and Dan Bergmann with IGService.

C. Pledge of Allegiance

OM Sarah Scheidt led the Pledge of Allegiance.

2. Public Comment

Members of the public are invited to participate and may address the Board on the Consent Agenda or any item of interest within the jurisdiction of the Board but not on its agenda today. In compliance with the Brown Act, the Board cannot discuss or act on items not on the agenda. Please complete a speaker's form and give it to the District Secretary, or submit comments by email per the instructions above. Each speaker is limited to three (3) minutes.

President Vella asked for public comments. There were no public comments.

3. Agenda Review: Additions/Deletions and Pulled Consent Items

President Vella asked if there were any additions, deletions, or items to be pulled from consent.
There were none.

4. Acknowledgements/Presentations - None

5. Consent Agenda

All matters on the Consent Agenda are considered routine by the Board of Directors, or included in the approved fiscal year Operating or Capital Budget, and will be acted upon by a single vote by the Board. If Directors wish to discuss a consent item other than simple clarifying questions, a request for removal may be made. Such items are pulled for separate discussion and action after the Consent Agenda is acted upon.

A. Approve Minutes for the Regular Board Meeting on June 25, 2026

B. Approve Expenditures from June 1, 2026 through June 30, 2026

C. Approve Resolution 2026-21 Authorizing the General Manager to Execute a Public Works Contract with West Coast Arborists, Inc. for On-Call Tree and Arborist Services in an Amount Not to Exceed $60,000

D. Approve Updated Salary Schedule, which Includes a Living Wage Adjustment to Salary Ranges Effective August 1, 2026, Consistent with the MPWDEA Letter Agreement Dated March 15, 2023

E. Receive Report on Escheatable Property

F. Approve Authorization of Two Task Orders with District Engineer Pakpour Consulting Group, Inc. for:
   1. Task Order 27-07 for Dekoven, Lincoln, Newlands & Oak Knoll Water Main Improvements CIP 21-01 (Projects 15-09 and 15-19) in the Amount of $31,200.00
   2. Task Order 27-08 for State Route 101 Crossing at Palo Alto Medical Foundation (CIP 15-72) in the Amount of $93,240.00

Director Patel moved to approve the Consent Agenda.

Director Cotten seconded the motion.

Roll call vote: 5-0-0
Director Patel - Aye
Director Cotten - Aye
Director Covington - Aye
Vice President Zucca - Aye
President Vella - Aye

6. Hearing and Appeals

A. 2025 Urban Water Management Plan and Water Shortage Contingency Plan

1. Public Hearing on 2025 Urban Water Management Plan and Water Shortage Contingency Plan
    a. Open Public Hearing
    b. Presentation
    c. Public Comments
    d. Close Public Hearing

Vice President Zucca motioned to open the public hearing.

Director Patel seconded the motion.

Roll call vote: 5-0-0
Vice President Zucca - Aye
Director Patel - Aye
Director Covington - Aye
Director Cotten - Aye
President Vella - Aye

Water Resources Coordinator Drew Bost presented to the Board the 2025 Urban Water Management Plan and Water Shortage Contingency Plan.

President Vella opened the floor for public comments. No public comments were made.

Director Cotten motioned to close the public hearing.

Director Patel seconded the motion.

Roll call vote: 5-0-0
Director Cotten - Aye
Director Patel - Aye
Director Covington - Aye
Vice President Zucca - Aye
President Vella - Aye

2. Consider Resolution 2026-22 Adopting the 2025 Water Shortage Contingency Plan

GM Wuelfing provided information to the Board regarding Resolution 2026-22. Water Resources Coordinator Drew Bost provided comments as well.

Vice President Matt Zucca motioned to approve Resolution 2026-22.

Director Patel seconded the motion.

Roll call vote: 5-0-0
Vice President Zucca - Aye
Director Patel - Aye
Director Cotten - Aye
Director Covington - Aye
President Vella - Aye

3. Consider Resolution 2026-23 Adopting the 2025 Urban Water Management Plan

GM Wuelfing provided the Board with information regarding Resolution 2026-23. Water Resources Coordinator Drew Bost also provided information and background.

Vice President Zucca motioned to approve Resolution 2026-23.

Director Patel seconded the motion.

Roll call vote: 5-0-0
Vice President Zucca - Aye
Director Patel - Aye
Director Covington - Aye
Director Cotten - Aye
President Vella - Aye

7. Capital Improvement Program

A. Receive Semi-Annual Reports on 2025 COP Financing through June 30, 2026:
1. Financial Reconciliation Report; and
2. Capital Project Fund Report, Presented by Dan Bergmann of IGService

Dan Bergman of IGServices presented to the Board information regarding COP Financing.

8. Regular Business Agenda

A. Consider Resolution 2026-24 Authorizing a Water Service Agreement between the Mid-Peninsula Water District and the Ridge at Ralston LP for a 65-Unit Multi-Family Residential Building Located at 678 Ralston in Belmont, CA

OM Scheidt presented Resolution 2026-24 to the Board.

Director Patel motioned to approve Resolution 2026-24.

Director Cotten seconded the motion.

Roll call vote: 5-0-0
Director Patel - Aye
Director Cotten - Aye
Director Covington - Aye
Vice President Zucca - Aye
President Vella - Aye

B. Review and Initiate Annual GM Review Process

ASM Bell reviewed with the Board the formal GM process that was created last fiscal year. The Board was able to provide any feedback at that time. ASM Bell was directed to send the GM Evaluation Form to all Board members for completion.

C. Receive BAWSCA Report

President Vella debriefed the Board on the last BAWSCA meeting.

9. Management and Board Reports

A. Management Reports

1. Financial Report for the Month Ending June 30, 2026

District Treasurer James Ramsey provided the Board with a financial update.

2. District Engineer

District Engineer Pakpour provided an update on Capital Projects.

3. Administrative Services Manager

ASM Bell provided a review of her report.

4. Operations Manager

OM Scheidt provided a review of her report.

5. General Manager

GM Wuelfing provided a review of her report.

6. Director Reports

The Board shared their reports.

10. Communications

President Vella asked for communications. There were none.

11. Adjournment

The regular Board Meeting adjourned at 9:12 PM.

_____

District Secretary

Approved:

_____

Board President

Next Regular Board Meeting: Thursday, September 24, 2026 at 6:30 P.M.

Disbursements Ledger
Month of: July 26

MID-PENINSULA WATER DISTRICT
1075 Old County Road, Suite A, Belmont, CA 94002
Phone: 650.591.8941 Fax: 650.591.4998
MidPeninsulaWater.org

Account Name	Vendor Name	Description	Check Date	Check Number	Amount
Payroll Clearing A/C	adp	CASH ADJUSTMENT	07/14/2026	105169	(18.36)
Payroll Clearing A/C	adp	CASH TAXES	07/14/2026	105169	12,961.68
Payroll Clearing A/C	adp	CASH DD	07/14/2026	105169	33,205.75
Payroll Clearing A/C	adp	CASH CHILD SUPPORT	07/27/2026	105201	300.00
Payroll Clearing A/C	adp	CASH DD	07/27/2026	105201	75,234.71
Payroll Clearing A/C	adp	CASH TAXES	07/27/2026	105201	36,070.44
Payroll Clearing A/C	Health Equity	HSA	07/14/2026	105167	8,643.88
Payroll Clearing A/C	Health Equity	HSA JULY MONTHLY FEES	07/27/2026	105198	85.55
Payroll Clearing A/C	Health Equity	HSA	07/27/2026	105198	1,155.08
Payroll Clearing A/C	ICMA contributions	457B	07/14/2026	105168	5,133.55
Payroll Clearing A/C	ICMA contributions	457B	07/27/2026	105199	4,302.71
Construction in Progress	COLUMBIA BANK	FILING FEE - SR101 - COP1-041621CP	07/31/2026	105292	50.00
Construction in Progress	K.J. WOODS CONSTRUCTION, INC.	FINAL PYMT - 21-01 DLNO WMI	07/06/2026	39886	98,034.53
Construction in Progress	PAKPOUR CONSULTING GROUP, INC	24-08 W BEMONT TANK RECOAT - JUNE 2026	07/08/2026	105158	6,852.79
Construction in Progress	PAKPOUR CONSULTING GROUP, INC	24-10 EXBOURNE TANK RECOAT - JUNE 2026	07/08/2026	105158	50,253.81
Construction in Progress	PAKPOUR CONSULTING GROUP, INC	15-63, 15-48 LWR NOTRE DAME, WILLOW - JUNE 2026	07/08/2026	105158	30,619.31
Accounts Payable	ANGELICA RAPOSO	Refund Check 014761-000, HYDRANT METER #210827770	07/15/2026	39899	1,962.12
Accounts Payable	LAURA PETERHANS	Refund Check 008585-000, 2011 BELLE MONTI AVE	07/15/2026	39898	807.65
Acwa Health Care	ACWA JPIA	AUGUST 2026 - MEDICAL	07/01/2026	105185	30,008.01
Awca Dental	ACWA JPIA	AUGUST 2026 - DENTAL	07/01/2026	105185	2,707.90
Acwa Vision	ACWA JPIA	AUGUST 2026 - VISION	07/01/2026	105185	490.36
Standard Ldl/Sdl Disability	STANDARD INSURANCE COMPANY	AUGUST 2026 PREMIUMS	07/24/2026	105215	1,626.80
Workers Comp Insurance	ACWA JPIA	WRKRS COMP PREMIUM 4-1 THRU 6-30-2026	07/01/2026	105149	13,015.28
Calpers Retirement - Er 2%@55	CALPERS	CALPERS ER T1	07/27/2026	105202	3,624.09
Calpers Retirement - Er 2%@55	CALPERS	CALPERS ER T2	07/27/2026	105202	5,912.98
Calpers Retirement - Er 2%@55	CALPERS	CALPERS EE T1	07/27/2026	105202	2,434.39
Calpers Retirement - Er 2%@55	CALPERS	CALPERS EE T2	07/27/2026	105202	5,778.74
CALPERS UAL Fresh Start 7/1/18	CALPERS	CALPERS UAL FY 26/27	07/28/2026	105203	88,677.00
Retirees' Acwa Health Care	ACWA JPIA	AUGUST 2026 - RETIREES	07/01/2026	105185	10,604.98
Directors' Acwa Health Care	ACWA JPIA	AUGUST 2026 - DIRECTORS	07/01/2026	105185	5,854.74
Uniforms	UNIFIRST	STAFF UNIFORMS WK ENDING 7-7-2026	07/07/2026	105165	248.66
Uniforms	UNIFIRST	STAFF UNIFORMS WK ENDING 7-14-2026 W/ADJ	07/14/2026	105218	248.36
Uniforms	UNIFIRST	STAFF UNIFORMS WK ENDING 7-21-2026	07/21/2026	105218	246.54
Uniforms	UNIFIRST	STAFF UNIFORMS WK ENDING 7/28/2026	07/28/2026	105235	248.61
Sfpuc Treated Water	SAN FRANCISCO WATER DEPT	WATER CONSUMPTION CHARGE 5-16 THRU 6-15-2026	07/10/2026	105180	624,112.83
Sfpuc Treated Water	SAN FRANCISCO WATER DEPT	BILL CORRECTION	07/10/2026	105180	138,202.40
Sfpuc Treated Water	SAN FRANCISCO WATER DEPT	WATER CONSUMPTION 6-16 THRU 7-16-2026	07/17/2026	105213	689,322.83

Disbursements Ledger
Month of: July 26

MID-PENINSULA WATER DISTRICT
1075 Old County Road, Suite A, Belmont, CA 94002
Phone: 650.591.8941 Fax: 650.591.4998
MidPeninsulaWater.org

Account Name	Vendor Name	Description	Check Date	Check Number	Amount
Bawsca (Debt Service Surcharge)	SAN FRANCISCO WATER DEPT	BAWSCA BOND SURCHARGE 5-16 THRU 6-15-2026	07/10/2026	105180	33,212.00
Bawsca (Debt Service Surcharge)	SAN FRANCISCO WATER DEPT	BAWSCA SURCHG 6-16 THRU 7-16-2026	07/17/2026	105213	31,424.00
Sfpuc Water Service Charge	SAN FRANCISCO WATER DEPT	WATER SERVICE CHARGE 5-16 THRU 6-15-2026	07/10/2026	105180	7,908.00
Sfpuc Water Service Charge	SAN FRANCISCO WATER DEPT	WATER SVC CHG 6-16 THRU 7-16-2026	07/17/2026	105213	8,210.44
Public Outreach & Education	FASTSIGNS SAN MATEO	EASY-UP BACKDROP BANNER	07/28/2026	105253	566.98
Public Outreach & Education	SAN MATEO DAILY JOURNAL	2026 UWMP NOTICE OF PUBLIC HEARING	07/09/2026	39891	3,111.84
Water Quality	COLUMBIA BANK	CHEM KEYS FOR WATER QUALITY ANALYSIS	07/31/2026	105292	788.99
Water Quality	#3326 FERGUSON ENTERPRISES LLC	CLEAR BOTTLES FOR WATER QUALITY SAMPLING	07/06/2026	105174	150.79
Water Quality	SAN FRANCISCO WATER POWER SEWER	WTR QUALITY LAB - MAY 2026	07/01/2026	105214	2,840.00
Water Quality	SAN FRANCISCO WATER POWER SEWER	WTR QUALITY LAB - JUNE 2026	07/20/2026	105214	1,885.00
Storage Tanks	GRAINGER	VACUUM BREAKER FOR TANKS HOSE JOB	07/29/2026	105256	319.52
Storage Tanks	HOME DEPOT	MATERIAL FOR SHORING ALAMEDA 10" TEE	07/28/2026	105260	240.08
Mains/Distribution	BAIRD TRUCKING INC.	LANDFILL	07/09/2026	105186	1,232.00
Mains/Distribution	BAIRD TRUCKING INC.	DELIVERY TO DAIRY LN & REMOVAL TO OX MTN	07/29/2026	105221	2,552.00
Mains/Distribution	COLUMBIA BANK	OX MTN INV 4227-000073133 - SPOIL REMOVAL	07/31/2026	105292	3,197.68
Mains/Distribution	GRANITE ROCK COMPANY	BASEROCK DELIVERY	07/11/2026	105175	182.52
Mains/Distribution	GRANITE ROCK COMPANY	ASPHALT	07/11/2026	105175	1,170.92
Mains/Distribution	GRANITE ROCK COMPANY	ASPHALT	07/18/2026	105227	228.71
Mains/Distribution	GRANITE ROCK COMPANY	ASPHALT/SLURRY SEAL	07/25/2026	105257	916.50
Mains/Distribution	GRANITE ROCK COMPANY	BASE ROCK	07/31/2026	105257	231.11
Mains/Distribution	HOME DEPOT	1 1/8" PLYWOOD SHORING	07/23/2026	105229	772.15
Mains/Distribution	STEVENS CREEK QUARRY, INC.	QUARRY FINES FOR 7-15-2026 SPOIL TRANSFER	07/15/2026	39904	297.64
Mains/Distribution	UNDERGROUND REPUBLIC WATER WORKS	VALVE CAR LID & TRAFFIC VALVE BOX	07/08/2026	105196	5,044.00
Mains/Distribution	UNDERGROUND REPUBLIC WATER WORKS	FREIGHT FOR S100061665	07/13/2026	105234	11.16
Mains/Distribution	UNDERGROUND REPUBLIC WATER WORKS	BRASS NIPPLES	07/13/2026	105182	1,296.88
Mains/Distribution	UNDERGROUND REPUBLIC WATER WORKS	BRASS NIPPLES	07/13/2026	105196	201.29
Mains/Distribution	UNDERGROUND REPUBLIC WATER WORKS	VALVE LIDS	07/14/2026	105196	117.98
Mains/Distribution	UNDERGROUND REPUBLIC WATER WORKS	SADDLES	07/14/2026	105196	1,323.50
Mains/Distribution	UNDERGROUND REPUBLIC WATER WORKS	BUTTERFLY VALVE & FE ADAPTER	07/14/2026	105196	2,040.35
Mains/Distribution	UNDERGROUND REPUBLIC WATER WORKS	REPAIR CLAMP	07/15/2026	105196	2,155.22
Mains/Distribution	UNDERGROUND REPUBLIC WATER WORKS	ALAMEDA HYDRANT VALVE	07/22/2026	105234	4,067.05
Mains/Distribution	UNDERGROUND REPUBLIC WATER WORKS	10" BENDS, MEGA LUG	07/27/2026	105234	2,527.74
Mains/Distribution	UNDERGROUND REPUBLIC WATER WORKS	FREIGHT FOR S100059910.001	07/27/2026	105234	14.83
Mains/Distribution	UNDERGROUND REPUBLIC WATER WORKS	FULL CIRCLE REDI CLAMP	07/31/2026	105269	197.78
Mains/Distribution	UNDERGROUND REPUBLIC WATER WORKS	GATE VALVE FOR ALAMEDA HYDRANT & GASKET	07/31/2026	105269	1,522.63
Meters & Service	M&M BACKFLOW & METER MAINTENANCE	METER TESTING - LRG IRRIGATION	07/30/2026	105263	6,350.00
Meters & Service	PACE SUPPLY CORP	BADGER METERS	07/06/2026	105265	3,296.25

Disbursements Ledger
Month of: July 26

MID-PENINSULA WATER DISTRICT
1075 Old County Road, Suite A, Belmont, CA 94002
Phone: 650.591.8941 Fax: 650.591.4998
MidPeninsulaWater.org

Account Name	Vendor Name	Description	Check Date	Check Number	Amount
Meters & Service	PACE SUPPLY CORP	SHIPPING FOR COILS	07/07/2026	105265	17.50
Meters & Service	PACE SUPPLY CORP	INV ERROR - CM FOLLOWS	07/13/2026	105300	543.40
Meters & Service	PACE SUPPLY CORP	INVOICE ERROR	07/23/2026	105265	(367.36)
Meters & Service	PACE SUPPLY CORP	METERS BADGER	07/24/2026	105265	5,686.03
Meters & Service - Customer	AQUA-METRIC SALES CO.	MXU'S FOR AMI SYSTEM & OMNI TO REPLACE OLD REGISTER	07/07/2026	105170	11,543.45
Fire Hydrants	UNDERGROUND REPUBLIC WATER WORKS	HYDRANT BOLT KITS	07/14/2026	105196	353.10
Fire Hydrants	UNDERGROUND REPUBLIC WATER WORKS	CLOW FLANGE	07/15/2026	105196	412.45
Regulator Stations	GRAINGER	2" REGULATOR BOLTS	07/27/2026	105226	64.43
Regulator Stations	HASSETT HARDWARE	PARTS FOR FIXING REGULATORS	07/15/2026	105228	93.83
Regulator Stations	ZORO TOOLS, INC	REGULATOR REBUILT VALVE CARLMONT	07/27/2026	105238	518.76
Employee Safety	COLUMBIA BANK	WATER BOTTLES - MAIN BREAK	07/31/2026	105292	38.87
Employee Safety	NORTHERN SAFETY CO. INC.	HYFLEX DIPPED WORK GLOVES	07/08/2026	105193	155.85
Employee Safety	ZORO TOOLS, INC	LATEX GLOVES & HAZARDOUS WASTE LABELS	07/08/2026	105184	93.79
Buildings & Grounds	BAY POINTE LANDSCAPE	MNTHLY MAINTENANCE DAIRY LANE - JUNE 2026	07/01/2026	105151	1,425.00
Buildings & Grounds	CINTAS CORPORATION	FIRE EXTINGUISHERS - ANNUAL INSPECTION & SVC	07/15/2026	39896	4,366.42
Buildings & Grounds	COLUMBIA BANK	PAPER TOWELS, DETERGENT, BATH TISSUE, BATTERIES FOR	07/31/2026	105292	289.60
Buildings & Grounds	COMMERCIAL LIGHTING	LIGHT TUBE FOR SHOP	07/23/2026	39913	996.57
Buildings & Grounds	GRAINGER	HAND CLEANING TOWELS	07/08/2026	105190	176.68
Buildings & Grounds	HASSETT HARDWARE	PADLOCKS	07/20/2026	105318	276.99
Buildings & Grounds	MONTERO ENTERPRISES, INC.	DAIRY LANE CLEANING - JULY 2026	07/14/2026	105192	803.00
Buildings & Grounds	MAX NEMKOVICH	ANNUAL BPAs TEST - DAIRY LANE	07/27/2026	39907	360.00
Buildings & Grounds	RECOLOGY SAN MATEO COUNTY	DAIRY LN TRASH COLLECTION - JULY 2026	07/31/2026	105232	918.85
Buildings & Grounds	ZORO TOOLS, INC	SPILL KIT, EYE WASH	07/01/2026	105197	273.68
Buildings & Grounds	ZORO TOOLS, INC	EYE WASH STATION FOR SHOP	07/21/2026	105238	289.82
Equipment & Tools	COLUMBIA BANK	AIR BACKFILL TAMPER	07/31/2026	105292	1,496.83
Equipment & Tools	GRAINGER	AIR HOSE COUPLING 3/4"	07/17/2026	105190	24.34
Equipment & Tools	GRAINGER	AIR HOSE 3/4"	07/17/2026	105190	380.42
Equipment & Tools	GRAINGER	SLING (LIFT VALVES) ALAMEDA 10" PROJECT	07/29/2026	105256	482.48
Equipment & Tools	HASSETT HARDWARE	FOR TRUCK 805	07/28/2026	105259	49.04
Equipment & Tools	HOME DEPOT	ELECTRIC HAND PUMP & BATTERY FOR TRK 799 & 801	07/11/2026	105191	106.30
Equipment & Tools	HOME DEPOT	GARDEN HOSE	07/13/2026	105210	34.74
Equipment & Tools	HOME DEPOT	ELECTRIC HAND PUMP	07/14/2026	105210	435.39
Equipment & Tools	HOME DEPOT	SOCKET SET FOR TRUCK 799 & 801	07/14/2026	105210	486.37
Equipment & Tools	HOME DEPOT	RUBBER HOSE, TOOL STORAGE	07/17/2026	105229	267.34
Equipment & Tools	#3326 FERGUSON ENTERPRISES LLC	LID LIFTER, SAFETY SIGN, MANHOLE HOOK	07/17/2026	105189	263.26
Equipment & Tools	#3326 FERGUSON ENTERPRISES LLC	SAFETY SIGN	07/23/2026	105209	179.32

Disbursements Ledger
Month of: July 26

MID-PENINSULA WATER DISTRICT
1075 Old County Road, Suite A, Belmont, CA 94002
Phone: 650.591.8941 Fax: 650.591.4998
MidPeninsulaWater.org

Account Name	Vendor Name	Description	Check Date	Check Number	Amount
Equipment & Tools	#3326 FERGUSON ENTERPRISES LLC	BLADES FOR CUT-OFF SAW TRK 812	07/27/2026	105225	814.95
Equipment & Tools	TOOLAND, INC.	TOOLS FOR TRUCK 805	07/13/2026	39892	54.61
Equipment & Tools	ZORO TOOLS, INC	STREET BROOM, PAPER SHOP RAGS	07/02/2026	105291	224.23
Equipment & Tools	ZORO TOOLS, INC	SCREWDRIVER BIT SET	07/02/2026	105197	96.67
Equipment & Tools	ZORO TOOLS, INC	MASONRY BRUSH	07/02/2026	105197	57.97
Equipment & Tools	ZORO TOOLS, INC	AIR TOOL OIL & LADDER FOR TRK 787	07/06/2026	105197	350.44
Equipment & Tools	ZORO TOOLS, INC	SAFETY CLIPS, 5FT AIR HOSE	07/07/2026	105197	72.68
Equipment & Tools	ZORO TOOLS, INC	BUSHING	07/08/2026	105291	15.46
Equipment & Tools	ZORO TOOLS, INC	ASPHALT CUTTER STEEL	07/08/2026	105291	183.48
Equipment & Tools	ZORO TOOLS, INC	CHISEL & PUNCH SET	07/09/2026	105184	109.85
Equipment & Tools	ZORO TOOLS, INC	WOOD HANDLE	07/09/2026	105184	102.46
Equipment & Tools	ZORO TOOLS, INC	CHISEL, PUNCH SET & CHISEL HOLDER - TRK 787 & 812	07/09/2026	105197	263.30
Equipment & Tools	ZORO TOOLS, INC	SAFETY LOOP FOR AIR HOSE	07/23/2026	105238	52.73
Equipment & Tools	ZORO TOOLS, INC	LADDER FOR SERVICE TRUCK	07/23/2026	105238	379.50
Vehicle & Large Equip	Action Towing & Road Services	MOVE FORKLIFT TO FOLGER TO UNLOAD ANODE BAGS	07/22/2026	39905	201.25
Vehicle & Large Equip	COLUMBIA BANK	TRAILER SERVICE	07/31/2026	105292	1,879.16
Vehicle & Large Equip	COLUMBIA BANK	REPLACE MAF & OIL CHANGE #803	07/31/2026	105292	827.42
Vehicle & Large Equip	HASSETT HARDWARE	BACK UP SPARE KEYS FOR CHEVY #798	07/27/2026	105228	55.34
Vehicle & Large Equip	PENINSULA TRUCK REPAIR	CATALYST SYSTEM REPAIR - TRK 805	07/17/2026	105230	9,464.87
Vehicle & Large Equip	ZORO TOOLS, INC	789 TARP SWITCH	07/17/2026	105238	25.26
Vehicle & Large Equip	ZORO TOOLS, INC	TRAILER CONNECTOR	07/20/2026	105291	34.48
Fuel	VALLEY OIL COMPANY	FUEL DELIVERY	07/31/2026	105271	4,245.88
Cathodic Protection Survey	UNDERGROUND REPUBLIC WATER WORKS	ANODE BAGS	07/07/2026	105182	26,267.29
Transmission Main Condition	PAKPOUR CONSULTING GROUP, INC	20-05 TRANS MAIN ASSESSMENT - JUNE 2026	07/08/2026	105158	1,417.50
Office Supplies	ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	07/13/2026	105194	183.77
Printing/Printing Supplies	JOHN T. DAVIDSON JRocket77 DESIGN & MKTG	DLNO SURVEY PRINTING	07/22/2026	105224	107.74
Equipment Services/Maintenance	KBA DOCUMENT SOLUTIONS, LLC	KYOCERA MAINTENANCE AGREEMENT 6-21 THRU 7-20-	07/16/2026	105211	38.95
Equipment Services/Maintenance	METRO MOBILE COMMUNICATIONS	REPEATER SVC CONTRACT - FY 2026/2027	07/01/2026	39887	7,590.00
Equipment Services/Maintenance	UBEO WEST, LLC	RICOH LEASE 6-20 THRU 7-20-2026	07/27/2026	105304	1,069.09
Website Hosting Services	LIFTOFF DIGITAL	WEBSITE HOSTING & UPDATES - JUNE 2026	07/01/2026	105177	395.00
Security & Safety	SONITROL / PACIFIC WEST SECURITY, INC.	QUARTERLY SECURITY SVCS - Q1 FY 2027	07/01/2026	105143	5,298.00
Bank Service Charges	ZIONS BANCORPORATION	CUSTODY ACCT FEES APR - JUNE 2026	07/24/2026	105273	625.00
PROPERTY LEASE	SWEDCOM CORPORATION	OCR RENT - AUG 2026	07/13/2026	105181	12,605.00
Dues & Publications	BAYWORK	MEMBERSHIP FY 2026/2027	07/01/2026	105171	843.00
Dues & Publications	COLUMBIA BANK	REPLENISH FASTRAK ACCT	07/31/2026	105292	60.00
Dues & Publications	COLUMBIA BANK	AWWA MBRSHP - BOST	07/31/2026	105292	347.00
Dues & Publications	COLUMBIA BANK	ZOOM ANNUAL SBSCRPTN 7-15-26 THRU 7-14-27	07/31/2026	105292	1,019.40

Disbursements Ledger
Month of: July 26

MID-PENINSULA WATER DISTRICT
1075 Old County Road, Suite A, Belmont, CA 94002
Phone: 650.591.8941 Fax: 650.591.4998
MidPeninsulaWater.org

Account Name	Vendor Name	Description	Check Date	Check Number	Amount
Dues & Publications	COLUMBIA BANK	iCLOUD SUBSCRIPTION	07/31/2026	105292	0.99
Dues & Publications	CALIFORNIA UTILITIES EMERGENCY ASSOC	MEMBERSHIP - FY 2026/2027	07/01/2026	39889	850.00
Gov'T Fees & Licenses	CARB/PERP	INITIAL REGISTRATION OF PORTABLE GENERATOR	07/20/2026	39901	805.00
Gov'T Fees & Licenses	USA NORTH 811	USAN 2026 MEMBERSHIP	07/20/2026	105219	4,591.86
Gov'T Fees & Licenses	USA NORTH 811	USAN CA ANNUAL FEES FY 26/27	07/23/2026	105219	1,738.97
Bawsca Membership Assessments	BAY AREA WATER SUPPLY & CONSERVATION AGEN	FY 26-27 1st Quarter Assessment	07/01/2026	39884	27,634.25
Software Licenses	COLUMBIA BANK	ASSET MGMT SOFTWARE FY 2027	07/31/2026	105292	440.00
Utilities - Internet/Cable	ACC BUSINESS	INTERNET - OCR - JUNE 2026	07/01/2026	39888	175.00
Utilities - Internet/Cable	AT&T	DAIRY LANE ANALOG LINE	07/01/2026	39883	63.76
Utilities - Internet/Cable	AT&T	DAIRY LANE ANALOG LINE	07/10/2026	39894	81.50
Utilities - Internet/Cable	AT&T	DAIRY LANE ANALOG LINE	07/10/2026	39894	32.14
Utilities - Internet/Cable	AT&T	DAIRY LANE ANALOG LINE	07/17/2026	39900	32.14
Utilities - Internet/Cable	AT&T	DAIRY LANE ANALOG LINE	07/17/2026	39900	32.14
Utilities - Internet/Cable	AT&T	SCADA ANALOG PHONE LINE	07/20/2026	39900	809.56
Utilities - Internet/Cable	AT&T	DAIRY LANE ANALOG LINE	07/24/2026	39906	32.14
Utilities - Internet/Cable	AT&T	DAIRY LANE ANALOG LINE	07/28/2026	39912	32.14
Utilities - Internet/Cable	COLUMBIA BANK	SATELLITE CONNECTIVITY 7-23 THRU 8-23-2026	07/31/2026	105292	55.00
Utilities - Internet/Cable	COMCAST	DAIRY LANE & VARIOUS SITES 7-19 THRU 8-18-2026	07/22/2026	105205	1,297.85
Utilities - Internet/Cable	ACCT 8435 COMCAST BUSINESS	DAIRY LANE FIBER/ETHERNET 7-15 THRU 8-14-2026	07/15/2026	105188	1,138.00
Utilities - Internet/Cable	ACCT 8516 COMCAST BUSINESS	VOICE EDGE SVCS 7-15 THRU 8-14-2026	07/15/2026	105206	1,128.03
Utilities - Internet/Cable	T-MOBILE	AMI REPEATER CELLULAR 6-21 THRU 7-20-2026	07/21/2026	105233	31.40
Utilities - Cell Telephone	VERIZON WIRELESS	CELL PHONES & DEVICES 6-16 THRU 7-15-2026	07/15/2026	105220	1,039.68
Utilities - Electric - Pumping	CFM/PPC DEPT PG&E	DEKOVEN PUMP STATION	07/09/2026	105179	726.46
Utilities - Electric - Pumping	CFM/PPC DEPT PG&E	W. BELMONT PUMP STATION	07/09/2026	105179	517.62
Utilities - Electric - Pumping	CFM/PPC DEPT PG&E	BUCKLAND PUMP STATION	07/10/2026	105195	792.72
Utilities - Electric - Pumping	CFM/PPC DEPT PG&E	HANNIBAL PUMP STATION	07/10/2026	105195	9,319.32
Utilities - Electric - Pumping	CFM/PPC DEPT PG&E	HALLMARK PUMP STATION	07/10/2026	105195	455.74
Utilities - Electric - Pumping	CFM/PPC DEPT PG&E	TUNNELS PUMP STATION	07/16/2026	105212	36,794.63
Utilities - Electric-Bldgs&Grnd	CFM/PPC DEPT PG&E	FOLGER	07/09/2026	105179	148.23
Utilities - Electric-Bldgs&Grnd	CFM/PPC DEPT PG&E	1075 OCR	07/09/2026	105179	769.92
Utilities - Electric-Bldgs&Grnd	CFM/PPC DEPT PG&E	DAIRY LANE & VARIOUS SITES	07/22/2026	105301	23,835.16
Utilities - Electric-Bldgs&Grnd	CFM/PPC DEPT PG&E	DAIRY LANE GAS	07/26/2026	105231	8.65
Prof Serv - District Counsel	HANSON, BRIDGETT	JUNE 2026 - CONTRACTS	07/14/2026	105258	9,619.00
Prof Serv - District Counsel	HANSON, BRIDGETT	JUNE 2026 - ADMINISTRATION	07/14/2026	105258	1,726.00
Prof Serv - District Counsel	HANSON, BRIDGETT	JUNE 2026 - REAL PROPERTY	07/14/2026	105258	3,260.00
Prof Serv - District Counsel	HANSON, BRIDGETT	JUNE 2026 - EMP BENEFITS	07/14/2026	105258	247.50
Prof Serv - District Counsel	HANSON, BRIDGETT	JUNE 2026 - TELECOMM LEASE - DEKOVEN	07/14/2026	105258	552.50

Disbursements Ledger
Month of: July 26

MID-PENINSULA WATER DISTRICT
1075 Old County Road, Suite A, Belmont, CA 94002
Phone: 650.591.8941 Fax: 650.591.4998
MidPeninsulaWater.org

Account Name	Vendor Name	Description	Check Date	Check Number	Amount
Prof Serv - District Counsel	HANSON, BRIDGETT	JUNE 2026 - LABOR - GENERAL	07/14/2026	105258	1,530.50
Prof Serv - District Counsel	HANSON, BRIDGETT	JUNE 2026 - SM SUP CT 24-CIV-07393	07/14/2026	105258	544.50
Prof Serv - District Counsel	HANSON, BRIDGETT	JUNE 2026 - MONTHLY RETAINER	07/14/2026	105258	1,300.00
Prof Serv - District Engineer	PAKPOUR CONSULTING GROUP, INC	MISC PROJECTS - JUNE 2026	07/08/2026	105158	1,678.69
Prof Serv - District Engineer	PAKPOUR CONSULTING GROUP, INC	UPDATE STNDS & SPECS - JUNE 2026	07/08/2026	105158	4,839.84
Prof Serv - District Engineer	PAKPOUR CONSULTING GROUP, INC	CIP - JUNE 2026	07/08/2026	105158	9,103.50
Prof Serv - District Engineer	PAKPOUR CONSULTING GROUP, INC	DVLPMNT REVIEW - JUNE 2026	07/08/2026	105158	294.00
Prof Serv - District Engineer	PAKPOUR CONSULTING GROUP, INC	RETAINER - JUNE 2026	07/08/2026	105158	1,000.00
Prof Serv - Annual Financeaudit	C.J. BROWN & COMPANY	JULY 2026 - AUDIT FY 25/26	07/31/2026	105251	8,621.00
Prof Serv - Accting & Payroll	ADP Payroll Fees	ADP TIME & ATTENDANCE	07/27/2026	105200	178.25
Prof Serv - Accting & Payroll	ADP Payroll Fees	ADP COMPREHENSIVE SVCS	07/27/2026	105200	2,011.08
Prof Serv - Customer Billing	DOCUMENT FULFILLMENT SERVICES	POSTAGE - JULY 2026 WATER BILLS	07/23/2026	105252	3,342.53
Prof Serv - Customer Billing	DOCUMENT FULFILLMENT SERVICES	POSTAGE - AUGUST 2026 REMINDER NOTICES	07/30/2026	105252	136.42
Prof Serv - Customer Billing	UBEO BUSINESS SERVICES	JUNE 2026 WATER BILLS	07/09/2026	105216	1,800.68
Prof Serv - Customer Billing	UBEO BUSINESS SERVICES	JULY 2026 REMINDER NOTICES	07/09/2026	105216	279.08
Prof Serv - Answering Svs	CITY OF BELMONT	AFTER HRS PHONES/DISPATCH SVCS FY 2026/2027	07/01/2026	39902	3,372.00
Prof Serv - Miscellaneous	COASTAL TOWER LAW, PC	LEGAL SVCS - DEKOVEN CELL TOWER - JUNE 1-30, 2026	07/15/2026	105187	850.00
Prof Serv - Miscellaneous	FREYER & LAURETA, INC.	SCADA EVAL - JUNE 2026	07/14/2026	105254	675.00
Prof Serv - Miscellaneous	INTERSTATE GAS SERVICES, INC.	MISC FEE STUDY - JUNE 2026	07/06/2026	105176	1,396.54
Prof Serv - Miscellaneous	INTERSTATE GAS SERVICES, INC.	JULY 2026 - MISC FEE STUDY	07/31/2026	105261	4,659.04
Prof Serv - Miscellaneous	IPARAMETRICS, LLC	GRANT SUPPORT - JUNE 2026	07/21/2026	39917	770.50
Prof Serv - Miscellaneous	VOLER STRATEGIC ADVISORS, INC.	LOCAL FUNDING SUPPORT - JULY 2026	07/01/2026	39893	4,100.00
Prof Serv - Miscellaneous	WULFF, HANSEN & CO.	MUNICIPAL ADV SVCS UST INVSTMNTS APR - JUNE 2026	07/15/2026	105272	1,641.68
Prof Serv - District Treasurer	INTERSTATE GAS SERVICES, INC.	2025 COP SEMI-ANNUAL REPORT	07/31/2026	105261	1,300.00
Marketing & Outreach Coordination	JOHN T. DAVIDSON JRocket77 DESIGN & MKTG	MARKETING & WEBSITE SVCS JUNE 2026	07/22/2026	105224	2,790.00
Employee Travel/Training	COLUMBIA BANK	REGISTRATION WSI CONF - BOST	07/31/2026	105292	595.00
Employee Travel/Training	COLUMBIA BANK	FLIGHT - BOST - WSI CONF	07/31/2026	105292	317.80
Employee Travel/Training	COLUMBIA BANK	HOTEL LDRSHP ESSNTLS - SCHEIDT	07/31/2026	105292	355.22
Employee Travel/Training	COLUMBIA BANK	FLIGHT - XYLEM/SENSUS CONF - A. SWIFT	07/31/2026	105292	353.81
Employee Travel/Training	COLUMBIA BANK	XYLEM/SENSUS CONF - A. SWIFT	07/31/2026	105292	900.00
Employee Travel/Training	COLUMBIA BANK	HOTEL LDRSHP ESSNTLS - SCHEIDT	07/31/2026	105292	(24.00)
Employee Travel/Training	COLUMBIA BANK	HOTEL LDRSHP ESSNTLS - SCHEIDT	07/31/2026	105292	(9.16)
Employee Travel/Training	COLUMBIA BANK	HOTEL LDRSHP ESSNTLS - SCHEIDT	07/31/2026	105292	(9.16)
Employee Travel/Training	COLUMBIA BANK	JPIA LDRSHP ESSNTLS - BELL	07/31/2026	105292	2,260.85
Employee Travel/Training	COLUMBIA BANK	HOTEL - CSDA GM SUMMIT - WUELFING	07/31/2026	105292	816.12
Employee Travel/Training	KEITH EVANS	REIMBURSEMENT FOR CLASS MATERIALS - K. EVANS	07/01/2026	39890	208.25
Employee Travel/Training	SHANE HEADLEY	REIMBURSE T2 CERT-JULY 2026	07/17/2026	39915	60.00

Disbursements Ledger
Month of: July 26

MID-PENINSULA WATER DISTRICT
1075 Old County Road, Suite A, Belmont, CA 94002
Phone: 650.591.8941 Fax: 650.591.4998
MidPeninsulaWater.org

Account Name	Vendor Name	Description	Check Date	Check Number	Amount
Employee Travel/Training	SARAH SCHEIDT	EXPENSE REIMB - LDRSHP ESSENTIALS	07/21/2026	39903	212.75
Meeting Expenses	COLUMBIA BANK	DRINKS @ OCR	07/31/2026	105292	51.72
Meeting Expenses	COLUMBIA BANK	REG BRD MTNG 7-23-26	07/31/2026	105292	223.31
Meeting Expenses	COLUMBIA BANK	QRTRLY MTG LUNCH W/ BELMONT PW	07/31/2026	105292	300.88
Meeting Expenses	COLUMBIA BANK	REG BRD MTNG 7-23-26 - ADD'L CONSULTANTS	07/31/2026	105292	47.56
Capitalized Equipment	PUMP REPAIR SERVICE CO	HANNIBAL PUMP REBUILD	07/29/2026	105266	43,232.81
24-08 Exbourne (W) Tank Recoat	EURO STYLE MANAGEMENT	PROJ 24-08WBELTC - PROG PYMT 03	07/23/2026	105208	70,518.50
24-10 W Belmont (N) Tank Recoat	EURO STYLE MANAGEMENT	PROJ 24-10EXBNTC - PROG PYMT 03	07/23/2026	105208	34,200.00

Disbursements Ledger
Month of: August 26

MID-PENINSULA WATER DISTRICT
1075 Old County Road, Suite A, Belmont, CA 94002
Phone: 650.591.8941 Fax: 650.591.4998
MidPeninsulaWater.org

Account Name	Vendor Name	Description	Check Date	Check Number	Amount
Cash- Checking	2011 HENDRIK WENHOLT TRUST	REPLACEMENT REFUND CHECK 010483-000, 1630	08/05/2026	39921	699.56
Payroll Clearing A/C	adp	CASH TAXES	08/05/2026	105241	34,037.03
Payroll Clearing A/C	adp	CASH DD	08/05/2026	105241	74,447.82
Payroll Clearing A/C	adp	CHILD SUPPORT	08/05/2026	105241	300.00
Payroll Clearing A/C	adp	2025 Q4 PAYROLL TAX	08/12/2026	105245	391.53
Payroll Clearing A/C	adp	CASH DD	08/21/2026	105310	87,940.37
Payroll Clearing A/C	adp	CASH TAXES	08/21/2026	105310	42,865.29
Payroll Clearing A/C	adp	CHILD SUPPORT	08/21/2026	105310	300.00
Payroll Clearing A/C	Health Equity	HSA	08/05/2026	105239	1,155.08
Payroll Clearing A/C	Health Equity	HSA	08/21/2026	105309	1,155.08
Payroll Clearing A/C	ICMA contributions	457B	08/05/2026	105240	4,302.71
Payroll Clearing A/C	ICMA contributions	457B	08/21/2026	105308	4,379.73
Construction in Progress	COLUMBIA BANK	FILING FEE - SR101 - COP1-041621CP	08/27/2026	105292	50.00
Construction in Progress	PAKPOUR CONSULTING GROUP, INC	JULY 2026 - DLNO WTR MAIN IMPRVMNTS	08/20/2026	105283	7,284.38
Acwa Health Care	ACWA JPIA	SEPT 2026 - EAP	08/13/2026	105250	52.08
Acwa Health Care	ACWA JPIA	SEPT 2026 - MEDICAL	08/13/2026	105250	30,102.64
Awca Dental	ACWA JPIA	SEPT 2026 - DENTAL	08/13/2026	105250	2,555.18
Acwa Vision	ACWA JPIA	SEPT 2026 - VISION	08/13/2026	105250	447.72
Acwa Life/Ad&D	ACWA JPIA	SEPT 2026 - LIFE	08/13/2026	105250	715.84
Standard Ldl/Sdl Disability	STANDARD INSURANCE COMPANY	SEPT 2026 PREMIUMS	08/27/2026	105302	1,675.67
Calpers Retirement - Er 2%@55	CALPERS	CALPERS EE T1	08/05/2026	105242	2,446.67
Calpers Retirement - Er 2%@55	CALPERS	CALPERS ER T1	08/05/2026	105242	3,645.00
Calpers Retirement - Er 2%@55	CALPERS	CALPERS EE T2	08/05/2026	105242	4,999.52
Calpers Retirement - Er 2%@55	CALPERS	CALPERS ER T2	08/05/2026	105242	5,115.65
Calpers Retirement - Er 2%@55	CALPERS	CALPERS ER T2 RETRO	08/12/2026	105244	60.20
Calpers Retirement - Er 2%@55	CALPERS	CALPERS EE T2 RETRO	08/12/2026	105244	58.71
Calpers Retirement - Er 2%@55	CALPERS	CALPERS ER T2 RETRO	08/12/2026	105244	18.81
Calpers Retirement - Er 2%@55	CALPERS	CALPERS ER T1 RETRO	08/12/2026	105244	261.69
Calpers Retirement - Er 2%@55	CALPERS	CALPERS EE T2 RETRO	08/12/2026	105244	18.38
Calpers Retirement - Er 2%@55	CALPERS	CALPERS EE T1 RETRO	08/12/2026	105244	153.46
Calpers Retirement - Er 2%@55	CALPERS	CALPERS ER T2	08/21/2026	105311	5,256.00
Calpers Retirement - Er 2%@55	CALPERS	CALPERS ER T1	08/21/2026	105311	3,736.11
Calpers Retirement - Er 2%@55	CALPERS	CALPERS EE T2	08/21/2026	105311	5,136.70
Calpers Retirement - Er 2%@55	CALPERS	CALPERS EE T1	08/21/2026	105311	2,500.18
Retirees' Acwa Health Care	ACWA JPIA	SEPT 2026 - RETIREES	08/13/2026	105250	10,746.23
Directors' Acwa Health Care	ACWA JPIA	SEPT 2026 - DIRECTORS	08/13/2026	105250	7,071.76
Uniforms	UNIFIRST	STAFF UNIFORMS WK ENDING 7/28/2026	08/06/2026	105235	248.61

Disbursements Ledger
Month of: August 26

MID-PENINSULA WATER DISTRICT
1075 Old County Road, Suite A, Belmont, CA 94002
Phone: 650.591.8941 Fax: 650.591.4998
MidPeninsulaWater.org

Account Name	Vendor Name	Description	Check Date	Check Number	Amount
Uniforms	UNIFIRST	STAFF UNIFORMS WK ENDING 8-4-2026	08/13/2026	105270	315.22
Uniforms	UNIFIRST	STAFF UNIFORMS WK ENDING 8/11/2026	08/20/2026	105290	315.22
Uniforms	UNIFIRST	STAFF UNIFORMS WK ENDING 8-18-26	08/27/2026	105306	315.22
Public Outreach & Education	FASTSIGNS SAN MATEO	EASY-UP BACKDROP BANNER	08/13/2026	105253	566.98
Water Quality	COLUMBIA BANK	CHEM KEYS FOR WATER QUALITY ANALYSIS	08/27/2026	105292	788.99
Storage Tanks	GRAINGER	VACUUM BREAKER FOR TANKS HOSE JOB	08/13/2026	105256	319.52
Storage Tanks	HOME DEPOT	MATERIAL FOR SHORING ALAMEDA 10" TEE	08/13/2026	105260	240.08
Mains/Distribution	BAIRD TRUCKING INC.	DELIVERY TO DAIRY LN & REMOVAL TO OX MTN	08/06/2026	105221	2,552.00
Mains/Distribution	BAIRD TRUCKING INC.	SPOIL REMOVAL	08/20/2026	105275	2,948.00
Mains/Distribution	COLUMBIA BANK	OX MTN INV 4227-000073133 - SPOIL REMOVAL	08/27/2026	105292	3,197.68
Mains/Distribution	GRANITE ROCK COMPANY	ASPHALT	08/06/2026	105227	228.71
Mains/Distribution	GRANITE ROCK COMPANY	BASE ROCK	08/13/2026	105257	231.11
Mains/Distribution	GRANITE ROCK COMPANY	ASPHALT/SLURRY SEAL	08/13/2026	105257	916.50
Mains/Distribution	GRANITE ROCK COMPANY	BASE ROCK & DELIVERY	08/13/2026	105257	403.59
Mains/Distribution	GRANITE ROCK COMPANY	ALAMEDA SIDEWALK ASPHALT	08/20/2026	105277	2,555.25
Mains/Distribution	GRANITE ROCK COMPANY	ASPHALT	08/27/2026	105297	169.02
Mains/Distribution	GRANITE ROCK COMPANY	COLD MIX	08/27/2026	105297	725.50
Mains/Distribution	HOME DEPOT	1 1/8" PLYWOOD SHORING	08/06/2026	105229	772.15
Mains/Distribution	HOME DEPOT	CIVIC LANE PROJECT	06/30/2026	105314	151.91
Mains/Distribution	PACE SUPPLY CORP	METERS	08/27/2026	105300	10,217.52
Mains/Distribution	STEVENS CREEK QUARRY, INC.	QUARRY FINES	08/27/2026	39924	575.86
Mains/Distribution	SUNBELT RENTALS	SHORE CYLINDER RENTAL - ALAMEDA 10" PROJECT	08/13/2026	39918	427.81
Mains/Distribution	UNDERGROUND REPUBLIC WATER WORKS	10" BENDS, MEGA LUG	08/06/2026	105234	2,527.74
Mains/Distribution	UNDERGROUND REPUBLIC WATER WORKS	FREIGHT FOR S100059910.001	08/06/2026	105234	14.83
Mains/Distribution	UNDERGROUND REPUBLIC WATER WORKS	FREIGHT FOR S100061665	08/06/2026	105234	11.16
Mains/Distribution	UNDERGROUND REPUBLIC WATER WORKS	ALAMEDA HYDRANT VALVE	08/06/2026	105234	4,067.05
Mains/Distribution	UNDERGROUND REPUBLIC WATER WORKS	CLAMPS	08/13/2026	105269	2,065.26
Mains/Distribution	UNDERGROUND REPUBLIC WATER WORKS	FULL CIRCLE REDI CLAMP	08/13/2026	105269	197.78
Mains/Distribution	UNDERGROUND REPUBLIC WATER WORKS	GATE VALVE FOR ALAMEDA HYDRANT & GASKET	08/13/2026	105269	1,522.63
Mains/Distribution	UNDERGROUND REPUBLIC WATER WORKS	HYMAX SS CLAMPS	08/20/2026	105289	13,470.91
Mains/Distribution	UNDERGROUND REPUBLIC WATER WORKS	FULL CIRCLE REDI - CLAMP	08/27/2026	105305	797.61
Meters & Service	AQUA-METRIC SALES CO.	METERS	06/30/2026	105312	7,001.69
Meters & Service	AQUA-METRIC SALES CO.	METERS	06/30/2026	105312	9,449.33
Meters & Service	M&M BACKFLOW & METER MAINTENANCE	METER TESTING - LRG IRRIGATION	08/13/2026	105263	6,350.00
Meters & Service	PACE SUPPLY CORP	METERS BADGER	08/13/2026	105265	5,686.03
Meters & Service	PACE SUPPLY CORP	BADGER METERS	08/13/2026	105265	3,296.25
Meters & Service	PACE SUPPLY CORP	INVOICE ERROR	08/13/2026	105265	(367.36)

Disbursements Ledger
Month of: August 26

MID-PENINSULA WATER DISTRICT
1075 Old County Road, Suite A, Belmont, CA 94002
Phone: 650.591.8941 Fax: 650.591.4998
MidPeninsulaWater.org

Account Name	Vendor Name	Description	Check Date	Check Number	Amount
Meters & Service	PACE SUPPLY CORP	SHIPPING FOR COILS	08/13/2026	105265	17.50
Meters & Service	PACE SUPPLY CORP	METER TESTER	08/20/2026	105282	2,255.84
Meters & Service	PACE SUPPLY CORP	LARGE METER TESTER	08/20/2026	105282	9,519.77
Meters & Service	PACE SUPPLY CORP	INV ERROR - CR TAKEN AP BTCH 8-13-2026	08/27/2026	105300	367.36
Meters & Service	PACE SUPPLY CORP	INV ERROR - CM FOLLOWS	08/27/2026	105300	543.40
Meters & Service	PACE SUPPLY CORP	TO CORRECT INV ERROR	08/27/2026	105300	(543.40)
Fire Hydrants	UNDERGROUND REPUBLIC WATER WORKS	HYDRANT ADAPTERS	08/20/2026	105289	2,439.99
Regulator Stations	GRAINGER	2" REGULATOR BOLTS	08/06/2026	105226	64.43
Regulator Stations	HASSETT HARDWARE	PARTS FOR FIXING REGULATORS	08/06/2026	105228	93.83
Regulator Stations	PACE SUPPLY CORP	REGULATOR NIPPLES	08/20/2026	105282	139.69
Regulator Stations	ZORO TOOLS, INC	REGULATOR REBUILT VALVE CARLMONT	08/06/2026	105238	518.76
Employee Safety	COLUMBIA BANK	WATER BOTTLES - MAIN BREAK	08/27/2026	105292	38.87
Employee Safety	GOTSAFETY	QRTRLY WEB/APP SUPPORT - JULY - SEPT 2026	08/13/2026	105255	150.00
Employee Safety	GOTSAFETY	QRTRLY TRAINING - JULY - SEPT 2026	08/13/2026	105255	690.00
Employee Safety	INTERSTATE TRAFFIC CONTROL INC	BARRICADES	08/13/2026	39916	1,199.38
Employee Safety	NORTHERN SAFETY CO. INC.	HIP WADER STEEL TOE - HEADLEY	08/27/2026	105299	168.00
Employee Safety	ZORO TOOLS, INC	LEATHER GLOVES & N95 RESPIRATOR	08/13/2026	105274	304.92
Scada Maintenance	TELSTAR INSTRUMENTS	SCADA MAINTENANCE	08/13/2026	105267	2,752.50
Scada Maintenance	XIO, INC.	SCADA ANNUAL TECH SPPRT 10-1-26 THRY 9-30-27	08/06/2026	105236	8,750.00
Scada Maintenance	XIO, INC.	SCADA ANNUAL SBSCRPTN 10-1-26 THRU 9-30-27	08/06/2026	105236	37,440.00
Generator Maintenance	OREILLY AUTO PARTS, INC.	BATTERY FOR HERSOM GENERATOR	08/13/2026	105264	175.12
Generator Maintenance	PRIME POWER, LLC	HERSOM GENERATOR RADIATOR	08/20/2026	105286	11,982.00
Generator Maintenance	ZORO TOOLS, INC	GENERATOR CHARGERS	08/13/2026	105274	274.57
Buildings & Grounds	BAY POINTE LANDSCAPE	MAY 2026 DAIRY LANE MAINTENANCE	08/06/2026	105222	1,425.00
Buildings & Grounds	BAY POINTE LANDSCAPE	JULY 2026 DAIRY LN MAINTENANCE	08/06/2026	105222	1,425.00
Buildings & Grounds	COLUMBIA BANK	PAPER TOWELS, DETERGENT, BATH TISSUE, BATTERIES FOR DAIRY LANE	08/27/2026	105292	289.60
Buildings & Grounds	COMMERCIAL LIGHTING	LIGHT TUBE FOR SHOP	08/13/2026	39913	996.57
Buildings & Grounds	R&S ERECTION OF SAN MATEO	NEW MOTOR FOLGER BLDG	08/20/2026	105287	8,844.00
Buildings & Grounds	MONTERO ENTERPRISES, INC.	DAIRY LANE JANITORIAL AUG 2026	08/20/2026	105279	803.00
Buildings & Grounds	MAX NEMKOVICH	ANNUAL BPAs TEST - DAIRY LANE	08/06/2026	39907	360.00
Buildings & Grounds	RECOLOGY SAN MATEO COUNTY	DAIRY LN TRASH COLLECTION - JULY 2026	08/06/2026	105232	918.85
Buildings & Grounds	ZORO TOOLS, INC	EYE WASH STATION FOR SHOP	08/06/2026	105238	289.82
Equipment & Tools	COLUMBIA BANK	AIR BACKFILL TAMPER	08/27/2026	105292	1,496.83
Equipment & Tools	GRAINGER	SLING (LIFT VALVES) ALAMEDA 10" PROJECT	08/13/2026	105256	482.48
Equipment & Tools	HASSETT HARDWARE	FOR TRUCK 805	08/13/2026	105259	49.04
Equipment & Tools	HOME DEPOT	RUBBER HOSE, TOOL STORAGE	08/06/2026	105229	267.34

Disbursements Ledger
Month of: August 26

MID-PENINSULA WATER DISTRICT
1075 Old County Road, Suite A, Belmont, CA 94002
Phone: 650.591.8941 Fax: 650.591.4998
MidPeninsulaWater.org

Account Name	Vendor Name	Description	Check Date	Check Number	Amount
Equipment & Tools	HOME DEPOT	PUMPS WATER HOSE	08/20/2026	105278	62.54
Equipment & Tools	HOME DEPOT	MAGNETIC TAPE MEASURE	08/20/2026	105278	107.24
Equipment & Tools	HOME DEPOT	PAINT MARKERS	08/20/2026	105278	118.01
Equipment & Tools	#3326 FERGUSON ENTERPRISES LLC	BLADES FOR CUT-OFF SAW TRK 812	08/06/2026	105225	814.95
Equipment & Tools	#3326 FERGUSON ENTERPRISES LLC	SONOSCOPES	08/20/2026	105276	251.00
Equipment & Tools	ZORO TOOLS, INC	SAFETY LOOP FOR AIR HOSE	08/06/2026	105238	52.73
Equipment & Tools	ZORO TOOLS, INC	LADDER FOR SERVICE TRUCK	08/06/2026	105238	379.50
Equipment & Tools	ZORO TOOLS, INC	WRAP AROUND TAPE MEASURE	08/13/2026	105274	44.36
Equipment & Tools	ZORO TOOLS, INC	OD TAPE MEASURE	08/13/2026	105274	75.99
Equipment & Tools	ZORO TOOLS, INC	BUSHING	08/20/2026	105291	15.46
Equipment & Tools	ZORO TOOLS, INC	ASPHALT CUTTER STEEL	08/20/2026	105291	183.48
Equipment & Tools	ZORO TOOLS, INC	STREET BROOM, PAPER SHOP RAGS	08/20/2026	105291	224.23
Equipment & Tools	ZORO TOOLS, INC	TIRE SUPPLIES	08/20/2026	105291	22.90
Equipment & Tools	ZORO TOOLS, INC	TIRE REPAIR KIT	08/27/2026	105307	72.14
Vehicle & Large Equip	Action Towing & Road Services	MOVE FORKLIFT TO FOLGER TO UNLOAD ANODE BAGS	08/06/2026	39905	201.25
Vehicle & Large Equip	COLUMBIA BANK	REPLACE MAF & OIL CHANGE #803	08/27/2026	105292	827.42
Vehicle & Large Equip	COLUMBIA BANK	TRAILER SERVICE	08/27/2026	105292	1,879.16
Vehicle & Large Equip	EAST BAY TIRE CO.	TIRES FOR 807 & 787	08/20/2026	39919	1,172.98
Vehicle & Large Equip	HASSETT HARDWARE	BACK UP SPARE KEYS FOR CHEVY #798	08/06/2026	105228	55.34
Vehicle & Large Equip	HASSETT HARDWARE	KEY COPY - TRUCK 789 & 795	08/27/2026	105298	13.80
Vehicle & Large Equip	HOME DEPOT	WATER TRANSFER PUMP 807 & 810	08/20/2026	105278	427.35
Vehicle & Large Equip	OREILLY AUTO PARTS, INC.	OIL FOR TRUCKS 806 & 807	08/13/2026	105264	188.60
Vehicle & Large Equip	OREILLY AUTO PARTS, INC.	BRAKE PADS 807	08/20/2026	105281	118.90
Vehicle & Large Equip	PENINSULA TRUCK REPAIR	CATALYST SYSTEM REPAIR - TRK 805	08/06/2026	105230	9,464.87
Vehicle & Large Equip	PENINSULA TRUCK REPAIR	OIL CHG, INSPECTION, REPAIR HYDRAULIC FLUID LEAK	08/20/2026	105284	1,924.96
Vehicle & Large Equip	ZORO TOOLS, INC	789 TARP SWITCH	08/06/2026	105238	25.26
Vehicle & Large Equip	ZORO TOOLS, INC	MUDFLAP #788	08/20/2026	105291	50.43
Vehicle & Large Equip	ZORO TOOLS, INC	TRAILER CONNECTOR	08/20/2026	105291	34.48
Fuel	VALLEY OIL COMPANY	FUEL DELIVERY	08/13/2026	105271	4,245.88
Transmission Main Condition	PAKPOUR CONSULTING GROUP, INC	JULY 2026 - TRANS MAIN ASSESSMNT	08/20/2026	105283	756.00
Office Supplies	ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	08/20/2026	105280	167.54
Printing/Printing Supplies	JOHN T. DAVIDSON JRocket77 DESIGN & MKTG	DLNO SURVEY PRINTING	08/06/2026	105224	107.74
Equipment Services/Maintenance	UBEO WEST, LLC	RICOH LEASE 6-20 THRU 7-20-2026	08/27/2026	105304	1,069.09
Computer Supplies & Upgrades	LIFTOFF DIGITAL	WEBSITE HOSTING & UPDATES - AUG 2026	08/13/2026	105262	407.50
Computer Supplies & Upgrades	STEPFORD BUSINESS, INC.	NEW FIREWALL	08/10/2026	105243	8,522.25
Bank Service Charges	BANK OF NEW YORK MELLON TRUST CO.	COP CUSTODY ACCT FEES - 2026	06/30/2026	105313	1,250.00
Bank Service Charges	ZIONS BANCORPORATION	CUSTODY ACCT FEES JAN - MAR 2026	08/06/2026	105237	670.00

Disbursements Ledger
Month of: August 26

MID-PENINSULA WATER DISTRICT
1075 Old County Road, Suite A, Belmont, CA 94002
Phone: 650.591.8941 Fax: 650.591.4998
MidPeninsulaWater.org

Account Name	Vendor Name	Description	Check Date	Check Number	Amount
Bank Service Charges	ZIONS BANCORPORATION	CUSTODY ACCT FEES APR - JUNE 2026	08/13/2026	105273	625.00
PROPERTY LEASE	SWEDCOM CORPORATION	1075 OCR, STE A - SEPT 2026	08/20/2026	105288	12,605.00
Dues & Publications	AMERICAN WATER WORKS ASSOCIATION	ANNUAL MBRSHP - M. ANDERSON 8-1-26 THRU 7-31-2027	08/27/2026	39922	347.00
Dues & Publications	COLUMBIA BANK	ZOOM ANNUAL SBSCRPTN 7-15-26 THRU 7-14-27	08/27/2026	105292	1,019.40
Dues & Publications	COLUMBIA BANK	REPLENISH FASTRAK ACCT	08/27/2026	105292	60.00
Dues & Publications	COLUMBIA BANK	AWWA MBRSHP - BOST	08/27/2026	105292	347.00
Dues & Publications	COLUMBIA BANK	iCLOUD SUBSCRIPTION	08/27/2026	105292	0.99
Dues & Publications	SAN MATEO COUNTY EMERGENCY MANAGERS ASSOCIATION	DUES RENEWAL - WUELFING, D. SWIFT, M. ANDERSON, S. SCHEIDT	08/27/2026	39923	400.00
Gov'T Fees & Licenses	SAN MATEO CO. ENVIRO. HEALTH	EXBOURNE GENERATOR FUEL TANK	08/06/2026	39908	604.00
Gov'T Fees & Licenses	SAN MATEO CO. ENVIRO. HEALTH	HANNIBAL GENERATOR FUEL TANK	08/06/2026	39908	800.00
Gov'T Fees & Licenses	SAN MATEO CO. ENVIRO. HEALTH	HALLMARK GENERATOR FUEL TANK	08/06/2026	39908	800.00
Gov'T Fees & Licenses	SAN MATEO CO. ENVIRO. HEALTH	DAIRY LANE GENERATOR	08/06/2026	39908	1,928.00
Gov'T Fees & Licenses	SAN MATEO CO. ENVIRO. HEALTH	TUNNELS GENERATOR FUEL TANK	08/06/2026	39908	1,535.00
Gov'T Fees & Licenses	SAN MATEO CO. ENVIRO. HEALTH	DEKOVEN GENERATOR FUEL TANK	08/06/2026	39908	800.00
Gov'T Fees & Licenses	SAN MATEO CO. ENVIRO. HEALTH	HERSOM GENERATOR FUEL TANK	08/06/2026	39908	800.00
Gov'T Fees & Licenses	SAN MATEO CO. ENVIRO. HEALTH	BUCKLAND GENERATOR FUEL TANK	08/06/2026	39908	604.00
Gov'T Fees & Licenses	SAN MATEO CO. ENVIRO. HEALTH	W. BELMONT GENERATOR FUEL TANK	08/06/2026	39908	604.00
Software Licenses	COLUMBIA BANK	ASSET MGMT SOFTWARE FY 2027	08/27/2026	105292	440.00
Utilities - Internet/Cable	ACC BUSINESS	INTERNET - OCR - JULY 2026	08/13/2026	39911	175.00
Utilities - Internet/Cable	AT&T	DAIRY LANE ANALOG LINE	08/06/2026	39906	32.14
Utilities - Internet/Cable	AT&T	DAIRY LANE ANALOG LINE	08/13/2026	39912	32.14
Utilities - Internet/Cable	AT&T	DAIRY LANE ANALOG LINE	08/13/2026	39912	63.76
Utilities - Internet/Cable	COLUMBIA BANK	SATELLITE CONNECTIVITY 7-23 THRU 8-23-2026	08/27/2026	105292	55.00
Utilities - Internet/Cable	ACCT 8435 COMCAST BUSINESS	DAIRY LN FIBER/ETHERNET SVCS 8-15 THRU 9-14-26	08/27/2026	105293	1,138.00
Utilities - Internet/Cable	ACCT 8516 COMCAST BUSINESS	BUS VOICE EDGE SVCS 8-15 THRU 9-14-26	08/27/2026	105294	1,104.62
Utilities - Internet/Cable	T-MOBILE	AMI REPEATER CELLULAR 6-21 THRU 7-20-2026	08/06/2026	105233	31.40
Utilities - Electric - Pumping	CFM/PPC DEPT PG&E	W. BELMONT PUMP STATION	08/20/2026	105285	303.13
Utilities - Electric - Pumping	CFM/PPC DEPT PG&E	DEKOVEN PUMP STATION	08/20/2026	105285	772.58
Utilities - Electric - Pumping	CFM/PPC DEPT PG&E	BUCKLAND PUMP STATION	08/20/2026	105285	739.23
Utilities - Electric - Pumping	CFM/PPC DEPT PG&E	HALLMARK PUMP STATION	08/20/2026	105285	512.14
Utilities - Electric - Pumping	CFM/PPC DEPT PG&E	HANNIBAL PUMP STATION	08/20/2026	105285	8,991.81
Utilities - Electric - Pumping	CFM/PPC DEPT PG&E	TUNNELS PUMP STATION	08/27/2026	105301	38,277.51
Utilities - Electric-Bldgs&Grnd	CFM/PPC DEPT PG&E	DAIRY LANE GAS	08/06/2026	105231	8.65
Utilities - Electric-Bldgs&Grnd	CFM/PPC DEPT PG&E	FOLGER	08/20/2026	105285	159.17
Utilities - Electric-Bldgs&Grnd	CFM/PPC DEPT PG&E	1075 OCR, STE A	08/20/2026	105285	857.08

Disbursements Ledger
Month of: August 26

MID-PENINSULA WATER DISTRICT
1075 Old County Road, Suite A, Belmont, CA 94002
Phone: 650.591.8941 Fax: 650.591.4998
MidPeninsulaWater.org

Account Name	Vendor Name	Description	Check Date	Check Number	Amount
Utilities - Electric-Bldgs&Grnd	CFM/PPC DEPT PG&E	DAIRY LANE & VARIOUS SITES	08/27/2026	105301	23,835.16
Prof Serv - District Counsel	HANSON, BRIDGETT	JUNE 2026 - CONTRACTS	08/13/2026	105258	9,619.00
Prof Serv - District Counsel	HANSON, BRIDGETT	JUNE 2026 - ADMINISTRATION	08/13/2026	105258	1,726.00
Prof Serv - District Counsel	HANSON, BRIDGETT	JUNE 2026 - REAL PROPERTY	08/13/2026	105258	3,260.00
Prof Serv - District Counsel	HANSON, BRIDGETT	JUNE 2026 - EMP BENEFITS	08/13/2026	105258	247.50
Prof Serv - District Counsel	HANSON, BRIDGETT	JUNE 2026 - TELECOMM LEASE - DEKOVEN	08/13/2026	105258	552.50
Prof Serv - District Counsel	HANSON, BRIDGETT	JUNE 2026 - LABOR - GENERAL	08/13/2026	105258	1,530.50
Prof Serv - District Counsel	HANSON, BRIDGETT	JUNE 2026 - SM SUP CT 24-CIV-07393	08/13/2026	105258	544.50
Prof Serv - District Counsel	HANSON, BRIDGETT	JUNE 2026 - MONTHLY RETAINER	08/13/2026	105258	1,300.00
Prof Serv - District Engineer	PAKPOUR CONSULTING GROUP, INC	JULY 2026 - RETAINER	08/20/2026	105283	1,000.00
Prof Serv - District Engineer	PAKPOUR CONSULTING GROUP, INC	JULY 2026 - DIST SYS ANALYSIS	08/20/2026	105283	12,586.88
Prof Serv - District Engineer	PAKPOUR CONSULTING GROUP, INC	JULY 2026 - UPDATE STNDRDS & SPECS	08/20/2026	105283	5,008.50
Prof Serv - District Engineer	PAKPOUR CONSULTING GROUP, INC	JULY 2026 - CIP	08/20/2026	105283	16,180.50
Prof Serv - District Engineer	PAKPOUR CONSULTING GROUP, INC	JULY 2026 - DIST INFRASTRUCTURE	08/20/2026	105283	8,094.19
Prof Serv - District Engineer	PAKPOUR CONSULTING GROUP, INC	JULY 2026 - MISC PROJECTS	08/20/2026	105283	2,875.69
Prof Serv - It	STEPFORD BUSINESS, INC.	SERVERS & CLOUD STORAGE - AUGUST 2026	08/10/2026	105243	3,653.45
Prof Serv - It	STEPFORD BUSINESS, INC.	MS OFFICE LICENSES OCT 2026	08/27/2026	105303	939.00
Prof Serv - It	STEPFORD BUSINESS, INC.	MS OFFICE LICENSES SEPT 2026	08/27/2026	105303	939.00
Prof Serv - It	STEPFORD BUSINESS, INC.	HELP DESK - JULY 2026	08/27/2026	105303	831.25
Prof Serv - Annual Financeaudit	C.J. BROWN & COMPANY	JULY 2026 - AUDIT FY 25/26	08/13/2026	105251	8,621.00
Prof Serv - Accting & Payroll	ADP Payroll Fees	ADP COMPREHENSIVE SVCS	08/21/2026	105315	2,081.66
Prof Serv - Accting & Payroll	ADP Payroll Fees	ADP TIME & ATTENDANCE	08/21/2026	105315	184.45
Prof Serv - Customer Billing	DOCUMENT FULFILLMENT SERVICES	POSTAGE - JULY 2026 WATER BILLS	08/13/2026	105252	3,342.53
Prof Serv - Customer Billing	DOCUMENT FULFILLMENT SERVICES	POSTAGE - AUGUST 2026 REMINDER NOTICES	08/13/2026	105252	136.42
Prof Serv - Customer Billing	UBEO BUSINESS SERVICES	AUGUST 2026 REMINDER NOTICES	08/13/2026	105268	278.00
Prof Serv - Customer Billing	UBEO BUSINESS SERVICES	JULY 2026 WATER BILLS	08/13/2026	105268	1,795.33
Prof Serv - Miscellaneous	COLANTUONO, HIGHSMITH & WHATLEY, PC	TELECOM LEGAL SVCS FEB & MAR 2026	08/06/2026	105223	1,040.00
Prof Serv - Miscellaneous	FREYER & LAURETA, INC.	SCADA EVAL - JUNE 2026	08/13/2026	105254	675.00
Prof Serv - Miscellaneous	FREYER & LAURETA, INC.	RRA UPDATE JULY 2026	08/27/2026	105296	742.50
Prof Serv - Miscellaneous	INTERSTATE GAS SERVICES, INC.	JULY 2026 - MISC FEE STUDY	08/13/2026	105261	4,659.04
Prof Serv - Miscellaneous	IPARAMETRICS, LLC	GRANT SUPPORT - JUNE 2026	08/13/2026	39917	770.50
Prof Serv - Miscellaneous	VOLER STRATEGIC ADVISORS, INC.	LOCAL FUNDING SUPPORT - AUG 2026	08/27/2026	39925	4,100.00
Prof Serv - Miscellaneous	WULFF, HANSEN & CO.	MUNICIPAL ADV SVCS UST INVSTMNTS APR - JUNE 2026	08/13/2026	105272	1,641.68
Prof Serv - District Treasurer	INTERSTATE GAS SERVICES, INC.	2025 COP SEMI-ANNUAL REPORT	08/13/2026	105261	1,300.00
Marketing & Outreach Coordination	JOHN T. DAVIDSON JRocket77 DESIGN & MKTG	MARKETING & WEBSITE SVCS JUNE 2026	08/06/2026	105224	2,790.00
Director Travel	CHARLES COTTEN	REIMBURSE - CSDA - JULY 2026	08/13/2026	39914	883.12

Disbursements Ledger
Month of: August 26

MID-PENINSULA WATER DISTRICT
1075 Old County Road, Suite A, Belmont, CA 94002
Phone: 650.591.8941 Fax: 650.591.4998
MidPeninsulaWater.org

Account Name	Vendor Name	Description	Check Date	Check Number	Amount
Employee Travel/Training	COLUMBIA BANK	REGISTRATION WSI CONF - BOST	08/27/2026	105292	595.00
Employee Travel/Training	COLUMBIA BANK	FLIGHT - BOST - WSI CONF	08/27/2026	105292	317.80
Employee Travel/Training	COLUMBIA BANK	HOTEL LDRSHP ESSNTLS - SCHEIDT	08/27/2026	105292	(24.00)
Employee Travel/Training	COLUMBIA BANK	HOTEL LDRSHP ESSNTLS - SCHEIDT	08/27/2026	105292	(9.16)
Employee Travel/Training	COLUMBIA BANK	HOTEL LDRSHP ESSNTLS - SCHEIDT	08/27/2026	105292	355.22
Employee Travel/Training	COLUMBIA BANK	FLIGHT - XYLEM/SENSUS CONF - A. SWIFT	08/27/2026	105292	353.81
Employee Travel/Training	COLUMBIA BANK	XYLEM/SENSUS CONF - A. SWIFT	08/27/2026	105292	900.00
Employee Travel/Training	COLUMBIA BANK	HOTEL LDRSHP ESSNTLS - SCHEIDT	08/27/2026	105292	(9.16)
Employee Travel/Training	COLUMBIA BANK	JPIA LDRSHP ESSNTLS - BELL	08/27/2026	105292	2,260.85
Employee Travel/Training	COLUMBIA BANK	HOTEL - CSDA GM SUMMIT - WUELFING	08/27/2026	105292	816.12
Employee Travel/Training	SHANE HEADLEY	REIMBURSE T2 CERT-JULY 2026	08/13/2026	39915	60.00
Employee Travel/Training	KAT WUELFING	REPLACE VOIDED CKS 39520 & 39572	08/06/2026	39909	186.16
Employee Travel/Training	TREVOR MORRIS	REIMBURSE - WTR OPS CERT - MORRIS	08/20/2026	39920	75.00
Meeting Expenses	COLUMBIA BANK	DRINKS @ OCR	08/27/2026	105292	51.72
Meeting Expenses	COLUMBIA BANK	REG BRD MTNG 7-23-26	08/27/2026	105292	223.31
Meeting Expenses	COLUMBIA BANK	QRTRLY MTG LUNCH W/ BELMONT PW	08/27/2026	105292	300.88
Meeting Expenses	COLUMBIA BANK	REG BRD MTNG 7-23-26 - ADD'L CONSULTANTS	08/27/2026	105292	47.56
Capitalized Equipment	FREMONT CHEVROLET	Deal #101498 - 2026 Chevy Silverado EV	08/10/2026	39910	46,575.03
Capitalized Equipment	PUMP REPAIR SERVICE CO	HANNIBAL PUMP REBUILD	08/13/2026	105266	43,232.81
15-63 Lower ND Ave Improv	PAKPOUR CONSULTING GROUP, INC	JULY 2026 - 15-63, 15-48 LWR ND/WLW/OAK	08/20/2026	105283	14,639.63
24-08 Exbourne (W) Tank Recoat	EURO STYLE MANAGEMENT	PROGRESS PYMT 04 - 24-08 EXBOURNE TANK RECOAT	08/27/2026	105295	179,044.12
24-08 Exbourne (W) Tank Recoat	PAKPOUR CONSULTING GROUP, INC	JULY 2026 - 24-08 EXBOURNE RECOAT	08/20/2026	105283	17,659.49
24-10 W Belmont (N) Tank Recoat	EURO STYLE MANAGEMENT	PROGRESS PYMT 04 - 24-08 W. BELMONT TANK RECOAT	08/27/2026	105295	1,591.25
24-10 W Belmont (N) Tank Recoat	PAKPOUR CONSULTING GROUP, INC	JULY 2026 - 24-10 W. BELMONT TANK RECOAT	08/20/2026	105283	17,659.49

MID-PENINSULA WATER DISTRICT

AGENDA ITEM NO. 5.C.

DATE: September 24, 2026

TO: Board of Directors

FROM: Alison Bell, Administrative Services Manager

SUBJECT: Annual Reimbursement Report For Fiscal Year 2025/2026

All reimbursements were previously included in the monthly expenditure reports presented at regular board meetings.

This report is prepared pursuant to Government Code Section 53065.5:

Each special district, as defined by subdivision (a) of section 56036, shall, at least annually, disclose any reimbursement paid by the district within the immediately preceding fiscal year of at least one hundred dollars ($100) for each individual charge for services of product received. "Individual charge" includes, but is not limited to, one meal, lodging for one day, transportation, or a registration fee paid to any employee or member of the governing body of the district. The disclosure requirement shall be fulfilled by including the reimbursement, information in a document published or printed at least annually by a date determined by that district and shall be made available or public inspection.

MPWD Reimbursement Reporting for Fiscal Year 2025-2026

Employee		Check Date	Amount Paid	Reimbursement Description
Anderson, Jonathan		4/9/2026	$ 661.87	Travel Expense for AWWA Conf 4/6-4/9
	Total:		**$ 661.87**	
Bell, Alison		9/19/2025	$ 138.60	CSDA Conf 8/24-8/28
		9/19/2025	$ 180.60	JPIA HR meeting 08/13-08/14
		1/29/2026	$ 134.40	CalPERLA Conf 11/18-11/21
		1/29/2026	$ 135.00	CSDA Board Secretary Conf 10/26-10/29
		6/11/2026	$ 158.05	ACWA JPIA Conf 5/3-5/5
		6/11/2026	$ 185.60	MMANC 5/20-5/21
	Total:		**$ 932.25**	
Bost, Drew		9/19/2025	$ 103.89	CalWEP conference 09/03-09/04
		3/5/2026	$ 393.17	Printed Posters for 2025 School Artwork
	Total:		**$ 497.06**	
Fung, Victor		11/6/2025	$ 464.68	JPIA CONF 10/27-10/29
	Total:		**$ 464.68**	
Ganske, Liz		10/23/2025	$ 212.82	CalPERS Forum 10/13-10/15
	Total:		**$ 212.82**	
Headley, Shane		8/14/2025	$ 120.00	Water Distribution D3 certificate
		8/21/2025	$ 400.00	Boots reimbursement
	Total:		**$ 520.00**	
Malczon, Misty		10/23/2025	$ 188.99	CalPERS Forum 10/13-10/15
		11/13/2025	$ 217.04	Xylem Conf 11/03-11/05
	Total:		**$ 406.03**	
Monge, Victor		10/9/2025	$ 400.00	Boots reimbursement
	Total:		**$ 400.00**	
Morris, Trevor		4/23/2026	$ 143.39	AWWA Conf 04/07-04/09
	Total:		**$ 143.39**	

Perez, Eric	9/19/2025	$	307.45	Water Distribution D3 certificate
Total:		**$**	**307.45**	
Plath, Kelli	11/6/2025	$	1,028.07	Springbrook ACTIVATE Conference 10/26-10/29
Total:		**$**	**1,028.07**	
Scheidt, Sarah	2/12/2026	$	202.20	Leadership Essentials 11/05-11/07
	5/21/2026	$	209.85	Leadership Essentials 02/25-02/27
Total:		**$**	**412.05**	
Swift, Avianna	11/13/2025		317.52	Springbrook Activate Conf 10/27-10/29
Total:			**317.52**	
Swift, Deston	10/23/2025	$	130.00	Water Distribution D4 certificate renewal
	11/6/2025	$	200.00	D4 Water Operator training
	6/11/2026	$	105.00	Dual certification
Total:		**$**	**435.00**	
Villanueva, Andy	1/22/2026	$	400.00	Boots reimbursement
Total:		**$**	**400.00**	
Wuelfing, Kat	8/7/2025	$	210.20	ACWA/JPIA Conference 07/09-07/11
	8/7/2025	$	205.40	CSDA GM Summit 06/30-07/01
	2/20/2026	$	145.80	CalPERLA Conf 11/20-11/21
	2/20/2026	$	210.20	ACWA/JPIA Leadership Essentials 11/04-11/06
	2/20/2026	$	133.95	CSDA Board Secretary Conf 10/27-10/29
	4/30/2026	$	148.00	San Mateo Chamber 04/17-04/19
Total:		**$**	**1,053.55**	

MID-PENINSULA WATER DISTRICT

AGENDA ITEM NO.5.D.

DATE: September 24, 2026

TO: Board of Directors

FROM: Alison Bell, Administrative Services Manager

SUBJECT: Approve Resolution 2026-25 Adopting a District Social Media Policy

---

RECOMMENDATION

Review and approve the Mid-Peninsula Water District Social Media Policy, establishing guidelines for the District's use and management of official social media accounts.

FISCAL IMPACT

There is not a financial impact to establish social media accounts.

BACKGROUND

The Mid-Peninsula Water District (District) currently communicates with customers and the community through several methods, including the District website, customer notices (mailers), email communications, newsletters, Board meeting materials, and community outreach events.

As communication methods continue to evolve, social media provides an additional opportunity for the District to share timely information and increase engagement with customers and the broader community. Establishing an official District social media presence would provide another communication channel to distribute information regarding District programs, services, projects, events, and other matters of public interest.

In submitting our Consumer Confidence Report (CCR, annual water quality report) to the Department of Water Resources (DWR), the submittal form included questions about what "Good faith efforts were used to reach non-bill paying consumers," including listing all of the social media outlets used to distribute the document. DWR is moving towards allowing electronic distribution only of CCRs (which would be a cost savings to the District, if it chooses to do so) and using social media to further promote such publications seems to be an important part of that effort. We reached out to the City of Belmont to request that they share the CCR publication not just in their newsletter, but on social media as well. However, the City informed us that their social media policy allows them to share information from other agencies already published on social media platforms, but not to be the originator of such posts.

DISCUSSION

The proposed Social Media Policy establishes a framework for the District to create and maintain official social media accounts as an additional tool for communicating with customers and the community. Social media would supplement, not replace, the District's existing communication methods and official website.

The intent is for the District to be able to use social media as a communication tool as appropriate, but for that social media presence to be limited and focused to specific goals and needs of the District.

An official social media presence would allow the District to more effectively promote programs, events, and opportunities for community participation. Examples of information that could be shared through District social media include landscape workshops sponsored by BAWSCA, customer surveys and opportunities to provide feedback, National Night Out and other community events, District proclamations and recognitions, conservation programs, project updates, employment opportunities, and other District news and announcements. The District would request that relevant materials be amplified by other agencies with larger social media followings, such as the Cities of Belmont and San Carlos, leveraging their resources to share information of importance to our community.

Social media would also provide the District with an additional method for announcing operations information. For example, the District could use its social media accounts to communicate information regarding water main breaks, emergency repairs, temporary service interruptions, construction activities, or other circumstances that may affect customers. Social media would not replace the District's established emergency notification or customer communication procedures but would provide another way to quickly share information with the public.

The District rarely has members of the public attend its meetings, however, through the customer engagement survey, we hear that the public's confidence that "MPWD is making smart, long-term investments to keep the community's water system safe and reliable for future generations" could be improved and that customers do not necessarily feel that "MPWD communicate[s] openly and transparently with customers about how the District is run and how ratepayer money is spent." Being able to share out information such as the start, middle, and end of a capital project through social media would increase the visibility of the District's investments in the system.

In addition to providing timely information, establishing a social media presence would support the District's ongoing efforts to expand community outreach and make District information more accessible. It would provide an opportunity to reach customers who may not regularly visit the District website or receive information through other existing communication channels.

The proposed policy establishes standards for authorized District social media accounts and provides guidance regarding account administration, appropriate content, public comments, records retention, and compliance with applicable laws and District policies. Establishing these guidelines prior to launching District social media accounts will help to ensure that the platforms are administered consistently and remain focused on providing useful and appropriate District information to the public.

Attachments: MPWD Social Media Policy
Resolution 2026-25 Adopting a Policy on the Use of District Social Media

RESOLUTION 2026-25

ADOPTING A POLICY ON THE USE OF DISTRICT SOCIAL MEDIA

*** * ***

MID-PENINSULA WATER DISTRICT

WHEREAS, the Mid-Peninsula Water District (District) is committed to providing timely, accurate, accessible, and transparent information to its customers and the communities it serves; and

WHEREAS, social media provides an additional communication tool through which the District may share information about District programs, services, projects, meetings, community events, water conservation, emergency conditions, and other matters of public interest; and

WHEREAS, District social media accounts may be used to promote and provide information regarding activities such as BAWSCA landscape workshops, customer surveys, community events like National Night Out, District proclamations, water main breaks, service interruptions, emergency notifications, and other District and community outreach efforts; and

WHEREAS, the Board of Directors desires to establish clear standards for the creation, administration, content, security, moderation, and records retention of official District social media accounts; and

WHEREAS, the Social Media Policy will help ensure that official District social media communications are consistent with the District's mission, applicable law, the California Public Records Act, and records retention requirements; and

WHEREAS, the Board of Directors has reviewed the Social Media Policy and finds that adoption of the policy is in the best interests of the District and its customers.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Mid-Peninsula Water District hereby adopt the attached Policy on the Use of District Social Media.

REGULARLY PASSED AND ADOPTED this 24th day of September 2026 by the following vote.

AYES:

NOES:

ABSTENTIONS:

ABSENCES:

_____
Board President

ATTEST:

_____
District Secretary

MID-PENINSULA WATER DISTRICT

Policy on the Use of District Social Media

I. Purpose

The Mid-Peninsula Water District ("District") recognizes social media as an effective tool for communicating and engaging with customers and the community. The purpose of this policy is to establish guidelines for the District's use and management of official social media accounts to ensure communications are accurate, professional, consistent, and representative of the District.

Social media is intended to supplement the District's existing communication methods and provide an additional way to share timely information regarding District programs, services, projects, events, water conservation, emergency conditions, and other District activities. The intent is for the District to be able to use social media as a communication tool as appropriate, but for that social media presence to be limited and focused to specific goals and needs of the District.

The District's official website remains the primary source of online information regarding District business.

II. Scope

This policy applies to all official social media accounts established, maintained, or operated by or on behalf of the District, including platforms such as Instagram, Facebook, LinkedIn, Nextdoor, YouTube, and other similar platforms.

This policy applies only to official District social media accounts and does not govern the personal social media accounts or activities of District employees or Board members.

III. Account Authorization and Administration

The establishment of an official District social media account must be authorized by the General Manager. The General Manager may also authorize the modification, suspension, or discontinuation of a District social media account when determined to be in the District's best interest.

The General Manager will designate the employee(s) authorized to administer District social media accounts, including creating, publishing, editing, and monitoring content.

District social media accounts will:

- Clearly identify the account as an official account of the Mid-Peninsula Water District;
- Use District controlled contact information for account registration and recovery;
- Include a link to the District's official website when permitted by the platform;
- Maintain account credentials in a secure manner accessible to appropriate District personnel; and
- Be maintained in accordance with this policy and applicable District policies and procedure.

IV. Content

Content posted to District social media accounts will relate to District business and further the District's communication, education, operational, or community outreach objectives.

District social media content may include:

- Distribution of District publications, such as its Waterline Newsletter, Water Quality Report and Urban Water Management Plan;
- District programs, services, and projects;
- Construction and infrastructure projects;
- Water conservation and water use efficiency information;
- Water supply and water quality information;
- Service interruptions and emergency information;
- Board meetings and other public meetings;
- Community events and public outreach activities;
- Employment and recruitment opportunities;
- District accomplishments and employee recognition;
- Celebration of key events such as Water Professionals Appreciation Week and
- Information from governmental agencies and community partners relevant to the District and its customers.

Content shall be accurate, professional, respectful, and consistent with the District's mission and communication practices.

When appropriate, social media posts should direct users to the District's website for additional information.

District social media accounts shall not be used to endorse or oppose a political candidate, political party, ballot measure, or campaign, except as otherwise permitted by law for the dissemination of factual and informational material.

Confidential, privileged, personnel-related, security-sensitive, or otherwise protected information will not be posted on District social media accounts.

V. Photographs, Videos, and District Material

Photographs, videos, graphics, logos, and other materials posted on District social media accounts will be appropriate for public distribution and consistent with District communication objectives.

Reasonable care will be taken before posting photographs or videos that identify members of the public, employees, minors, private property, security sensitive facilities, or information that could create privacy, safety, or security concerns.

VI. Public Comments

When a District social media platform permits public comments, comments should relate to the subject matter of the District's original post.

Comments and other content submitted by members of the public represent the views of the individual submitting the content and do not represent or imply endorsement by the District.

The District will administer public comments in a viewpoint neutral manner. Comments will not be removed solely because they criticize or disagree with the District, its Board of Directors, employees, programs, policies, or decisions.

The District may hide or remove comments or other content that:

- Is unrelated to the subject matter of the District's original post;
- Constitutes a true threat or incites imminent unlawful activity;
- Contains obscene material not protected by law;
- Contains unlawful harassment or promotes unlawful discrimination;
- Discloses confidential, private, or legally protected information;
- Infringes upon copyrights, trademarks, or other legal ownership interests;
- Contains commercial advertisements, solicitations, spam, or repetitive postings unrelated to District business;

- Contains malicious software or links to malicious or harmful websites;
- Encourages or facilities illegal activity; or
- Otherwise violates applicable law or the established terms of use for the District's social media account.

When practicable, content removed by the District will be documented prior to removal in accordance with applicable records retention requirements.

The District may disable comments on individual posts or accounts when permitted by the social media platform and consistent with applicable law.

VII. Customer Questions and Service Requests

District social media accounts are intended primarily for public information and community engagement and are not a replacement for the District's established customer service channels.

Questions involving individual customer accounts, billing information, claims, or other information requiring confidentiality will be redirected to the appropriate District communication channel and will not be discussed publicly through social media.

District social media accounts are not continuously monitored and should not be used to report water emergencies, leaks, service interruptions, or other conditions requiring an immediate response. Social media accounts should direct customers to the appropriate District telephone number or other established method for reporting urgent matters.

VIII. Public Records and Records Retention

Content created, received, or maintained through District social media accounts may constitute a public record and may be subject to disclosure under the California Public Record Act.

District social media records will be retained in accordance with applicable law and the District's Records Retention Policy and retention schedule.

When District social media content is edited, hidden, or removed, the District will retain the content when required by applicable records retention requirements.

MID-PENINSULA WATER DISTRICT

AGENDA ITEM NO. 5.E.

DATE: September 24, 2026

TO: Board of Directors

FROM: Sarah Scheidt, Operations Manager
Joubin Pakpour, District Engineer

SUBJECT: Receive CEQA Categorical Exemption Documentation for the Lower Notre Dame, Willow Lane, Oak Knoll Cross Country Water Main Improvement Project

---

RECOMMENDATION

Receive California Environmental Quality Act (CEQA) Categorical Exemption Documentation for the Lower Notre Dame Avenue, Willow Lane, Oak Knoll Cross Country Water Main Improvement Project.

FISCAL IMPACT

There is no fiscal impact to receiving the CEQA Categorical Exemption documentation for the project. The improvements are funded through the District's Capital Improvement Program (CIP) across three individual project components: Willow Lane (CIP 15-48), Notre Dame Avenue (CIP 15-63), and the Oak Knoll Replacement (CIP 15-19) and was included in its Fiscal Year 2026/2027 Capital Budget.

BACKGROUND

The Mid-Peninsula Water District (MPWD) is planning to make water main improvements to replace aging infrastructure that is prone to failures and leaks, eliminate long dead ends to boost water quality, and increase available fire flows within the service area.

Scope Breakdown:

- **Willow Lane (CIP 15-48):** Abandons 230 linear feet (LF) of existing 4-inch cast iron pipe (originally built in 1946) and installs 600 LF of 8-inch ductile iron pipe (DIP), two new fire hydrants, and eight service connections, increasing fire flows from 600 gallons per minute (gpm) to 1,950 gpm.
- **Notre Dame Avenue (CIP 15-63):** Replaces 3,400 LF of parallel 6-inch and 8-inch cast iron pipes with a single 1,700 LF 12-inch DIP main, replacing five fire hydrants and 25 service connections between Ralston Avenue and Arbor Avenue.

- **Oak Knoll Replacement (CIP 15-19):** Replaces a 60-foot cross-country section between Oak Knoll Drive and Pine Knoll Drive using open trench installation with hand tools only, correcting a previous unsuccessful cured in place pipe (CIPP) lining attempt.

Under CEQA, projects that are undertaken, funded, or approved by a public agency that have the potential to cause a direct or reasonably foreseeable indirect physical change in the environment are subject to review.

DISCUSSION

CEQA Compliance: MPWD worked with MIG Consulting to review the project description and environmental effects, determining that the project is categorically exempt from further review under the California Environmental Quality Act (CEQA).

- **Class 1 Exemption (Section 15301):** Applies to the operation, repair, maintenance, or minor alteration of existing public utility facilities involving negligible or no expansion of use.
- **Class 2 Exemption (Section 15302):** Applies to the replacement or reconstruction of existing utility systems involving negligible or no expansion of capacity.

Environmental Evaluation & Best Management Practices (BMPs): MIG performed environmental reviews confirming that the project would result in no significant environmental impacts—including air quality, hydrology, and biological resources—nor would it affect scenic highways, hazardous waste sites, or historical resources. To ensure minimal disruption, mandatory BMPs will be incorporated into project plans and specifications, which are detailed in the attached memo and summarized below:

- **Air Quality (BMP-1):** Implementation of Bay Area Air District fugitive dust controls, including watering exposed surfaces and covering haul trucks.
- **Biological Resources (BMP-2 & BMP-3):** Pre-construction nesting bird surveys (Feb 1–Sept 15) and tree protection measures per the Belmont Tree Ordinance.
- **Cultural & Paleontological Resources (BMP-4 & BMP-5):** Work-stoppage and evaluation protocols for unexpected discoveries of cultural artifacts, human remains, or fossils.
- **Hazardous Materials (BMP-6):** Utilization of project construction provisions for handling unexpected hazardous materials.
- **Hydrology & Water Quality (BMP-7):** Erosion and runoff controls including fiber rolls, inlet protection, covered stockpiles, and street sweeping.
- **Noise (BMP-8):** Adherence to Belmont construction hours (Mon–Fri, 8:00 AM to 5:00 PM) with no pre-8:00 AM equipment idling.
- **Traffic & Access (BMP-9 & BMP-10):** Implementation of an engineered traffic control plan while maintaining continuous resident access.

Next Steps: Following Board receipt of this documentation, a Notice of Exemption (NOE) will be filed with the San Mateo County Clerk-Recorder's Office and the State Clearinghouse.

Attachments: PCG_MIG CEQA Memo 9.3.26

memo san jose

to: Feraydoon Jahanian-Farsi, Associate Engineer

from: Christina Lau, Project Manager

re: Lower Notre Dame, Willow Water Main Improvements Projects (CIP 15-48, CIP 15-63, and CIP 15-19) CEQA Categorical Exemption Documentation

date: September 3, 2026

Below is MIG's documentation for a Categorical Exemption for the Lower Notre Dame, Willow Water Main Improvements Projects (CIP 15-48, CIP 15-63, and CIP 15-19). Please review the stated Best Management Practices (BMPs) which will be required to be included as part of the Plans and Specifications prepared for the project and implemented by the contractor and/or the Mid-Peninsula Water District (MPWD).

1. Introduction

The MPWD is proposing to implement the Lower Notre Dame, Willow Water Main Improvements Projects (CIP 15-48, CIP 15-63, and CIP 15-19) as part of its Capital Improvement Program (CIP). The proposed improvements will replace aging water mains that are prone to failure (leaks). The MPWD is implementing these replacements to improve reliability of the infrastructure system by eliminating long dead ends to improve water quality and increase the available fire flows within the service area.

MPWD has reviewed the project description, the BMPs incorporated into the project, and the potential environmental effects of implementing the proposed project, as described below. Based on this information, it is determined that the project is exempt from further CEQA analysis under several CEQA Categorical Exemption categories relevant to infrastructure projects, including:

- CEQA Guidelines Section 15301 provides a Class 1 Categorical Exemption for the operation, repair, maintenance, or minor alteration of existing facilities involving negligible or no expansion of an existing use.

- CEQA Guidelines Section 15302 provides a Class 2 Categorical Exemption for the replacement or reconstruction of existing utility systems and/or facilities involving negligible or no expansion of capacity.

Pending MPWD approval of the project and acceptance of the stated BMPs, a Notice of Exemption for the project will be filed with the San Mateo County Clerk-Recorder's Office and the State Clearinghouse.

This CEQA evaluation has been prepared based on information from MPWD and its engineers, Pakpour Consulting Group. Should the project change from what is described and evaluated in this document, MPWD would need to reevaluate the project to verify that it still qualifies for a CEQA Categorical Exemption.

2. Project Description

2.1 Project Location and Site Description

The project alignments are located in the City of Belmont on Notre Dame Avenue, Willow Lane, and a cross-country segment between Oak Knoll Drive and Pine Knoll Drive. The project alignments are within or adjacent to City streets except for the cross-country segment. The adjoining properties along the proposed water main replacement alignments support single-family residential uses and, along the Notre Dame Avenue alignment, Notre Dame Elementary School and Notre Dame High School.

2.2 Project Characteristics

The District is proposing to construct three projects outlined in its CIP:

Willow Lane (CIP 15-48): Willow Lane is a private road providing access to 10 residences. Water is currently provided to eight of the residences from a 4-inch cross country cast iron pipe water main located between 50 and 60 Notre Dame Place, beginning at 16 Notre Dame Place and ending near 28 Willow Lane. The water main was originally constructed in 1946. All of the meter boxes are clustered together at the end of the water main. In addition, the single hydrant serving the 10 homes is located on the end of the 4-inch cast iron pipe where fire flows are approximately 600 gallons per minute (gpm), which is well below the minimum recommendation of 1,500 gpm at 20 pounds per square inch (psi).

This project abandons the existing 4-inch CC cast iron pipe and installs a new 8-inch ductile iron pipe (DIP) along Willow Lane, as well as installing additional hydrants.

Hydraulic analysis indicates an increase in flow of 231 percent to 1,950 gpm at 20 psi.. The project will:

- Abandon 230 LF of 4-inch cross country cast iron pipe
- Install 600 LF of 8-inch DIP
- Install two new fire hydrants
- Replace eight existing service connections

Notre Dame Avenue (CIP 15-63): Notre Dame Avenue has two parallel 1,700 LF water mains between Ralston Avenue and Arbor Avenue: a 6-inch cast iron pipe and an 8-inch cast iron pipe. The water mains along Notre Dame Avenue serve as the primary transmission lines between the Hannibal Pump Station and Hersom Tank. Over the past few years, the MPWD has experienced several leaks along these alignments. This project replaces the 1,700 LF of parallel water mains (3,400 LF total) with a single 1,700 LF 12-inch DIP.. Fire flows will remain unchanged. The project will:

- Replace 3,400 LF of parallel 6-inch and 8-inch cast iron pipe with 1,700 LF of 12-inch DIP
- Replace five fire hydrants
- Replace 25 service connections

Oak Knoll Replacement (CIP 15-19): An 60-foot length of the Oak Knoll cross country segment between Oak Knoll Drive and Pine Knoll Drive will be replaced. A previous project using cured in place pipe (CIPP) was unsuccessful due to the presence of two bends located in close proximity to each other near the mid-point of the existing water main. The lining did not expand at this location; therefore, this section needs to be re-done. The replacement will be conducted by open trench installation using hand tools only. No large equipment will be used to excavate the trench.

It is our understanding that these improvements are not contingent upon one another to maintain operations and, therefore, can be completed independently of one another and do not need to be grouped in any way.

The new mains on Notre Dame Avenue and Willow Lane would be installed via open trench installation. Open trench installation typically disturbs an area two feet wide and average of 46-inches or three feet, 10 inches deep. There is a 170 LF section on the Notre Dame alignment that would reach a depth of 79 inches or six feet, seven inches.

Other minor site improvements include a slurry seal/pavement rehabilitation of the Notre Dame Avenue and Willow Lane affected roadways, which would occur after the mains have been replaced.

The project would not require road closures to complete the proposed activities. Project construction would involve 722 cubic yards (CY) of material import (sand and asphalt base) and 722 cy of off haul soil. The project would be constructed using the following types of equipment and vehicles: cat backhoe, cat excavator, dumping truck, flatbed truck, excavator G35/G50, jumping jack, and pogo-stick. As stated above, the construction of the Oak Knoll Drive cross-country route would occur by hand (i.e. hand tools) rather than using heavy equipment.

2.3 Project Phasing

Construction is expected to start in November 2026 and end in March 2027 (approximately five months). Water main installation typically progresses at a rate of 80 to 140 linear feet installed per day. The general phasing anticipated is shown in the table below.

Phase	Estimated Construction Duration
Installation*: Notre Dame Avenue	75 days
Installation*: Willow Lane	25 days
Installation*: Oak Knoll Cross-Country	5 days
Slurry Seal/Pavement Rehabilitation	2 days
Approximate Total	5 months
*Includes service connections, valve and fire hydrant installations, and testing.	

2.4 Best Management Practices (BMPs)

BMPs are incorporated into the project to minimize and avoid impacts to resources during project construction. The project would include the following BMPs in the project plans and specifications.

Air Quality

BMP-1: Air Quality and Dust Controls. The MPWD and/or its contractor shall implement the following Basic Best Management Practices for Construction-Related Fugitive Dust Emissions identified by the BAAQMD:

- B-1. All exposed surfaces (e.g., parking areas, staging areas, soil piles, graded areas, and unpaved access roads) shall be watered two times per day.
- B-2. All haul trucks transporting soil, sand, or other loose material off-site shall be covered.
- B-3. All visible mud or dirt trackout onto adjacent public roads shall be removed using wet power vacuum street sweepers at least once per day. The use of dry power sweeping is prohibited.
- B-4. All vehicle speeds on unpaved roads shall be limited to 15 mph.
- B-5. All roadways, driveways, and sidewalks to be paved shall be completed as soon as possible..
- B-6. All excavation, grading, and/or demolition activities shall be suspended when average wind speeds exceed 20 mph.
- B-7. All trucks and equipment, including their tires, shall be cleaned prior to leaving the site.
- B-8. Unpaved roads providing access to sites located 100 feet or further from a paved road shall be treated with a 6- to 12-inch layer of compacted wood chips, mulch, or gravel.
- B-9. Publicly visible signs shall be posted with the telephone number and name of the person to contact at the lead agency regarding dust complaints. This person shall respond and take corrective action within 48 hours. The Air District's General Air Pollution Complaints number shall also be visible to ensure compliance with applicable regulations.

Biological Resources

BMP-2: Nesting Bird Surveys. All tree trimming and vegetation removal shall occur outside of the bird nesting season, defined as the time between September 16th and January 31st, if possible. If tree trimming or vegetation removal occurs during the bird nesting season (between February 1st and September 15th), a qualified biologist shall perform a pre-construction survey to identify active bird nests. The pre-construction survey shall take place no more than five days prior to the tree trimming or vegetation removal, and if more than five days pass prior to

the tree trimming or vegetation removal, another pre-construction survey shall be required. The survey shall include all trees and vegetation to be trimmed or removed, and all trees and shrubs within a 250-foot radius of the trimming or removal sites. If an active, native bird nest is found during the survey, the biologist shall designate a construction-free buffer zone around the nest to remain in place until the young have fledged. Buffer zones are typically 1,000 feet from the nest for raptors and 250 feet from the nest for other birds, but this sometimes can be reduced in urban areas. Work shall halt in the area and the qualified biologist shall be contacted immediately if a bird nest is discovered during tree trimming or vegetation removal activities.

BMP-3: Tree Protection. The project shall comply with standard tree protection measures if construction occurs within the dripline of protected trees, consistent with the City of Belmont Tree Ordinance (Municipal Code Chapter 25). Examples may include, but are not limited to, wrapping existing trees with wooden stakes or surrounding them with orange plastic fencing as needed to protect them from construction equipment and activities. If tree trimming is required, it must be performed consistent with the guidelines of the American National Standards Institute (ANSI) A300 Part 1 (2017) pruning standards, entitled *Tree, Shrub, and Other Woody Plant Maintenance—Standard Practices (Pruning),* or *Best Management Practices—Tree Pruning* (Second Addition), published by the International Society of Arboriculture (ISA) as a companion publication to the ANSI A300 pruning standards (Belmont Municipal Code Section 25-4).

Cultural Resources and Tribal Cultural Resources

BMP-4: Cultural Resources and Tribal Cultural Resources. The MPWD and/or its contractor shall implement the following Best Management Practices during project construction to avoid potential impacts on unanticipated and previously unknown cultural resources:

> In the event that unanticipated prehistoric or significant historic period cultural materials are exposed during construction, grading, and/or excavation, it will be the responsibility of the construction project manager to stop work within 50 feet of the find and contact a qualified professional archaeologist who meets the Secretary of the Interior's Standards for Archaeology for evaluation and further recommendations consistent with CEQA and City of Belmont requirements. Work in the area shall be suspended until the archaeologist prepares a plan for the evaluation of the resource and the plan is submitted to the MPWD for approval. If the finds are suspected to be Native American in origin, the Native American Heritage Commission will be contacted and Native American monitoring will be initiated as directed by the NAHC.

Significant prehistoric cultural resources are defined as human burials, features or other clusterings of finds made, modified or used by Native American peoples in the past. The prehistoric and protohistoric indicators of prior cultural occupation by Native Americans include artifacts and human bone, as well as soil discoloration, shell, animal bone, sandstone cobbles, ashy areas, and baked or vitrified clays. Prehistoric materials may include:

a. Human bone - either isolated or intact burials.

b. Habitation (occupation or ceremonial structures as interpreted from rock rings/features, distinct ground depressions, differences in compaction (e.g., house floors).

c Artifacts including chipped stone objects such as projectile points and bifaces; groundstone artifacts such as manos, metates, mortars, pestles, grinding stones, pitted hammerstones; and, shell and bone artifacts including ornaments and beads.

d. Various features and samples including hearths (fire-cracked rock; baked and vitrified clay), artifact caches, faunal and shellfish remains (which permit dietary reconstruction), distinctive changes in soil stratigraphy indicative of prehistoric activities.

e. Isolated artifacts

Historic cultural materials may include finds from the late 19th through early 20th centuries. Objects and features associated with the Historic Period can include:

a. Structural remains or portions of foundations (bricks, cobbles/boulders, stacked field stone, postholes, etc.).

b. Trash pits, privies, wells and associated artifacts.

c. Isolated artifacts or isolated clusters of manufactured artifacts (e.g., glass bottles, metal cans, manufactured wood items, etc.).

d. Human remains.

In addition, cultural materials including both artifacts and structures that can be attributed to Hispanic, Asian and other ethnic or racial groups are potentially significant. Such features or clusters of artifacts and samples include remains of structures, trash pits, and privies.

Potential recommendations for treatment could include identification, evaluation, collection, recordation, analysis, etc. of any significant cultural materials followed by a professional report.

State law shall be followed in regard to Native American burials (Chapter 1492, Section 7050.5 to the Health and Safety Code, Sections 5097.94, 5097.98 and 5097.99 of the Public Resources Code). Pursuant to Section 7050.5 of the Health and Safety Code and Section 5097.94 of the Public Resources Code of the State of California, in the event of the discovery of human remains during construction, the construction manager shall stop work and notify the San Mateo County Coroner. If the Coroner determines that the remains are not subject to his/her authority, he/she shall notify the NAHC who shall attempt to identify the Most Likely descendant (MLD) of the deceased.

Geology and Soils

BMP-5: Paleontological Resources. In the event that any paleontological resources are encountered at any time during construction, it will be the responsibility of the construction project manager to stop work within 50 feet of any discovery and contact a qualified paleontologist who meets the Society of Vertebrate Paleontology's qualifications. Work in the area shall be suspended until the paleontologist prepares a plan for the evaluation of the resource and the plan is submitted to the MPWD for approval.

Hazardous Materials

BMP-6: Hazardous Materials. The project's construction General Provisions contain guidance in the event hazardous materials are encountered during construction, and the necessary steps to be taken to address the hazard.

Hydrology/Water Quality

BMP-7: Water Quality During Construction. The contractor shall protect all work areas from erosion during construction through the use of such measures as fiber rolls, storm drain inlet protections, berms, covered stockpiles, street sweeping, avoiding paving or sealing in wet weather, and/or avoiding washing down excess material into storm drain inlets.

Noise

BMP-8: Construction Noise Hours. As a good neighbor, the MPWD and its contractors shall adhere to the construction hours permitted by the Belmont

Municipal Code. All construction and related activities shall be permitted only during the hours of 8:00 AM to 5:00 PM, Monday through Friday. Construction equipment including compressors, backhoes, etc. cannot be turned on to idle prior to 8:00 AM.

Transportation and Traffic

A short-term increase in traffic during the construction period would occur from construction workers, material deliveries, and equipment accessing the work sites. Heavy equipment working on the site could potentially limit lines of sight or create hazardous traffic conditions for passenger vehicles and pedestrians.

BMP-9: Traffic Control Plan. The contractor shall submit a traffic control plan, prepared and signed by a licensed civil engineer for review and comment by the MPWD and the City prior to beginning work. The traffic control plan shall include any proposed lane closure details and signage.

BMP-10: Access to Residences. Project plans must include a Special Provision that states the contractors shall maintain access to residences at all times.

3. CEQA Analysis

Projects resulting in a physical change to the environment are subject to review under the California Environmental Quality Act (CEQA; Pub. Resources Code § 21000 et seq.) and the CEQA Guidelines (14 CCR §15000 et seq.).

CEQA allows the use of multiple exemptions, as applicable, for a project. The proposed water main replacements qualify for CEQA Guidelines Section 15301 (b) - Class 1 and/or CEQA Guidelines Section 15302 (c) - Class 2 Categorical Exemptions because the project would replace existing water mains where the new mains would be located on the same sites, would have substantially the same purpose and capacity as the mains replaced, and would result in a negligible expansion of use. Project consistency with these CEQA Guidelines is described below.

3.1 Class 1 Categorical Exemption, Existing Facilities

CEQA Guidelines. Per CEQA Guidelines Section 15301:

Class 1 consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion or existing or former use. The types of "existing facilities" itemized below are not intended to be all-inclusive of the types of projects which might fall within Class 1.

The key consideration is whether the project involves negligible or no expansion of use.

Examples include but are not limited to:

(b) Existing facilities of both investor and publicly owned utilities used to provide electric power, natural gas, sewerage, or other public utilities services; and

Project Consistency. As described above in the Project Description, the proposed project would replace existing publicly owned utilities. The project involves a negligible expansion of use and a negligible increase in capacity. The project proposes minor increases in main diameter compared to existing conditions for the following segments:

- Willow Lane - The project proposes increasing the existing four-inch pipe diameter to eight inches to address the significant shortfall between existing and minimum recommended fire flows (600 gpm vs. 1,500 gpm, respectively). Additionally, the area is already built out and the project does not increase the number of existing service connections for the new main.

- Notre Dame Avenue – This section consolidates two parallel mains (one six-inch main and one eight-inch main) into a single twelve-inch main. Additionally, the project does not increase the number of existing service connections and maintains the existing fire flows.

The Oak Knoll cross-country segment of the project is proposed only for the purpose of fixing a previous, unsuccessful pipe replacement and does not increase the existing main diameter at this location.

The proposed main diameters are the MPWD's current standard main sizes for urbanized areas. The neighborhoods in which the mains would be replaced are largely built out and the increases in main sizes would not directly generate unplanned growth. The increased main sizes will assist with efficient movement of water throughout the system and provide adequate flow rates to meet minimum recommended fire flows in the community.

3.2 Class 2 Categorical Exemption, Replacement or Reconstruction

CEQA Guidelines. Per CEQA Guidelines Section 15302:

Class 2 consists of replacement or reconstruction of existing structures and facilities where the new structure will be located on the same site as the structure replaced

and will have substantially the same purpose and capacity as the structure replaced, including but not limited to:

(b) Replacement of a commercial structure with a new structure of substantially the same size, purpose, and capacity.
(c) Replacement or reconstruction of existing utility systems and/or facilities involving negligible or no expansion of capacity.

Project Consistency. As described above in the Project Description, the proposed project would replace existing publicly owned utilities (water mains) and involve minor increases in main pipe diameter sizes. The project involves a negligible expansion of use and capacity. As noted above, the replacement mains, while slightly larger than the existing mains, would not directly generate unplanned growth as the areas to be served are already built out with few, if any, vacant parcels along the proposed replacement alignments. No new developments are currently proposed or planned that would have service connections to the new proposed mains. The increased main sizes will assist with efficient movement of water throughout the system, ensure adequate domestic flows, and achieve or maintain minimum recommended fire flows in the community.

3.3 Exceptions to Categorical Exemptions

Section 15300.2 lists the "exceptions" to CEQA exemptions, or situations in which a Categorical Exemption cannot be used for a project. These are:

(a) **Location.** Classes 3, 4, 5, 6, and 11 are qualified by consideration of where the project is to be located–a project that is ordinarily insignificant in its impact on the environment may in a particularly sensitive environment be significant. Therefore, these classes are considered to apply in all instances, except where the project may impact on an environmental resource of hazardous or critical concern where designated, precisely mapped, and officially adopted pursuant to law by federal, state, or local agencies.

The proposed project falls under CE Class 1 and Class 2 and, therefore, the location exception does not apply. The project water main alignments are located in a developed urban setting. A biologist conducted a review and survey of the project water main alignments and determined the alignments are not located in sensitive environments. BMPs are included in the project to protect nesting birds (BMP BIO-1) and existing trees (BMP BIO-2).

(b) **Cumulative Impact**. All exemptions for these classes are inapplicable when the cumulative impact of successive projects of the same type in the same place, over time is significant.

The project would be located in an existing residential neighborhood. Other projects that could occur concurrently with the proposed project include home renovation and rebuild projects in the surrounding neighborhood. The neighborhood is built out with existing residential development, and no large home development or redevelopment projects are anticipated in the area (City of Belmont 2026). One project noted on the City's Major Development Projects webpage is a residential, for-sale housing development that would result in eight new detached townhomes at 796 Miramar Terrace, approximately 0.17 miles east of the nearest project alignment.

Project impacts would be temporary for the duration of construction. Water main installation progresses at a rate of approximately 120 to 150 linear feet of main per day and a total five months are anticipated for the construction duration. Construction equipment would be in use at specific locations along the alignments and work on each alignment would occur sequentially; therefore, nearby uses would not be subject to disruption for extended periods of time. The project may coincide with construction of other building and renovation projects in the area. However, due to the temporary, short-term nature of the project's proposed construction activities over approximately five months and the temporary, short-term construction duration for residential projects (typically less than a year), the impacts of the proposed project would not combine or overlap with the impacts of cumulative development in a manner that would result in a cumulatively considerable impact. As it relates to the project and other planned or potential future development projects in the area, the cumulative impact of successive projects of the same type in the same place over time would not be significant.

(c) **Significant Effect.** A categorical exemption shall not be used for an activity where there is a reasonable possibility that the activity will have a significant effect on the environment due to unusual circumstances.

The project site is located in an urbanized setting within City streets or in previously disturbed areas immediately adjacent to those streets, or in a utility easement.

Air Quality: The proposed project is located in the San Francisco Bay Area Air Basin (SFBAAB), an area of non-attainment for national and state ozone (O_3), state particulate matter (PM_{10}), and national and state fine particulate matter ($PM_{2.5}$) air quality standards (BAAQMD 2022). The Bay Area Air Quality Management City (BAAQMD) is responsible for maintaining air quality and regulating emissions of criteria and toxic air pollutants within the SFBAAB. The BAAQMD CEQA Guidelines (2022) recommend a series of "basic" and "additional" measures to manage short-term construction emissions. For all projects, the BAAQMD CEQA Guidelines recommend implementation of nine Basic Best Management Practices for Construction-Related Fugitive Dust Emissions to reduce construction emissions; these basic measures are also used to meet the BAAQMD's BMPs threshold of significant for construction fugitive dust emissions. The basic best management practices are included as part of the project (see BMP-1: Air Quality and Dust Controls, above).

Hydrology: The project site is paved except for the Oak Knoll cross-country alignment and service connections and fire hydrants that are immediately adjacent to roadways. All paved areas disturbed by the project would be repaved following completion of construction activities. The Oak Knoll cross-country alignment would remain unpaved following completion of construction activities. The project would not add any impervious surface area. Therefore, there would be no increase in stormwater runoff quantity or velocity, and the project does not include new uses that could introduce new sources of polluted runoff. The proposed water main alignments are not within flood hazard zones (FEMA 2015).

Biological Resources: MIG reviewed the following sources for special-status species and sensitive habitats that could occur on or near the project alignment:

- California Natural Diversity Database (CNDDB) Rarefind 5 (CNDDB 2026)
- U.S. Fish and Wildlife Service (USFWS) Information for Planning and Consultation (IPAC) Species Lists (IPAC 2026)
- National Wetlands Inventory (NWI 2026)

In addition, a MIG biologist conducted a reconnaissance-level biological survey of the project alignment on August 19, 2026. The results of the background review and survey are summarized below.

Vegetation and Wildlife

Willow Lane, and Oak Knoll Drive are located in low density single-family residential neighborhoods. Notre Dame Avenue has schools on the eastern side and single-family residences on the west side. Trees observed on the alignments include coast live oak (*Quercus agrifolia*), coast redwood (*Sequoia sempervirens*), olive (*Olea europaea*), bay laurel (*Laurus nobilis*), Southern magnolia (*Magnolia grandiflora*), lemon (*Citrus x. limon*), strawberry tree (*Arbutus unedo*), Persian silk tree (*Albizia julibrissin*), cherry blossom (*Prunus* sp.), Japanese maple (*Acer palmatum*), ginkgo (*Ginkgo biloba*), and other ornamental trees. Shrubs observed include bottlebrush (*Callistemon* sp.), oleander (*Nerium oleander*), privet (*Ligustrum* sp.), firethorn (*Pyracantha* sp.), and others. Other vegetation consists of lawns and landscape plants in the schools and yards.

Wildlife observed at the Willow/ Notre Dame/ Oak Knoll alignments includes American crow (*Corvus brachyrhynchos*), Anna's hummingbird (*Calypte anna*), Bewick's wren (*Thryomanes bewickii*), and fox squirrel (*Sciurus niger*). Other wildlife common in urban areas is also likely present, such as black phoebe (*Sayornis nigricans*), bushtit (*Psaltriparus minimus*), California scrub jay (*Aphelocoma californica*), chestnut-backed chickadee (*Poecile rufescens*), dark-eyed junco (*Junco hyemalis*), house finch (*Haemorhous mexicanus*), mourning dove (*Zenaida macroura*), and others.

Special-Status Species

A review of the CNDDB and IPAC Species Lists indicated that there are records of special-status species in the project vicinity. However, all of these species have specialized habitat requirements such as coastal saltmarsh, wetlands, riparian vegetation, or serpentine soils that are not present on or near the project alignments. There is no USFWS-designated critical habitat within or near the project sites. There is no suitable habitat for special-status species within or near the project alignments. Therefore, the proposed project would not impact special-status species.

Nesting Birds and Roosting Bats

Trees and shrubs along the sides of the roads provide habitat for nesting birds protected by the federal Migratory Bird Treaty Act (MBTA) and the California Fish and Game Code (Section 3503). The proposed project would not require removal of trees or other woody vegetation, the pipeline

alignments are within existing roadways, and the pace of installation ensures that each area would only be subject to a brief amount of disturbance such as elevated noise levels. The project is in an urban area and nesting birds in the area are habituated to some level of human noise and disturbance. For these reasons, no significant impacts to nesting birds are anticipated. If tree trimming or other vegetation removal is required for the project, BMP-2 Nesting Bird Surveys would avoid impacts to nesting birds.

Although roosting bats are also protected by the California Fish and Game Code as nongame mammals (Sections 4150-4155), the project is not expected to impact them because the project would not include removal of trees or structures that could provide bat roosting habitat.

Aquatic Features and Sensitive Habitat

The project alignments are in residential neighborhoods developed with housing, roads, and landscaping. There are no sensitive habitats or aquatic features in the project areas. The closest aquatic/sensitive habitat is Belmont Creek, located about 400 feet south of the southern end of the Notre Dame Avenue alignment. There is also a tributary of Belmont Creek in the middle of the Notre Dame Avenue alignment immediately to the east (but not crossing the alignment). The project includes a BMP for water quality protection (BMP 7) and is not expected to impact Belmont Creek or its tributaries.

Wildlife Movement and Nursery Sites

The new pipelines would be underground primarily within existing roadways and would not create a barrier to wildlife movement or affect wildlife movement corridors or nursery sites. There are existing roads and houses in the project area that could limit wildlife movement, however the proposed project would not change wildlife movement conditions in the project area compared to existing conditions. There are no known wildlife nursey sites on the project alignments, such as nesting bird colonies, mammal dens, or fish spawning sites.

Local Policies Protecting Biological Resources and HCPs/NCCPs

As described in the previous sections, the project would have minimal impacts on biological resources and therefore would not conflict with

policies in the Belmont General Plan (City of Belmont 2017) or Municipal Code (City of Belmont 2025) protecting biological resources.

The coast live oaks (10 inches or greater diameter at breast height) and large diameter trees (14 inches or greater diameter at breast height) are protected by the City of Belmont Tree Ordinance (Municipal Code Chapter 25). No tree removal is proposed, but construction outside of the roadbed could occur within the dripline of protected trees, such as for the Oak Knoll section or for fire hydrant replacement. Implementation of BMP-3 Tree Protection would avoid impacts to protected trees from project construction or if tree trimming is required.

No habitat conservation plan (HCP) or natural community conservation plan (NCCP) applies to the site; therefore, the project would not conflict with an HCP or NCCP.

(d) **Scenic Highways.** A categorical exemption shall not be used for a project which may result in damage to scenic resources, including but not limited to, trees, historic buildings, rock outcroppings, or similar resources, within a highway officially designated as a state scenic highway. This does not apply to improvements which are required as mitigation by an adopted negative declaration or certified EIR.

The project water main alignments are located approximately 1.6 to 2.1 miles from Interstate 280, the nearest designated state scenic highway segment (California Department of Transportation [Caltrans] 2019). The project would install the new or replaced water main infrastructure improvements underground. The project would not damage scenic resources within a highway officially designated as a state scenic highway.

(e) **Hazardous Waste Sites.** A categorical exemption shall not be used for a project located on a site which is included on any list compiled pursuant to Section 65962.5 of the Government Code.

The project water main alignments are not located on any list compiled pursuant to Section 65962.5 of the Government Code (Cortese List). There are no Cortese List sites within 1,000 feet of the proposed alignments (California Environmental Protection Agency [CalEPA] 2026, California Department of Toxic Substances Control [DTSC] 2026, California State Water Resources Control Board [State Water Board] 2026).

(f) **Historical Resources.** A categorical exemption shall not be used for a project which may cause a substantial adverse change in the significance of a historical resource.

Basin Research Associates (BASIN) prepared an Archaeological Resources Assessment Report for the proposed project (Archaeological Report), dated August 12, 2026. The Archaeological Report involved the following tasks: (1) an archival records review completed by the California Historical Resources File System, Northwest Information Center (CHRIS/NWIC) and review of prior record searches in the general area completed over the past several years on file with BASIN; (2) a review of various published compendiums including the National Register of Historic Places (NRHP) and the California Register of Historic Resources (CRHR) as well as archival materials on file with BASIN; and (3) providing findings and effects of the project on cultural properties and management recommendations. The Archaeological Report did not include contact with the Native American Heritage Commission (NAHC) for a review of the Sacred Lands Inventory (SLF). No other agencies, departments, or local historical societies were contacted due to information on file with BASIN from other projects in the area. The Archaeological Report did not include a field review due to the nature of the project (i.e., activities within three pipeline rights-of-way which have been previously impacted by past installations).

The following is a summary of BASIN's findings:

1. The CHRIS/NWIC records review has one alignment specific cultural resources report (Notre Dame Avenue) on file and did not report the presence of any prehistoric and/or historic era archaeological sites within or adjacent to the project alignments. One built environment site, the Ralston Home, is present within the Notre Dame High School campus.

2. No Native American villages, traditional use areas or contemporary use areas or other features of significance have been identified in or adjacent to the project alignments.

3. No Hispanic era features have been identified in or adjacent to the project alignments.

4. No American Period archaeological sites have been recorded, reported or identified in or adjacent to the project alignments.

5. A review of the available archaeological research for the project alignments and surrounding area suggests a low potential for the presence of subsurface prehistoric and/or historic deposits either within or adjacent to the pipeline routes. No discoveries of significant archaeological materials have been noted over the past 80+ years.

6. No listed, known significant and/or potentially significant National Register of Historic Places (NRHP), California Register of Historical Resources (CRHR) or local cultural resources/historic properties, landmarks, points of interest, etc. have been identified in or adjacent to the project alignments.

The project area appears to have a low sensitivity for prehistoric and historic archaeological resources based on the archival archaeological literature and the lack of any unexpected discoveries of archaeological materials over the past 80+ years of use and development. No archaeological sites are present within the project alignments or within a 0.25-mile radius of the alignments based on a review of BASIN archival data for the area. None of the over 500 shellmounds mapped by Nels C. Nelson between 1906 and 1908 during his comprehensive archaeological survey of the San Francisco Bay periphery are located in the vicinity of the project alignments, although five mounds are present in the vicinity of Belmont near and along the alignment of Belmont and Pulgas Creeks.

Based on a review of pertinent records, maps, and other documents, BASIN concluded that the proposed project can proceed as planned with regard to prehistoric and historic archaeological resources. No subsurface testing for buried archaeological resources appears warranted. Archaeological and/or tribal monitoring during subsurface construction is not recommended due to the low cultural sensitivity of the project alignments.

Measures to protect cultural resources inadvertently discovered during construction would be included in project plans and specifications as specified in BMP-4, above.

4. Conclusions

Based on the above analysis it is determined that the project qualifies as exempt from further CEQA analysis under CEQA Guidelines Section 15301 (b) - Class 1 and CEQA Guidelines Section 15302 (c) - Class 2 Categorical Exemptions.

References:

Bay Area Air Quality Management District (BAAQMD). 2022. 2022 CEQA Guidelines, Chapter 5, "Project-Level Air Quality Impacts." Revised April 25, 2023.

Basin Research Associates. 2026. Archaeological Resources Assessment Report – Mid-Peninsula Water District, Capital Improvements – Lower Notre Dame Avenue and Willow Water Main Improvements, City of Belmont, San Mateo County. August 12.

California Environmental Protection Agency (CalEPA). 2026. Cortese List Data Resources. Accessed August 13, 2026 at Cortese List Data Resources.

California Department of Toxic Substances Control (DTSC). 2026. List of Hazardous Waste and Substances sites from DTSC EnviroStor database. Accessed August 13, 2026 at: Hazardous Waste and Substances Sites from EnviroStor Database.

California Department of Transportation (Caltrans). 2019. State Scenic Highway System Map. Accessed August 13, 2026 at: State Scenic Highway System Map.

California State Water Resources Control Board (State Water Board). 2026. List of Leaking Underground Storage Tank Sites from the State Water Board's GeoTracker database. Accessed August 13, 2026 at: Leaking Underground Storage Tank Sites from GeoTracker Database.

California Natural Diversity Data Base (CNDDB). 2026. Results of electronic records search. Rarefind 5. California Department of Fish and Wildlife, Biogeographic Data Branch. Accessed August 2026 at https://wildlife.ca.gov/Data/CNDDB/Maps-and-Data

City of Belmont. 2017. City of Belmont 2035 General Plan. Adopted November 14, 2017.

City of Belmont. 2025. Belmont Municipal Code. Codified through Ordinance No. 2025-1189, enacted July 8, 2025. (Supp. No. 51).

City of Belmont. 2026. Major Development Projects. Accessed August 26, 2026 at: Belmont Major Development Projects.

Federal Emergency Management Agency (FEMA). 2015. Flood Map Service Center. National Flood Hazard Layer FIRM. Map Number 06081C0168F, effective 7/16/2015. Accessed August 26, 2026 at FEMA Flood Map Service Center.

Mid-Peninsula Water District (MPWD). 2022. Lower Notre Dame, Willow Water Main Improvements. 100% Submittal Not for Construction. July 22, 2026.

National Wetlands Inventory (NWI). 2026. Wetlands Mapper. U.S. Fish and Wildlife Service. Accessed August 2026. https://www.fws.gov/program/national-wetlands-inventory/wetlands-mapper

United States Fish and Wildlife Service (USFWS). 2026. Information for Planning and Conservation (IPAC) Species Lists. Accessed August 2026 at https://ipac.ecosphere.fws.gov/

MID-PENINSULA WATER DISTRICT

AGENDA ITEM NO. 5.F.

DATE: September 24, 2026

TO: Board of Directors

FROM: Sarah Scheidt, Operations Manager

SUBJECT: Consider Authorization of Task Order 27-09 with District Engineer, Pakpour Consulting Group, Inc., for Additional Service Request No. 4 for Additional Design, Construction Management, and Inspection for Rafter Replacement for the West Belmont (N), Exbourne (W) Tank Improvements in the Amount of $120,900

RECOMMENDATION

Authorize Task Order 27-09 with District Engineer, Pakpour Consulting Group, Inc., for Additional Service Request No. 4 for Additional Design, Construction Management, and Inspection for Rafter Replacement for the West Belmont (N), Exbourne (W) Tank Improvements in the Amount of $120,900.

FISCAL IMPACT

The design and construction contract histories previously approved by the Board include:

Original Design Proposal (TO 25-07): $78,541.00
ASR No. 1 (Hallmark Tanks Design - TO 25-11): $259,839.00
ASR No. 2 (Remove Hallmark Tanks Design - TO 26-10): ($150,350.00)
ASR No. 3 (Construction Management Services - TO 26-12): $204,000.00
ASR No. 4 (Current Request TO 27-09): $120,900
Total Design/CM/Inspection Costs: $512,930

Euro Style Management Construction Contract: $837,700
Euro Style Management Approved Change Orders: $231,380
Total Construction Costs: $1,069,080

Revised Total Project Costs Approved w/ ASR No. 4: **$1,582,010**

Comparison to June CIP Budget: Cumulative project expenditures align within the multi-year Capital Improvement Program (CIP) budget adopted by the Board in June

2026, which allocated $1,613,500.00 for this project. Established budgets fully account for active construction contingencies and necessary project management oversight.

BACKGROUND

The West Belmont (N) and Exbourne (W) Water Tank Improvements Project addresses critical structural and coating rehabilitations for two of the District's vital potable water storage facilities.

During interior abrasive blasting of the Exbourne (W) tank roof, ESM discovered severe, concealed corrosion and metal loss on the interior roof rafters beneath the failing coating system. ZFA Structural Engineers evaluated the damage and found that approximately 90% of the rafter flanges and webs near the center column and tank shell showed significant deterioration.

An evaluation comparing localized repairs ($171,500 construction cost; 40-day delay) versus a full rafter replacement ($202,670 construction cost; 25-day delay) indicated that full replacement was safer, more reliable, and more cost-effective when accounting for reduced long-term professional oversight and risk. Consequently, the District approved Change Order No. 1 for ESM to execute the full rafter replacement. Additionally, coating repairs on the West Belmont (N) tank exceeded expectations across more than 1,000 locations, which—combined with unfavorable weather—extended the construction schedule by an additional month.

DISCUSSION

Scope of Additional Service Request No. 4: Task Order 27-09 provides the engineering, inspection, and administrative support needed to oversee the extended construction schedule. The need for this scope augmentation has been shared with the Board by District Engineer Pakpour during Board meetings as the project progressed. The scope includes:

- **Task 1.0 (Inspection & Office Engineering):** Continuous inspection during the extended schedule, submittal and RFI reviews, progress monitoring, and coordination with subconsultants (ZFA, Certerra, and BSK).
- **Task 2.0 (Record Drawings):** Incorporating all approved field changes and rafter modifications into final project record drawings.

Subconsultant Fee Breakdown: The $120,900 budget covers direct labor and expenses ($42,042) alongside specialized subconsultant fees totaling $78,800:

- ZFA Structural Engineers: $19,800.00
- Certerra (CSI) Coating Inspection: $53,500.00
- BSK Associates Welding Inspection: $5,500.00

Attachments:

1. Additional Service Request No. 4 Proposal (dated September 15, 2026, from Pakpour Consulting Group, Inc.)
2. TO 27-09

Docusign Envelope ID: EA14C295-0827-8F8A-813D-065A5D15B67E

PAKPOUR CONSULTING GROUP

September 15, 2026 ***10012.30***

Kat Wuelfing
General Manager
Mid-Peninsula Water District
1075 Old County Road, Suite A
Belmont, CA 94002

Subject: **Additional Service Request No. 4**
Construction Management and Inspection Services for
West Belmont (N), Exbourne (W) Water Tank Improvements
Mid-Peninsula Water District

Dear Kat,

At the District's request, Pakpour Consulting Group, Inc. (PCG) is pleased to provide the following proposal for additional construction management and inspection services associated with the Exbourne (W) roof rafter replacement work for the West Belmont (N), Exbourne (W) Water Tank Improvements Project.

During construction, after Euro Style Management (ESM) completed interior abrasive blasting of the Exbourne (W) tank roof, significant corrosion and section loss were discovered on the existing roof rafters beneath the existing coating system. Since the deterioration was concealed by the existing coating, the condition could not have been identified prior to construction.

Following an in-depth evaluation by ZFA Structural Engineers (ZFA), PCG coordinated with the District, ESM, and project consultants to evaluate available remediation alternatives (see attached Exbourne (W) Rafter Assessment Memo dated April 22, 2026). The memo compared two alternatives to either repair the rafters or completely replace and detailed both ESM's construction cost and an estimated level of effort for additional inspection and construction support. The District elected to proceed with full rafter replacement and approved Change Order No. 1. PCG's additional inspection/construction support effort detailed in the rafter memo, approximately $90,000, assumed an additional month's worth of coating inspection based on ESM's estimate.

In addition to Exbourne's rafter replacement, the amount of coating repairs required on West Belmont (N) proved to be more than originally anticipated and upwards of 1,000 locations. This in addition to unfavorable weather conditions delayed progress by an additional month. To ensure the District received a quality product, the coating inspector and PCG remained onsite and provided additional support during this time at an approximate cost of $30,000.

Docusign Envelope ID: EA14C295-0827-8F8A-813D-065A5D15B67E

Scope of Work

Task 1.0 – Additional Construction Inspection / Office Engineering

PCG will provide additional construction management services associated with the approved Exbourne (W) rafter replacement work, including:

- Provide additional construction inspection services during the extended construction period due to rafter replacement and West Belmont (N) spot repairs.
- Review additional contractor submittals, RFIs, schedules, and construction documentation.
- Coordinate with ESM, District staff, ZFA, Certerra (CSI), and BSK Associates.
- Monitor construction progress and verify compliance with project requirements.
- Attend additional progress and coordination meetings.
- Maintain additional project documentation, photographs, and inspection reports.

Task 2.0 – Record Drawings

PCG will incorporate approved construction changes associated with the rafter replacement into the project record drawings.

Additional Service Request Budget

TASK	DESCRIPTION	Pakpour Consulting Group Roles, Rates, & Hours				TOTAL
		District Engineer	Senior Engineer	Assistant Engineer	Public Works Inspector	
		$ 280	$ 240	$ 170	$ 185	
1.0	Inspection / Office Engineer	4	15	20	160	199
2.0	Record Drawings	0	4	8	0	12
	TOTAL HOURS	4	19	28	160	211
	DIRECT LABOR COST	$ 1,120	$ 4,560	$ 4,760	$ 29,600	$ 40,040
	5% Direct Expense Fee (Mileage, Copies, Plots, etc.)					$ 2,002
	SUBTOTAL - DIRECT LABOR AND EXPENSE FEE					**$ 42,042**
SUBCONSULTANTS AND FEES (Markup Included)						
	ZFA - Structural Engineer					$ 19,800
	Certerra (CSI) - Special Inspection - Coating					$ 53,500
	BSK Associates - Special Inspection - Welding					$ 5,500
	SUBTOTAL - SUBCONSULTANT FEES					**$ 78,800**
	TOTAL BUDGET					**$ 120,842**
	TOTAL BUDGET FOR ASR NO. 4 (ROUNDED)					**$ 120,900**

Docusign Envelope ID: EA14C295-0827-8F8A-813D-065A5D15B67E

Task Order (TO) History

Original Proposal for Design Services, TO 25-07, Executed 10/07/24	$78,541.00
ASR No. 1 – Add Hallmark Tanks Design, TO 25-11, Executed on 4/28/25	$259,839.00
ASR No. 2 – Remove Hallmark Tanks Design, TO 26-10, Executed on 10/21/25	<$150,350.00>
ASR No. 3 – Construction Management Services, TO 26-12, Executed 2/27/26	$204,000.00
ASR No. 4 – ***Current Request***	$120,900.00
Total Budget:	**$512,930.00**

Should you have any questions regarding this proposal, please do not hesitate to contact me at (925) 224-7717.

Very truly yours,

Pakpour Consulting Group, Inc.

DocuSigned by:
Joubin Pakpour
FD1650F8C0904EA...

Joubin Pakpour, PE
President

J:\Projects\MPWD - 10012.00\30 - West Belmont (N), Exbourne (W) Tank Improvements\Contract\Agency\30-MPWD-Wuelfing-26.09.15-West Belmont (N), Exbourne (W) Water Tanks Improvements-CM-ASR4.docx

Docusign Envelope ID: EA14C295-0827-8F8A-813D-065A5D15B67E

PAKPOUR CONSULTING GROUP

Memo

To: Mid-Peninsula Water District **Date:** 04/22/26

Attn: Kat Wuelfing **Project No.:** 10012.30

Project Name: West Belmont (N), Exbourne (W) Water Tank Replacement

Reference: Exbourne (W) Rafter Assessment

From: Hamed Khatibi, EIT Initial HK

Introduction / Background

Following is a summary of the observed conditions, key field events, and engineering evaluation related to Exbourne's (W) roof rafters. Following Euro Style Management's (ESM) inspection blast (sandblasting operation) of the interior roof, we observed rafter deterioration showing significant metal loss and corrosion underneath the existing coating. This led to initiating a structural assessment and development of two remediation options: repair or replacement. The do nothing alternative would lead to roof tank failure in the near future. This document also presents a cost comparison, including both construction and associated professional service fees, to support decision-making.

Chronology

- 02/23/26 – ESM installed scaffolding within Exbourne (W). ESM completed installation on 02/27/26.
- 03/02/26 – ESM mobilized the sandblasting equipment.
- 03/16/26 – ESM began the interior inspection blast of the roof and rafters under the inspection of our special coating inspector (CSI).
- 03/18/26 – ESM/CSI notified District Inspector, Hamed Khatibi regarding the rafters poor condition after sandblasting.
- 03/19/26 – PCG requested our structural engineer, ZFA Structural Engineers (ZFA) to visit the site and assess the rafter conditions. They observed:

    1. All rafter ends at the center column support show signs of corrosion at the top and bottom flanges at their bearing support.
    2. Approximately 90% of the rafter bottom flanges within the first 8 ft of the center column exhibit significant corrosion. They will either require repair or analysis to justify their reduced cross section on a case-by-case basis.
    3. Approximately 90% of the rafter webs near the center column have holes and/or

Docusign Envelope ID: EA14C295-0827-8F8A-813D-065A5D15B67E

significant signs of corrosion at their support. The damage lengths are highly variable. These locations require either repair or analysis to justify their reduced cross section on a case-by-case basis.

4. Approximately 90% of the rafter bottom flanges at the tank shell exhibit corrosion and steel loss within the outer 1/3 of their span.

5. Approximately 50% of the rafter webs at the tank shell have reduced cross sections from corrosion. These locations require either repair or analysis to justify their reduced cross section on a case-by-case basis.

6. Two rafters have significantly reduced web cross sections with holes larger than 1-inch at the outer 1/3 of their span. These require repair.

7. Approximately 90% of the rafter top/bottom flanges have severe signs of corrosion at or near the X-bracing connections in the middle 1/3 of their span. These require repair.

8. The X-bracing members in each rafter bay, approximately 15’-0” from the tank shell, have reduced cross sections of varying severity as well. These require repairs or replacement.

9. All rafter webs have reduced cross sections in the middle 1/3 of their span. Because this is a low-stress location, this likely does not require repair however would require analysis or it can be repaired.

10. The top flange of one rafter exhibited buckling at two locations. This condition should be repaired.

11. The center column has a reduced cross section in the top 30 inches. This location should be repaired or analyzed to justify the reduced cross section.

12. At all locations requiring repair, welding steel plates to the deteriorated member would be the anticipated method of repair.

- 03/23/26 – ESM continued sandblasting and we coordinated a second visit from ZFA to conduct a more rigorous rafter assessment.

- 03/31/26 – ESM submitted a rafter replacement cost estimate for $202,670.

- 04/01/26 – ZFA developed a rafter repair plan and requested ESM to provide a cost estimate.

- 04/07/26 – ESM submitted a rafter repair cost estimate for $171,500.

Docusign Envelope ID: EA14C295-0827-8F8A-813D-065A5D15B67E

- 04/14/26 – The District held a meeting with ESM to discuss replacement vs repairs. The following individuals were present:

Kat Wuelfing – MPWD General Manager	Hamed Khatibi – District Inspector
Sarah Scheidt – MPWD Operations Manager	Chris Meade – ZFA Structural
Michael Anderson – MPWD Superintendent	Nicole Go – ZFA Structural
Joubin Pakpour, PE – District Engineer	Alex Bugriyev – ESM Manager
Brandon Laurie – PCG Project Manager	Alan Bugriyev – ESM Project Manager

Following the meeting with the contractor and Alex and Alan dropped off the call, the District team continued to meet to decide on a path forward, which are summarized in the conclusion section below.

Repair vs Replacement – Comparative Evaluation Matrix

Category	Rafter Repair	Rafter Replacement
Construction Scope	Localized rafter repairs (flanges, webs, columns, X-bracing, bearing plates)	Replace all 33 rafters and X-bracing, repair center column and bearing supports
Construction Cost	**$171,500**	**$202,670**
Schedule Impact	40 additional days	25 additional days
Inspection Needs	Extensive testing, weld inspections, continuous verification	Standard QC inspection for new installation
Estimated Inspection Cost	High	Moderate
Construction Complexity	High (multiple localized repairs)	Moderate (more systematic and repetitive)
Unknown Conditions Risk	High (hidden corrosion likely)	Low
Additional Change Order Potential	High	Low
Quality Control Difficulty	Difficult (many repair spots)	Easy (controlled installation)
Structural Reliability	Moderate (depends on repair quality)	High (new structural system)
Service Life Extension	Medium	High (near full structure reset)
Future Maintenance Costs	High (likely additional repairs)	Low (minimal near-term maintenance)
Coating & Corrosion Protection	Localized (cannot coat rafter top/roof above)	Full access (entire rafter/roof coated)

Docusign Envelope ID: EA14C295-0827-8F8A-813D-065A5D15B67E

Cost Comparison – Additional Professional Services

Rafter Repair Budget (40 days)

TASK	DESCRIPTION	Pakpour Consulting Group Roles, Rates, & Hours				TOTAL
		District Engineer	Senior Engineer	Assistant Engineer	Public Works Inspector	
		$ 280	$ 240	$ 170	$ 185	
1.0	Inspection / Office Engineer	4	20	0	280	304
2.0	Record Drawings	0	4	8	0	12
	TOTAL HOURS	4	24	8	280	316
	DIRECT LABOR COST	$ 1,120	$ 5,760	$ 1,360	$ 51,800	$ 60,040
	5% Direct Expense Fee (Mileage, Copies, Plots, etc.)					$ 3,002
	SUBTOTAL - DIRECT LABOR AND EXPENSE FEE					**$ 63,042**
SUBCONSULTANTS AND FEES (Markup Included)						
	ZFA - Structural Engineer					$ 22,000
	Certerra (CSI) - Special Inspection - Coating					$ 26,000
	BSK Associates - Special Inspection - Welding					$ 11,000
	SUBTOTAL - SUBCONSULTANT FEES					**$ 59,000**
	TOTAL BUDGET					**$ 122,042**
	TOTAL BUDGET (ROUNDED)					**$ 122,100**

Rafter Replacement Budget (25 days)

TASK	DESCRIPTION	Pakpour Consulting Group Roles, Rates, & Hours				TOTAL
		District Engineer	Senior Engineer	Assistant Engineer	Public Works Inspector	
		$ 280	$ 240	$ 170	$ 185	
1.0	Inspection / Office Engineer	4	15	0	160	179
2.0	Record Drawings	0	4	8	0	12
	TOTAL HOURS	4	19	8	160	191
	DIRECT LABOR COST	$ 1,120	$ 4,560	$ 1,360	$ 29,600	$ 36,640
	5% Direct Expense Fee (Mileage, Copies, Plots, etc.)					$ 1,832
	SUBTOTAL - DIRECT LABOR AND EXPENSE FEE					**$ 38,472**
SUBCONSULTANTS AND FEES (Markup Included)						
	ZFA - Structural Engineer					$ 19,800
	Certerra (CSI) - Special Inspection - Coating					$ 26,000
	BSK Associates - Special Inspection - Welding					$ 5,500
	SUBTOTAL - SUBCONSULTANT FEES					**$ 51,300**
	TOTAL BUDGET					**$ 89,772**
	TOTAL BUDGET (ROUNDED)					**$ 89,800**

The higher professional service cost associated with the repair option is primarily due to the increased level of effort required for inspection, verification, and coordination of multiple localized repairs, as well as the higher likelihood of field adjustments. The costs above are estimated and shown to facilitate a level of magnitude comparison and may require adjustment to capture actual fees received.

Docusign Envelope ID: EA14C295-0827-8F8A-813D-065A5D15B67E

Total Cost Summary

Description	Rafter Repair	Rafter Replacement
Construction Cost (ESM)	$171,500	$202,670
Professional Services	$122,100	$89,800
Total Cost	**$293,600**	**$292,470**

Why are we seeing so much corrosion and coating deficiencies?

The tank is only 20 years old and we should not be seeing this level of corrosion. At the same time of trying to find a solution, we explored why this was happening. We worked with the coating inspector who offered the following possible coating failure reasons which led to expedited rafter corrosion:

- Failures observed are consistent with inadequate surface preparation.
- Poor coating thickness and coverage on rafter edges and angles caused by the coating pulling away from edges during cure.
- The stripe coat may not have been performed. This is a secondary coating operation to capture critical coating areas.
- The coating may have separated from the steel and the substrate was subject to moisture leading to non-visible under-film corrosion.

Bottom line, it appears corrosion on this tank started on day one after the original construction was completed, due to failures during the application of the coating and inadequate inspection.

Conclusion

During the April 14th meeting District staff weighed the two options. Both rafter repair and replacement options are technically feasible. While the repair option offers a lower initial construction cost, it requires a longer duration, significantly higher professional service effort due to the complexity of localized repairs, increased inspection requirements, and higher risk due to uncertainty of existing conditions. The replacement option, although higher in upfront construction costs, results in a shorter schedule, reduced inspection and coordination effort, and lower overall project risk.

When considering total project cost, the replacement option is slightly more economical and provides improved structural reliability and long-term performance. Accordingly, the rafter replacement option is considered the more favorable approach from a cost, schedule, and lifecycle perspective. Based on the above information we concluded on April 14th that the rafter replacement option is the best path forward.

Mid-Peninsula Water District
Task Order Form

Title: West Belmont (North), Exbourne (West) Tank Recoating (24-10 & 24-08)	Page 1 of 1

1. Consultant: Pakpour Consulting Group, Inc.	**2. Reference Contract No. & Date:** Amended & Restated Contract for Professional Services dated July 1, 2021
3. Task Order No.: 27-09	**4. Task Order Type:** District Engineer Capital Project Support

5. Period Of Performance:
Services through duration of project

6. T. O. Cost history	COST	FEE	TOTAL
This Action Amount		$ 120,900.00	$ 120,90000
Previously Approved Amount		$ 392,030.00	$ 392,030.00
NEW TOTAL	$ -	$ 512,930.00	$ 512,930.00

Except as otherwise expressly provided herein, the Contractor/Consultant shall perform the work described below in accordance with all terms and conditions of the Contract referenced above.

7. Summary of Work to be Performed Under Task Order:

Task Order 27-09 provides engineering, inspection, and administrative support to oversee the extended construction schedule for the West Belmont and Exbourne water tank project. Specifically, Task 1.0 covers continuous inspection, submittal reviews, progress monitoring, and subconsultant coordination, while Task 2.0 incorporates all approved field changes and rafter modifications into final project record drawings.

8. T. O. Documentation Requirements: PCG Proposal Dated September 15, 2026. Update to District expense tracking sheet.	**9. Schedule/Deliverables:** As needed

10. Payment Provisions:

District will remit payment upon receipt of monthly invoice from District Engineer.

11. Contractor/Consultant Project Manager: Joubin Pakpour, PE	**Phone Number:** (925) 224-7717

AUTHORIZED SIGNATURES

12. Mid-Peninsula Water District	**13. Contractor/Consultant**
Signature:	Signature:
Print Name: Kat Wuelfing	Print Name: Joubin Pakpour
Title: General Manager	Title: President
Date:	Date:

MID-PENINSULA WATER DISTRICT

AGENDA ITEM NO. 7.A.

DATE: September 24, 2026

TO: Board of Directors

FROM: Kat Wuelfing, General Manager
Joubin Pakpour, District Engineer

SUBJECT: Receive Update on the 2026 Update of MPWD's Capital Improvement Program

---

RECOMMENDATION

Receive a progress report from the District Engineer on the 2026 Update of Mid-Peninsula Water District Capital Improvement Program

DISCUSSION

The District Engineer will present a progress report on the capital improvement program.

MID-PENINSULA WATER DISTRICT

AGENDA ITEM NO. 8.A.

DATE: September 24, 2026

TO: Board of Directors

FROM: Drew Bost – Water Resources Coordinator

SUBJECT: Quarterly Water Conservation Activities and Programs Report

---

E Source Billing Analysis

Mid-Peninsula Water District (MPWD or District) historically maintains very low water loss. There are two types of water loss: “real losses” and “apparent losses.”

- Real losses: Physical water loss from main breaks, leaks, and flushing.
- Apparent losses: Non-physical loss from customer metering inaccuracies, systematic data handling errors, unauthorized consumption, and other inaccuracies. This is considered a “paper loss,” because the lost water is received by a customer.

In 2024, it is estimated that the system had 3.1 gallons per connection per day (GPCD) of real losses and 2.1 GPCD of apparent losses. According to the American Water Works Association (AWWA) Water Audit Software, which MPWD uses for its annual audit, the District has an Unavoidable Annual Real Loss (UARL) of 21.5 GPCD, a value that represents the theoretical lower limit of leakage for a well-managed system in good condition with aggressive leak control. The District’s real loss volume ranks below the 10th percentile among the AWWA cohort.

Although there were no specific reasons to suspect these low loss figures resulted from systemic billing issues, staff conducted a detailed billing analysis to rule out the billing data as a potential source of error, and to document a baseline for future tracking.

MPWD contracted E Source, a company specializing in water loss, to conduct this analysis. E Source conducts MPWD’s annual Water Loss Audit Validations and serves several other Bay Area Water Supply and Conservation Agency (BAWSCA) member agencies. E Source completed the analysis in January 2026 and delivered a detailed report. A summary of the results is below.

Overall data integrity is high

Few incidents of missing or duplicated data were found in the billing database. Overall data integrity was found to be high and consistent with other similar agencies analyzed by E Source.

No evidence for systemic issues in the meter read to billing data chain

E Source analyzed three months of raw meter reads and compared them to data entered into the billing database, and found a 98.8% match between records. Data from the billing database matched very well with the data reported in MPWD's 2024 water loss audit report, indicating no major issues with the collection and reporting of consumption data.

Smart meter transition did not produce major problems to the billing database

MPWD began transitioning its meters to Advanced Metering Infrastructure (AMI) smart meters in 2012, with full conversion being achieved by January 2020. E Source evaluated consumption data from the conversion period to determine whether long-term errors were introduced (e.g., persistent high-consumption anomalies or artificial pattern shifts). No evidence indicated that the conversion created data issues. While per-meter consumption has changed over time, these changes could be explained by changes in seasonal use patterns and are likely not associated with issues in the billing system.

Identification of anomalous accounts

Several accounts with unusually high consumption were flagged to be investigated further by MPWD staff. While these accounts do not indicate an issue with the billing system, and the consumption data may be correct, they warrant further investigation to rule out any potential issues due to incorrect manual recording or other issues.

MPWD investigated these accounts and determined that the causes of the high consumption readings were a combination of incorrect meter reads due to faulty registers, large leaks that were corrected, or accounts with typically large consumption such as outdoor irrigation or industrial buildings.

Conclusion

Ultimately, the results of E Source's Detailed Billing Analysis indicate that MPWD's billing system is well maintained, has very few issues with data integrity and management, and is likely not related to the system's consistently low water loss. MPWD continues to monitor its water losses through its annual Water Loss Audit reporting and regular main break and leak tracking efforts.

Recent and Upcoming Public Events

MPWD recently tabled at National Night Out on August 4th, 2026, at Barrett Community Center. There was a great turnout at the event and we displayed our District model which the public is always interested in. Photos from the event are included below.

MPWD was also present for the Belmont Imagine Together Festival, which is put on by the Belmont Community Foundation. The focus of the event was to discuss the future of the Barrett Community Center, which is currently being planned for renovation. MPWD displayed several posters about the 2022-2023 flooding of Dairy Lane and plans for its renovation. The event was very well attended and we had several comments from members of the public telling us how helpful and friendly our field staff always are when they interact.

Upcoming events that MPWD will be attending are as follows:

- Belmont Water Dog Run – Saturday, September 26th from 7:00am – 10:00am

Photos from National Night Out




MID-PENINSULA
WATER DISTRICT

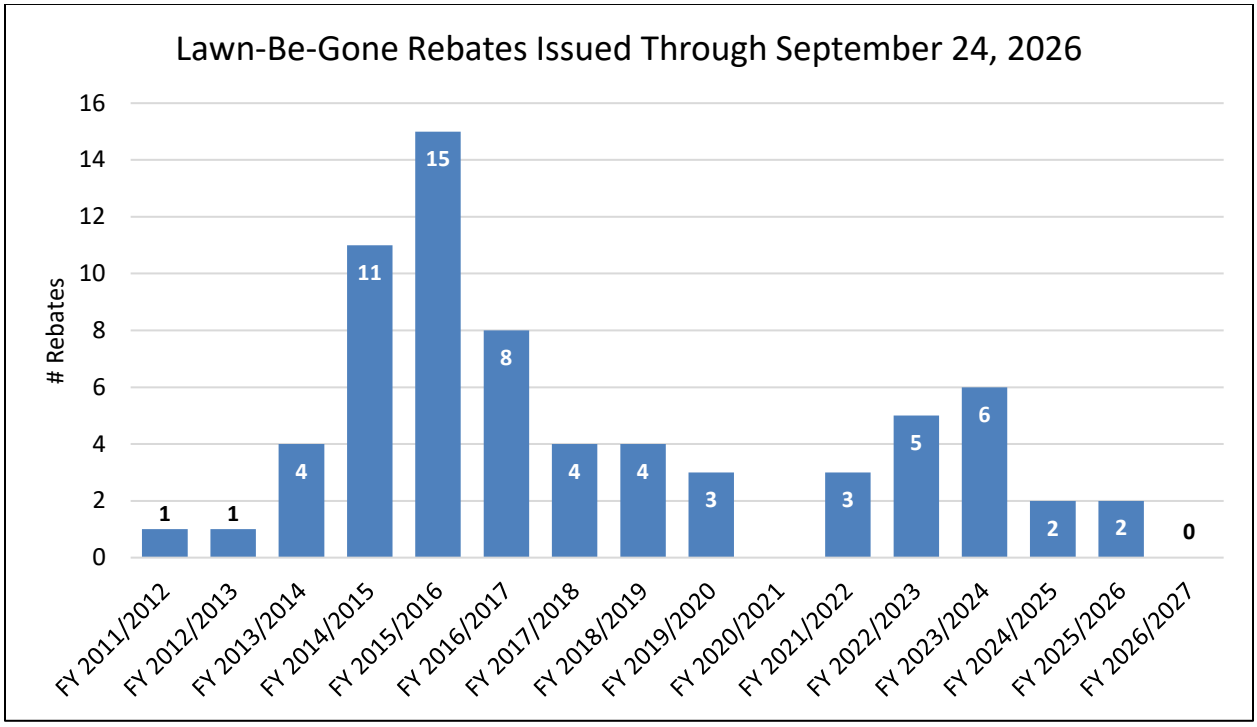


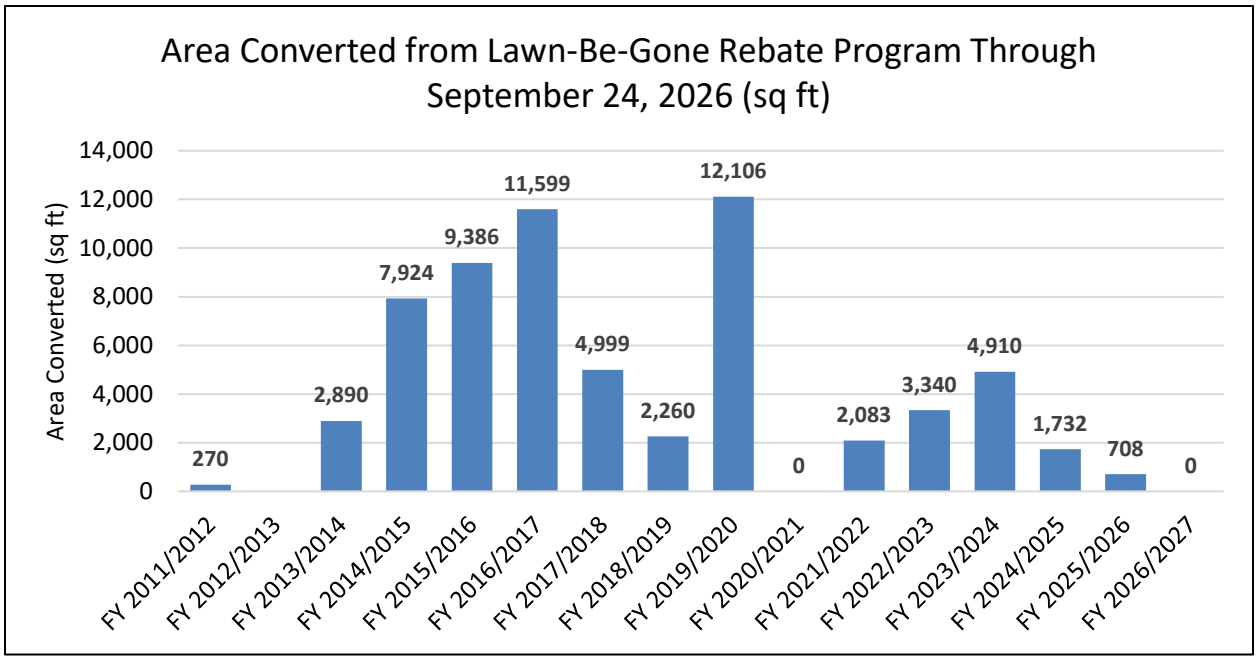
Water Efficient Landscape Ordinance (WELO) Summary

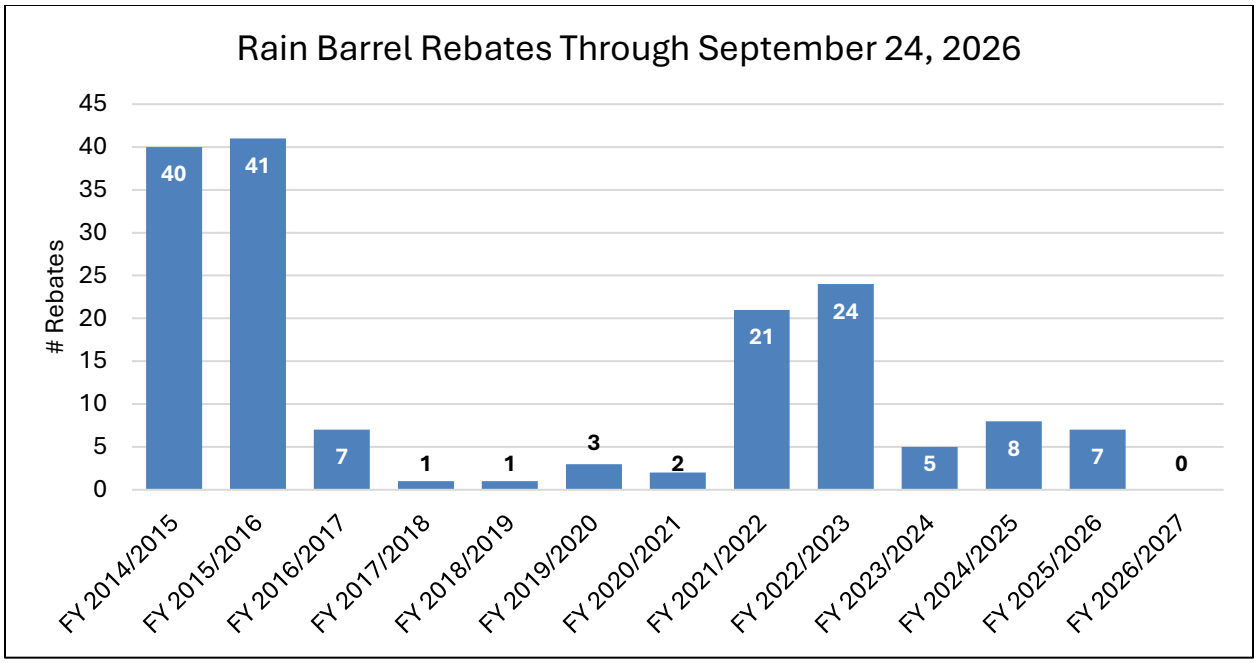
MPWD has received one (1) WELO review request in Fiscal Year (FY) 2026-27, which was a post-installation inspection and completion.

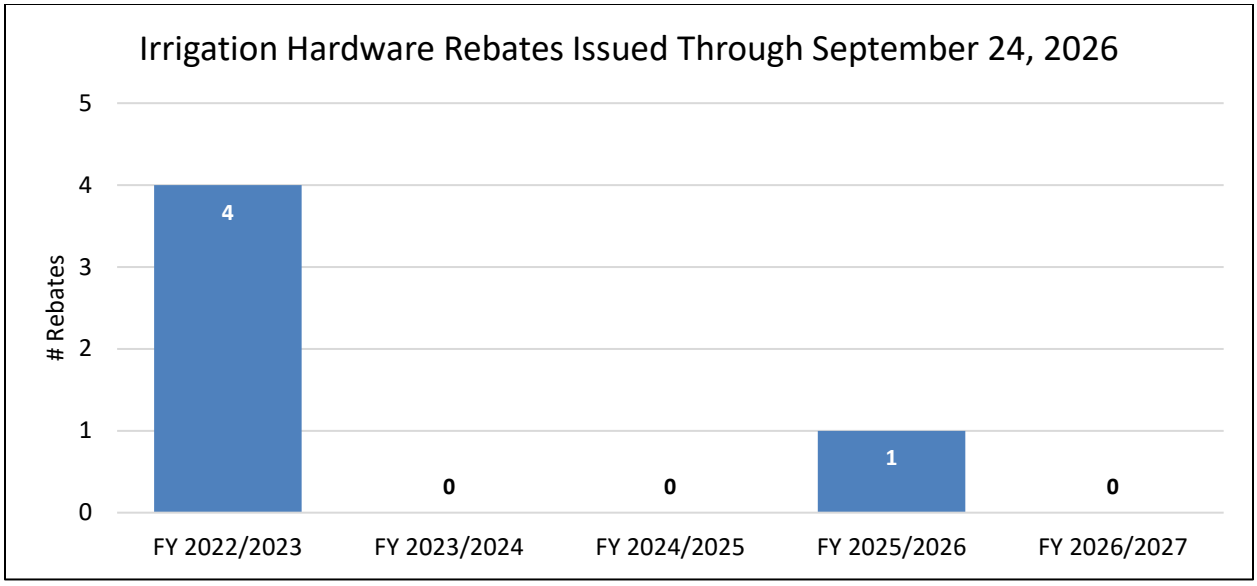
Rebate Programs Summary

No rebates have been issued for FY 2026-27.






Rain Barrel Rebates Through September 24, 2026
Rebates
45
40
35
30
25
20
15
10
5
0
40
41
7
1
1
3
2
21
24
5
8
7
0
FY 2014/2015
FY 2015/2016
FY 2016/2017
FY 2017/2018
FY 2018/2019
FY 2019/2020
FY 2020/2021
FY 2021/2022
FY 2022/2023
FY 2023/2024
FY 2024/2025
FY 2025/2026
FY 2026/2027


Irrigation Hardware Rebates Issued Through September 24, 2026
Rebates
5
4
3
2
1
0
4
0
0
1
0
FY 2022/2023
FY 2023/2024
FY 2024/2025
FY 2025/2026
FY 2026/2027

MID-PENINSULA WATER DISTRICT

AGENDA ITEM NO. 8.B.

DATE: September 24, 2026

TO: Board of Directors

FROM: Kat Wuelfing, General Manager

SUBJECT: Receive Report on Questions Raised Related to Water Capacity Charge Study by RDN, Inc.

RECOMMENDATION

Receive report.

FISCAL IMPACT

Water System Capacity Charge fees are assessed when new developments that require new or increased sizing of their water meters are built within the system. Because these actions are owner-driven and not District-driven the timing and extent of fees cannot be anticipated by the District. These are included in the annual operating budget under Total Operating Revenue, and are typically budgeted as $0 because of the difficulty in anticipating the expected amounts. The attached ordinance provides the full updated schedule of fees. These changes are summarized below. The current distribution of meters in the system by size is also provided for reference.

Meter Size	Current Fee	Proposed Fee	$ Difference	% Difference
Single Family Unit	$10,043	**$0**	-$10,043	0.0%
Multi Family Unit	$6,026	**$0**	-$6,026	0.0%
5/8"	$10,043	**$7,769**	-$2,274	-27.5%
3/4"	$10,043	**$11,653**	$1,610	8.7%
1"	$16,738	**$19,422**	$2,684	8.8%
1 1/2"	$33,476	**$38,844**	$5,368	8.7%
2"	$53,561	**$62,151**	$8,590	8.8%
3"	$100,427	**$135,955**	$35,528	26.9%
4"	$167,379	**$244,720**	$77,341	37.0%
6"	$334,758	**$504,977**	$170,219	41.4%
8"	$535,613	**$1,087,643**	$552,030	90.3%

Meter Size	Number of Meters
5/8"	7,029
1"	698
1 1/2"	157
2"	182
3"	17
4"	20
6"	6
8"	0

Water Demand Offset fees are fees that are charged to new developments that require increased sizing of their water meters that apply during times of declared drought. As with Water System Capacity Charge fees, these were always difficult to anticipate. The proposed fee

update will remove these fees from the District's fee schedule.

BACKGROUND

MPWD first adopted Water System Capacity Charges (then called "existing facilities charge") in 1993, to recover the cost of capacity in MPWD facilities benefiting new development. These fees were last updated in 2015 based on a study prepared by Bartle Wells Associates (Ordinance 112).

MPWD initiated an update of its Capacity Charge Fees, in 2020. At that time, District staff issued a Request for Proposals and received six proposals. These proposals were reviewed, and Robert D. Neihaus, Inc. (RDN) was selected by the review committee and recommended to the Board for award of a contract to prepare an updated water capacity charge study via Resolution 2020-16. The study was put on hold and reinitiated in 2025.

The purpose of the study conducted by RDN is to ensure that users placing additional capacity burden on the water system will pay an amount that reflects the current asset value and costs of future expansion projects needed to accommodate new growth.

DISCUSSION

In March 2026, RDN and staff presented proposed updates to the fees to the Board. During the discussion, questions were brought up regarding how the proposed capacity charges could include the value of the District's Individual Supply Guarantee (ISG) from San Francisco Public Utilities Commission (SFPUC).

An ISG is the amount that the SFPUC is contractually required to make available to each of 24 customer agencies under the Supply Assurance in the Water Supply Agreement. MPWD's ISG is 3.891 million gallons per day (MGD), or approximately 1,420 million gallons per year. The ISG has value to MPWD and its customers as a water right, and portions of ISG have been sold between agencies in the past. However, as far as we know, it is not typical for agencies to quantify the value of their ISG and include it in their capacity charges.

Staff, RDN, and Hanson Bridgett have worked on developing and discussing a method to value MPWD's ISG and include it as part of the District's assets in its capacity charge fees. Anthony Elowsky, Project Manager/Analyst with RDN, will give a presentation walking through the methodology used to determine this value and the results. A copy of this presentation is attached.

The Board is only asked to receive a presentation at this time, and to provide comments and direction to staff. Then, based on direction from the Board, staff will take the necessary steps and bring the item to the Board for action at a later date.

Attachments: Presentation Prepared by RDN, Inc.

Water Capacity Charge Study

Mid-Peninsula Water District

ROBERT D. NIEHAUS, INC.

SEPTEMBER 24, 2026

Goals

- **Quantify the value of the District's water rights resources (ISG)**
- **Replace the District's Water Demand Offset Fee**
- **Update Capacity Fees to include the value of ISG**

Background

- **Water Supply Agreement Signed in 2009**
  - 184 Million Gallons per Day (MGD)
  - MPWD = 3.891 MGD
- **Water Demand Offset Fee - 2015**
  - Recover costs for reducing demand or increasing supply
  - Supply Assurance (ISG) potentially below 2035 UWMP (2010) use projections
  - Offset demand through rebates for high-efficiency appliances

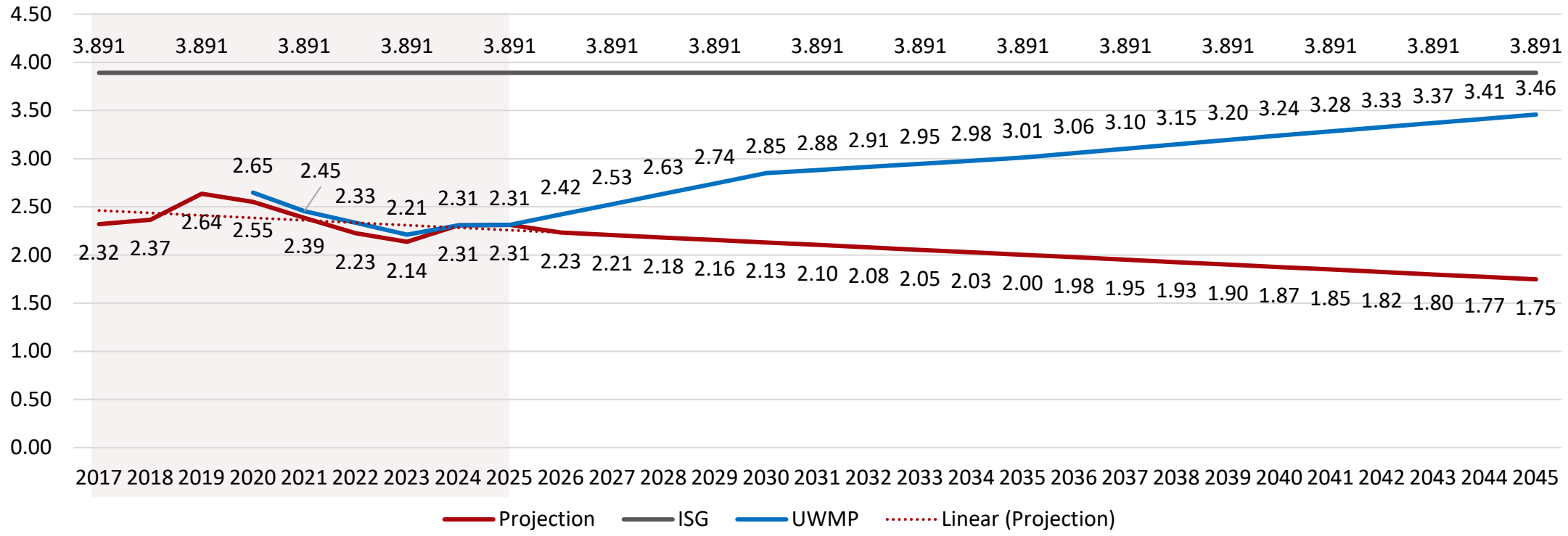
Background (3-26 Recommendation)

- **Discontinue Water Demand Offset Charges**
  - Available water supply does not correspond to the capacity of the facilities (assets)
  - Capacity Charges are designed to reimburse/pay for the costs of infrastructure to serve new customers
  - A reduction in available water should not disproportionately affect new customers compared to existing customers
- **Individual Supply Guarantee does have a value that customers maintain (vs selling)**

Water Use/Availability

Water Use	2017 Water Use	2018 Water Use	2019 Water Use	2020 Water Use	2021 Water Use	2022 Water Use	2023 Water Use	2024 Water Use
Use HCF	1,132,052	1,154,285	1,286,034	1,244,789	1,164,270	1,085,814	1,042,129	1,109,389
Use gallons	846,774,896	863,405,180	961,953,432	931,102,172	870,873,960	812,188,872	779,512,492	829,822,972
Use GPD	2,319,931	2,365,494	2,635,489	2,550,965	2,385,956	2,225,175	2,135,651	2,273,488
Use MGD	**2.32**	**2.37**	**2.64**	**2.55**	**2.39**	**2.23**	**2.14**	**2.27**
ISG	3.89	3.89	3.89	3.89	3.89	3.89	3.89	3.89

Declining water use, never reaches risk threshold (WDO worked?)



*Projection based on linear regression of historical values.

Water Use/Availability – Projection (MGD)

Value of Water Source

- **In 2020, there was a transfer of 1 MGD of ISG from Mountain View to East Palo Alto.**
  - $5million, based on the minimum purchase penalties Mtn View was paying to SFPUC.
- **Peninsula Purewater Project 12 MGD**
  - Phase 1 - $854,000,000
  - Phase 2 - $245,000,000
  - Annual Operating - $33,600,000
- **SF Bay Desal 38 MGD**
  - $470,700,000
  - Annual Operating = $82,566,400

Value of Water Source

- **Infrastructure for water supply is already included in Capacity Fee.**
  - Identify value of water rights

Project	Total Project Cost		Supply Generated		Cost per MGD		Annualized for Planning Horizon		Capital Component		Operating Component per MGD		Value of Source
EPA Transfer	$5,000,000	÷	1.00	=	$5,000,000							=	**$5,000,000**
Pure Water	$1,099,000,000	÷	12.00	=	$91,583,333	÷	20	=	$4,579,167	+	$2,800,000	=	**$7,379,167**
SFBay Desal Peninsula	$470,700,000	÷	38.0	=	$15,161,947	÷	20	=	$758,097	+	$2,173,079	=	**$2,792,501**

Category	Cost
Average of supply Sources	$5,057,222
MPWD ISG	3.891
Value of ISG	**$19,677,653**

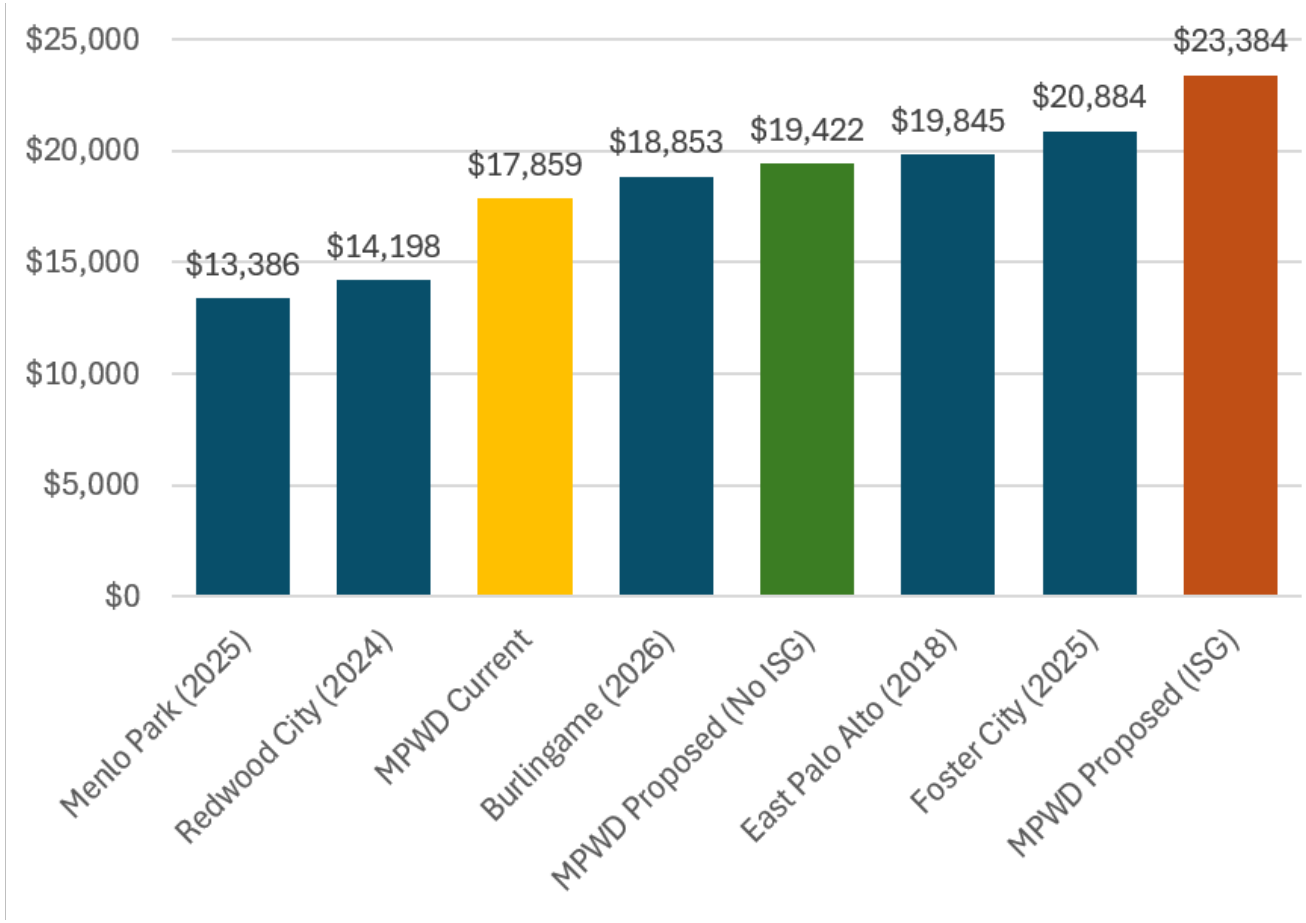
Updated Capacity Fee

Description	Value
Replacement Cost Less Depreciation	$45,631,484
Adjustments(Including ISG)	$19,862,101
Adjusted System Value	**$65,493,585**

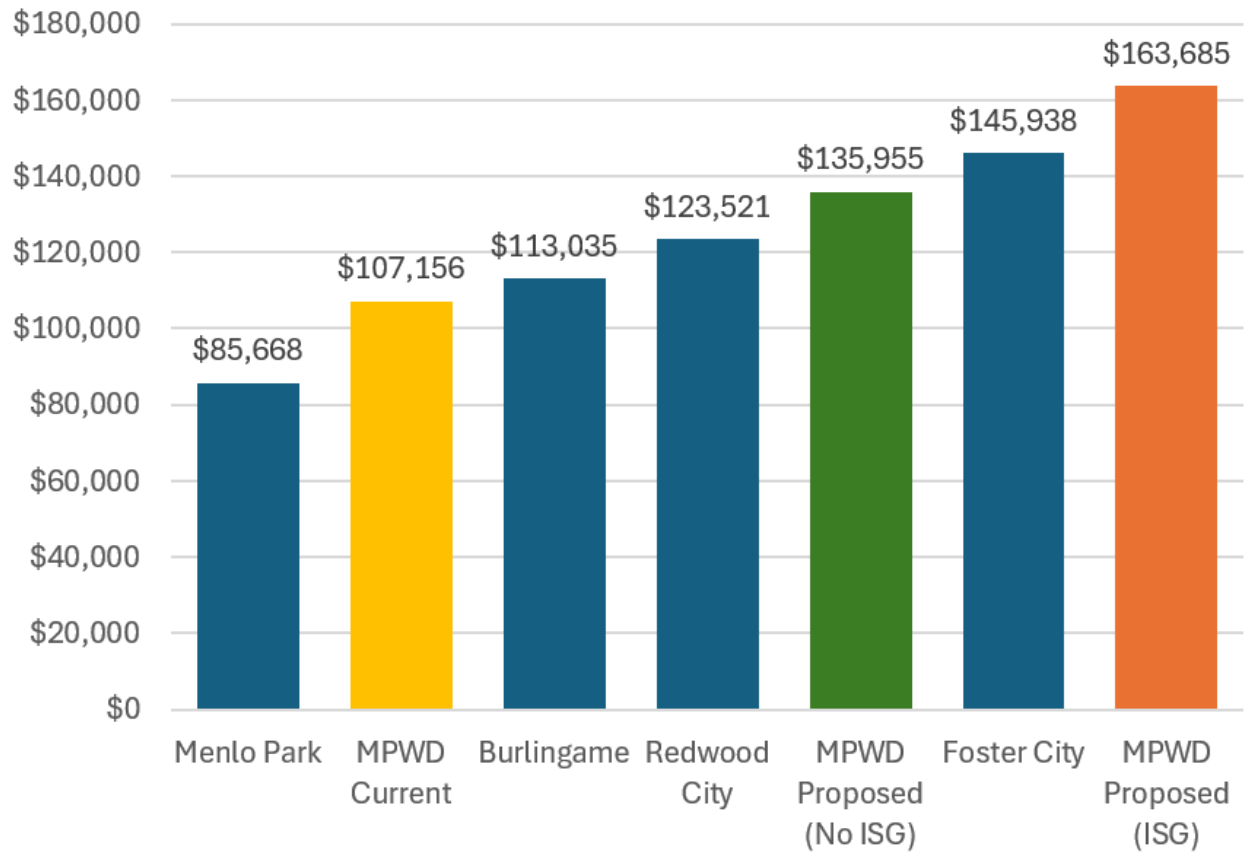
Category	Value		Equivalent Meters		Cost per EM
Adjusted Buy-in Value	$65,493,585	÷	12,419	=	**$5,273.87**
Incremental CIP costs	$10,727,176	÷	2,630	=	**$4,079.55**

Meter Size	Current Charge	Proposed Charge	$ Difference
Single Family Unit	$10,043	**$0**	-$10,043
Multi Family Unit	$6,026	**$0**	-$6,026
5/8"	$10,043	**$9,353**	-$690
3/4"	$10,043	**$14,030**	$3,987
1"	$16,738	**$23,384**	$6,646
1 1/2"	$33,476	**$46,767**	$13,291
2"	$53,561	**$74,827**	$21,266
3"	$100,427	**$163,685**	$63,258
4"	$167,379	**$294,633**	$127,254
6"	$334,758	**$607,972**	$273,214
8"	$535,613	**$1,309,479**	$773,866

Fee Comparison (1” Connection)



Fee Comparison (3” Connection)



Example – 405 Industrial Rd.

- Board approved Water Service Agreement in April 2023
- ~240,000 sq ft life sciences development. Three 2-inch connections, two 8-inch fire service connections

	Current	Proposed
No WDO fees / No ISG Valuation	**$160,683**	**$186,453**
WDO Fees Shortage Stage 1 / Incl. ISG Valuation	**$171,450**	**$224,481**



- Fire service connections are not included for purposes of calculating capacity charges.
- Developers are responsible for paying the actual cost of meter purchase and plan review, which are not reflected here.
- Developers are given a credit for existing service connections on the site, which is not included in the example calculation here.

Example – 678 Ralston Ave

- Board approved the Water Service Agreement in July 2026
- 65-Unit Multi-Family Development, 1 4-inch meter domestic service connection; 1 6-inch meter fire service connection

	Current	Proposed
No WDO fees / No ISG Valuation	**$391,690**	**$244,720**
WDO Fees Shortage Stage 1 / Incl. ISG Valuation	**$417,950**	**$294,633**

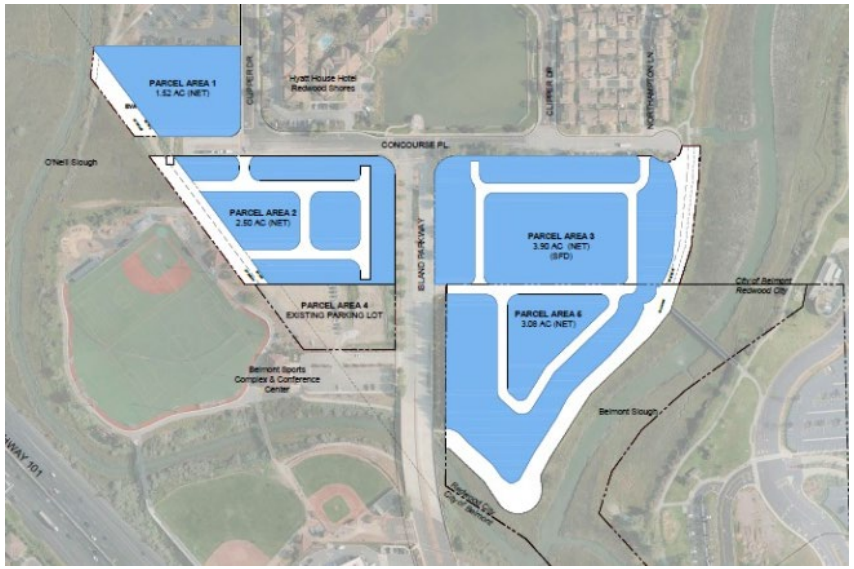


- Fire service connections are not included for purposes of calculating capacity charges.
- Developers are responsible for paying the actual cost of meter purchase and plan review, which are not reflected here.
- Developers are given a credit for existing service connections on the site, which is not included in the example calculation here.

Example – Island Parkway Housing Project

- Development in early planning stages with the City of Belmont https://www.belmont.gov/Home/Components/FacilityDirectory/FacilityDirectory/539/934
- Proposed 400-Unit residential development: 203-multifamily unit building; 140 23-story townhomes; 57 single-family homes
- Connection details aren't yet known, and are assumed to be:
  - 203 apartments: three 2-inch domestic connections, one 2-inch irrigation connection
  - 140 townhomes: 140 5/8" connections, two 2-inch irrigation connections
  - 57 single-family homes: 57 5/8" connections

	Current	Proposed
No WDO fees / No ISG Valuation	**$2,639,369**	**$1,903,399**
WDO Fees Shortage Stage 1 / Incl. ISG Valuation	**$2,816,302**	**$2,291,503**



- Several different meter combinations are possible for this development, which would change the estimates. Estimates do not identify community benefit portion of the project.
- Fire service connections are not included for purposes of calculating capacity charges.
- Developers are responsible for paying the actual cost of meter purchase and plan review, which are not reflected here.
- Developers are given a credit for existing service connections on the site, which is not included in the example calculation here.

Questions?

MID-PENINSULA WATER DISTRICT

AGENDA ITEM NO. 8.C.

DATE: September 24, 2026

TO: Board of Directors

FROM: Kat Wuelfing, General Manager

SUBJECT: Receive Report on Credit Card Fee Analysis by IGService and Recommendation for Fee Change

---

RECOMMENDATION
Receive report.

FISCAL IMPACT
None. The presentation will include an analysis of fiscal impacts related to the proposed change and other considered alternatives.

BACKGROUND
In addition to charges related to direct customer water service, and capacity charges discussed under item 8B this evening, the District also charges fees for specific services and functions referred to as "Miscellaneous Charges" under Ordinance 103, Attachment A. This schedule of charges was last updated in 2019, through Ordinance 120. The District has retained Dan Bergmann of IGService to assist in the update of this fee schedule. Dan also assisted in the 2019 update of fees, and supports the District with reporting obligations for its Certificates of Participation.

DISCUSSION
Among the fees listed in the Miscellaneous Charges schedule, is a $3.00 fee for customer payment by credit card and debit card (referred to in short as "credit card fee"). MPWD customers can pay their utility bill through the Xpress BillPay Platform by credit and debit card. Given that the credit card fee has not been updated since 2019, the $3.00 fee is being reviewed. The way credit card companies asses charges for credit card use is complex, and thus the assessment of District expenses for credit card is similarly complex. Dan Bergmann of IGService has prepared analysis of credit card expenses and our credit card fee. This analysis was presented to the Finance Committee on September 15, 2026, and the Finance Committee will make a recommendation to the Board on the basis of this analysis.

Dan Bergmann will provide the attached presentation to the Board, for Board discussion.

The Board is only asked to receive a presentation at this time, and to provide comments and direction to staff. Then, based on direction from the Board, staff will take the necessary steps and bring the item to the Board for action at a later date.

Attachments: Presentation by Dan Bergmann of IGService

2026 Miscellaneous Fee Update:
$3 Credit Card Fee

Dan Bergmann
IGService
925-899-2578
dan@igservice.com

September 24, 2026 Board Meeting

Overview

- Larger project is to update Miscellaneous Fees
- Last updated in 2019
- The $3 credit card fee assessed to customers does not cover costs
- Particularly sensitive because customers see it on their bills
- In combination, an opportunity to lower credit card merchant fees if the District does NOT charge the $3.

…. Following Finance Committee, will focus on this one item today.

Existing Fees from 2019

V. MISCELLANEOUS CHARGES – Effective January 1, 2019

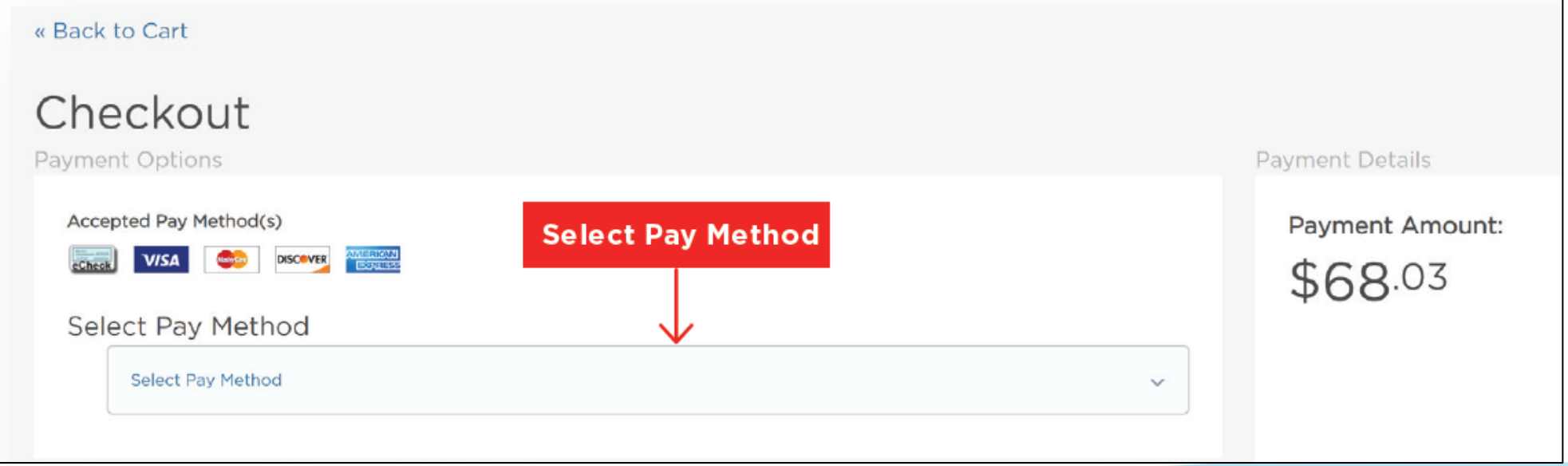
User Fee Item	Fee
Application for Regular or Temporary Service	$10.00
Security Deposit	$0.00
Payment with Credit/Debit Card	$3.00
Late Payment Charge	$10 per Month
48-Hour Notice	$35.00
Shut-off/Restore Service	$75.00
After-Hours Service Call	$100.00
Returned Check	$25.00
Photocopies, per page	$0.25
Electronic Files via USB Storage Device	$10 per service
Meter Test (Refundable if bad meter)	$200.00
Fire Flow Test Report (Actual Cost)	$500 Deposit for Actual Cost
Temporary Construction Water Connection: 1" Meter	$550 dep + Fixed Monthly + Volume
Temporary Construction Water Connection: 3" Meter	$2,500 dep + Fixed Monthly + Volume
Unauthorized Connection to Fire Hydrant	$1,000.00
Unauthorized Hydrant Valve Operation	$500.00
Commercial Plan Check Review	$5,000.00
Residential Plan Check Review (3 units or larger)	$3,000.00
Landscape Plan Check Review	$400.00
Review, planning, and meeting time for projects not otherwise covered	Actual Cost
Labor - Administration	$60.00
Labor - Operations Personnel w/Truck (Business Hours)	$76.00
Labor - Operations Personnel w/Truck (Off Hours)	$95.00
Equipment - Back Hoe, Dump Truck, Compressor	$113.00
Labor - Executive Staff	$121.00
Labor - Outside Principal Engineer	$212.00
Labor - Outside Supporting Engineer	$159.00
Labor - Outside Professional Services	Cost + 15%

Types of payment methods offered to customers

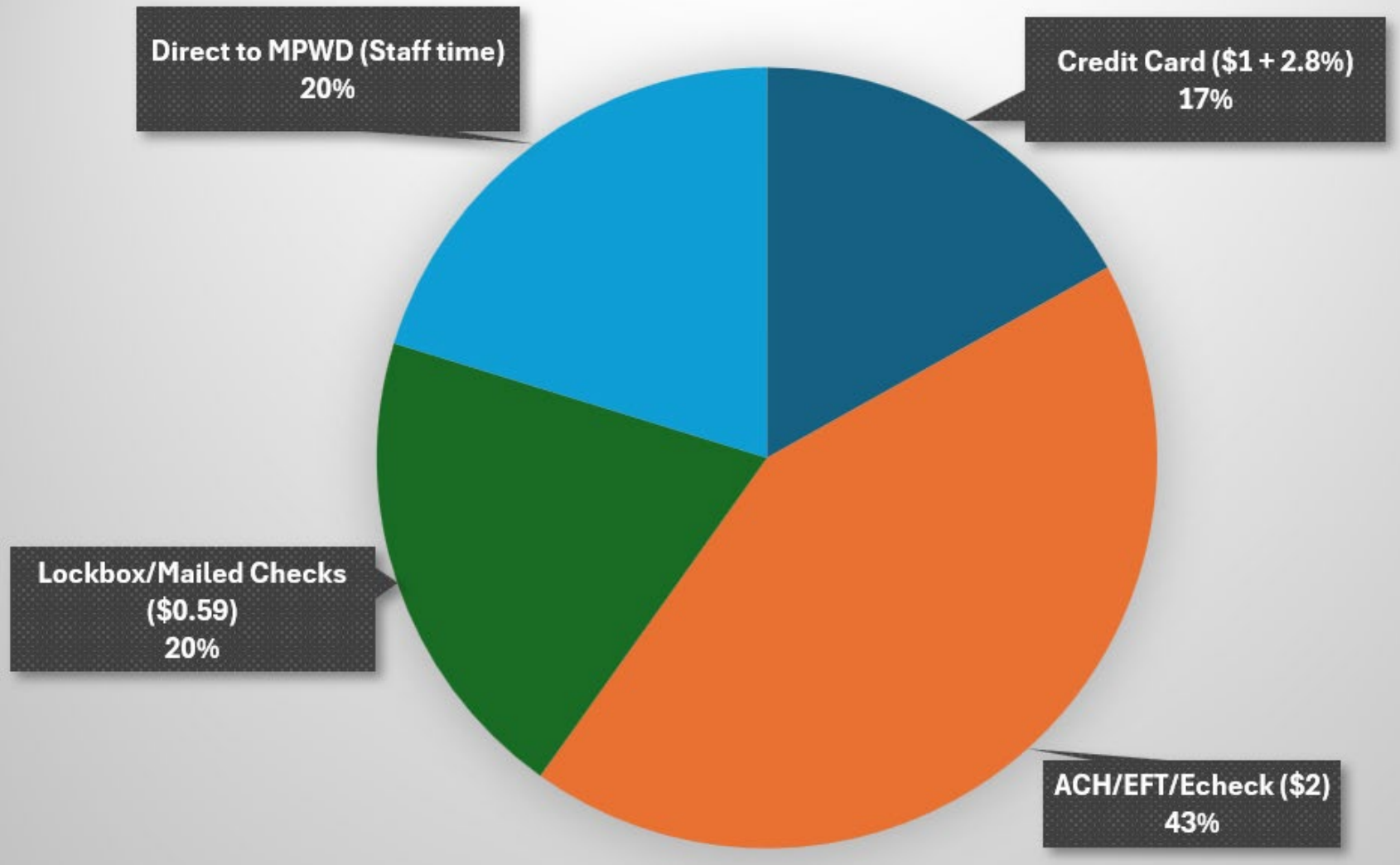
Credit Card	• Xpress Bill Pay customer portal • Credit Cards: Visa, Mastercard, and Discover
ACH/EFT/Echeck	• Xpress Bill Pay customer portal • Checking or savings account
Lockbox/Mailed Checks	• Paper checks mailed to Xpress Bill Pay for processing
Bank Bill Pay	• Customers' personal bank bill pay, electronic transfer from customer bank to Wells Fargo
Direct to District	• Check and cash received at the office, drop box locations or mailed directly to our office

Xpress Bill Pay Options Shown

When you select **"Proceed to Checkout,"** you will be able to choose which type of payment method you wish to use. You can pay using an electronic funds transfer from a checking or savings account, or using a credit/debit card. Note: Payment Method options may vary depending on which methods your billing organization accepts.

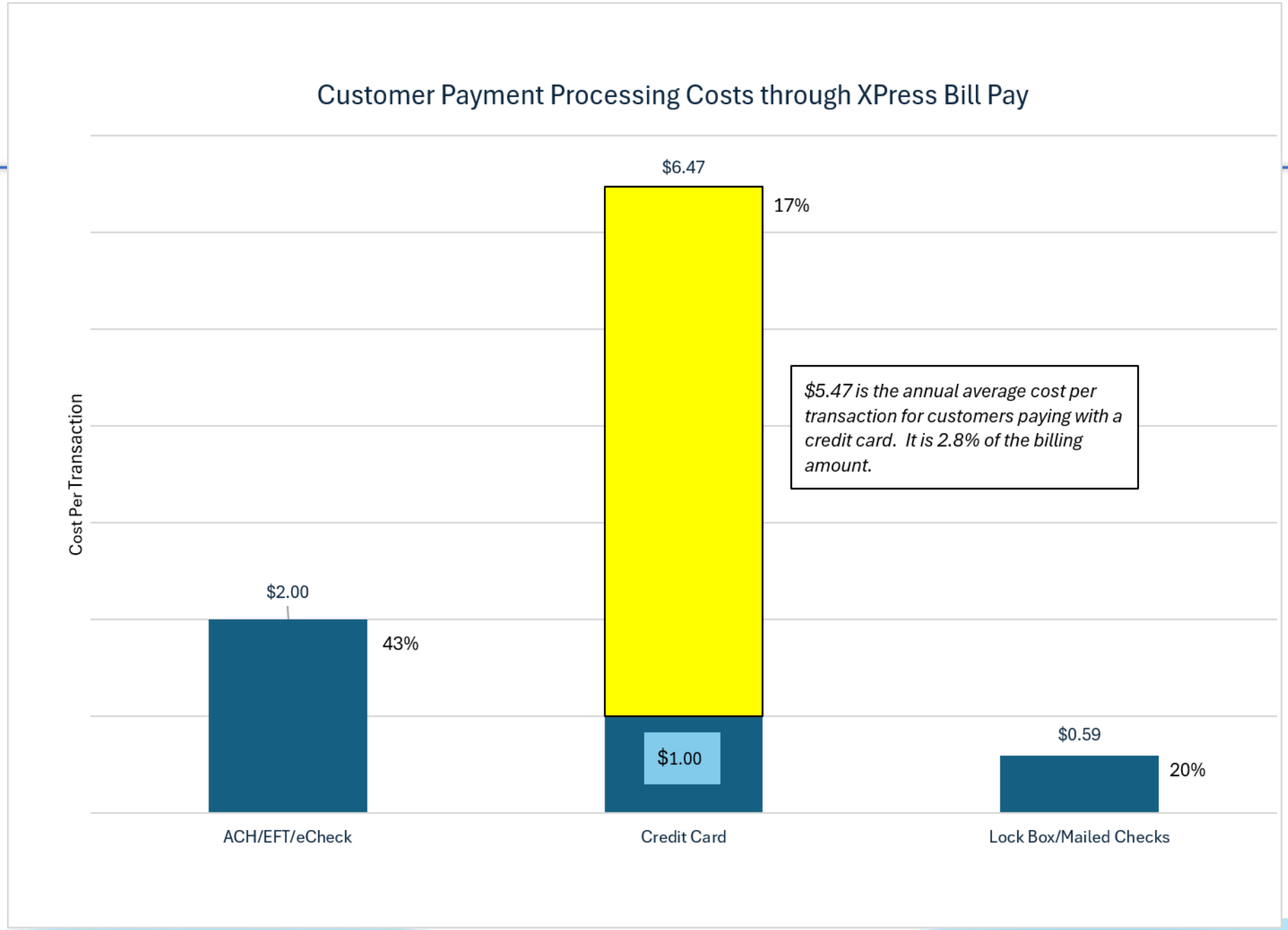


Customer Payments by Method



Credit Card Fee: "The $3 charge"

- The existing $3.00 charge for credit card use was based on 3% of a $100 monthly bill (started in 2018)
- Actual average bill placed on a credit card is now approximately $200 per month
- The average cost incurred by the District is $6.47 per transaction, much higher than $3.00
- The District is currently ineligible for lower Visa "Utility Rates" due to charging the $3.00
- $5.8 million of the District's revenue (17%) flows through the 28,000 credit card transactions each year
- Credit Card is the only payment method that we assess a fee for, although they all have a cost to the District.
- Credit cards have the highest per transaction cost to the District.


Customer Payment Processing Costs through XPress Bill Pay
Cost Per Transaction
$6.47
17%
$5.47 is the annual average cost per transaction for customers paying with a credit card. It is 2.8% of the billing amount.
$2.00
43%
$1.00
$0.59
20%
ACH/EFT/eCheck
Credit Card
Lock Box/Mailed Checks

"Utility Rates" for Credit Card Payments

- Reduced Interchange Fees for most Visa cards
- Visa use is approximately 75% of credit card transactions by District customers (23% Mastercard, 2% Discover)
- "Utility Rates" move the Visa "Interchange" fee from a percentage basis to a lower fixed fee of $0.75 per transaction

In simple terms: "Lower costs from Visa if District doesn't charge $3"

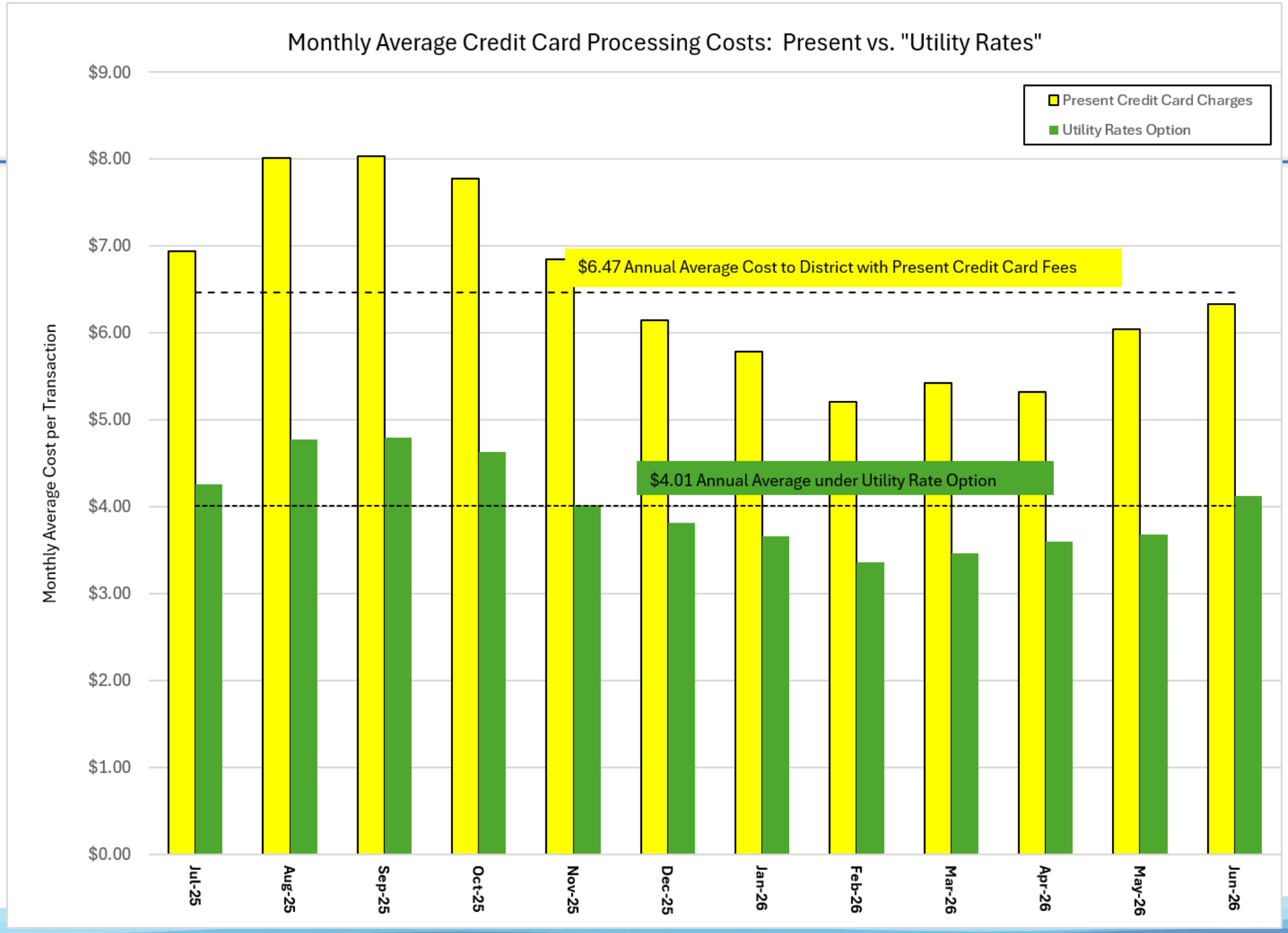
… How much lower?

Credit Card Processing Costs under Visa "Utility Rates"

1. District pays average of $4.01 per credit card transaction processed
   ($1 customer portal fee plus $3.01 to credit card companies)
2. Customer pays zero: Customer charges prohibited by Visa
3. Net cost to District: $4.01 per credit card transaction

Net annual cost to District is approximately $109,000 for a cost increase of $17,000 over the current policy*

** 28,000 transactions at $1 + $81,000 credit card fees*


Monthly Average Credit Card Processing Costs: Present vs. "Utility Rates"
Present Credit Card Charges
Utility Rates Option
$6.47 Annual Average Cost to District with Present Credit Card Fees
$4.01 Annual Average under Utility Rate Option
Monthly Average Cost per Transaction
$9.00
$8.00
$7.00
$6.00
$5.00
$4.00
$3.00
$2.00
$1.00
$0.00
Jul-25
Aug-25
Sep-25
Oct-25
Nov-25
Dec-25
Jan-26
Feb-26
Mar-26
Apr-26
May-26
Jun-26

Options for Credit Card Payment Fees

1. No change: Keep charging a $3 flat fee for customer credit card use
2. Increase the fee:
   a) Increase the flat monthly fee
   b) Charge a percentage amount
3. Eliminate the fee: Benefit from the Visa Utility Rates

Option 1: Keep charging a $3 flat fee for credit card use

- **How it works**
  - Xpress Bill Pay charges $1 plus variable credit card fees on average amounting to 2.8% of billed amount
  - Customer pays $3 fee per credit card transaction, assessed on next month's bill
  - Net annual cost to District is approximately $92,000
- **The Good**
  - Fee is predictable to customers
  - The fee recovers some of the costs
  - Encourages customers to use other forms of payment lower in cost to District
- **The Bad**
  - Fees don't cover total cost
  - The $3 fee is manually applied to the customer a month later, which can be confusing
  - Customer perception is often that the credit card fee is a "profit" to the District rather than passing through a necessary expense

Option 2: Increase credit card fee to cover District costs

- **How it works**
  - Xpress Bill Pay charges stay the same
  - Customer fees increase to either:
    - A flat $6.47 per transaction
    - 2.8% per transaction, ranging from $5.21 winter to $8.04 summer
  - Net cost to District is $0 for credit card if don't adjust for other forms of payment
- **The Good:** Recovers the District's related transaction costs
- **The Bad**
  - Fee feels very high to the customers, and they won't necessarily understand it's a passthrough cost – bad feelings about District making a "profit."
  - Fee is manually applied to the customer a month later, which adds confusion
  - Increasing the fee will likely drive customers to the ACH/EFT/eCheck method, for which there is a $2 portal cost to the District, higher than the $1 portal cost for credit cards

Option 3: Eliminate $3 fee and receive Visa "Utility Rates"

- **How it works**
  - Xpress Bill Pay charges $1 plus mostly flat credit card fees averaging $3.01/transaction
  - Customer fees are eliminated to be eligible for reduced Visa rates
  - Net cost to District is approx. $109,000/year
- **The Good**
  - No cost to customers. Very friendly.
  - Frees staff from monthly manual charge application (Approx. $8,500/year staff time)
  - No feeling of "hidden" fees or profits that get assessed the month after payment
  - No fees to customers for any payment method
- **The Bad**
  - Net increase cost to the District of **$17,000/year**
  - May attract customers to credit card payments for benefits: Increases District costs

What do other agencies do?

Comparison of Customer fees for payment by Credit Card

SFPUC	No fee	
PG&E	$1.50 for residential customers	
EBMUD	$3.50	(“Set by service provider”)
CalWater	No Fee	
Palo Alto	No Fee for Residential	(“Above $5,000 is 1.9%”)

Staff/Finance Committee Recommends Finance Committee Consider "Utility Rates" (Option 3)

Staff recommends:

- **Option 3:** Eliminate customer credit card fee and receive Visa "Utility Rates" or

- Policy tradeoffs:
  - Option 3 is much more customer friendly, but costs the District more money
  - Option 2 furthers customer concerns about rising costs and perceived profits from payments
  - Both options cost money to ratepayers. It's a question of who bears most of the cost - credit card payers or everybody.
  - If increase the flat fee, would do customer outreach to suggest using payment methods that are lower cost to the customer such as paying from checking account through Xpress Bill Pay or directly to District

Next Steps If Eliminate $3 fee to get Visa Utility Rates

Steps:

1. Board approval through Miscellaneous Fee Schedule (October meeting)
2. Remove reference to $3 fee from website/schedules
3. Terminate implementation of $3 fee to customers
4. Request change through Xpress Bill Pay
5. Up to 60 days for Visa to make change

MID-PENINSULA WATER DISTRICT

AGENDA ITEM NO. 8.D.

DATE: September 24, 2026

TO: Board of Directors

FROM: Kat Wuelfing, General Manager

SUBJECT: Receive FY 2025/2026 Progress Report on MPWD Website, Marketing and Public Relations/Outreach Activities and Brief Overview of MPWD Website Updates, Presented by John Davidson of JRocket77 Graphic Design and Marketing

---

RECOMMENDATION:
Receive annual report.

FISCAL IMPACT:
The Board approved a two-year agreement with John Davidson d/b/a JRocket77 Graphic Design & Marketing via Resolution 2023-14 on June 22, 2023, and an additional two-year agreement on June 26, 2025 per Resolution 2025-17 through FY 2026/2027. Per Resolution 2025-17, the Fiscal Year 2025/2026 approved:

$69,750 for:	Professional graphic design and composition, marketing, public outreach/education/relations, and MPWD website management services.
$25,000 for:	Printing services for all MPWD publications, notices, and public outreach and education materials.
$94,750 TOTAL	(NOT-TO-EXCEED)

The MPWD spent $25,420 for professional services and $26,096 for printing services in FY 2025/2026 for a total of $ 51,516.

DISCUSSION:
John Davidson was last before the Board on July 24, 2025 with a progress report.

John Davidson will be presenting a summary of publishing and marketing efforts for the MPWD for the past 12 months.

Attachment: Annual Report – MPWD Website / Marketing / Communications

MID-PENINSULA
WATER DISTRICT

Annual Report 2026

MPWD Website / Marketing / Communications



September 24, 2026

Prepared for MPWD by
John Davidson
JRocket77 Design & Marketing
951.265-8778
jrocket77@mac.com

MID-PENINSULA
WATER DISTRICT

Prepared for MPWD by
JRocket77 Design & Marketing

Working Together. Moving Forward.

2025-2026







For 12 years, I've had the privilege of working alongside the MPWD team to develop and implement strategies that:

- Create effective communication programs to better serve, inform, and engage rate payers.
- Facilitate a customer-centered philosophy in all things.
- Position MPWD as a leader and vital member of the local community.
- Advance the District's Mission and Strategic Goals.
- Build public trust and goodwill with District staff, management, and leadership.
- Foster a sense of connection and pride among staff.
- Build on MPWD's legacy of providing safe, reliable, quality water for nearly 100 years.

This past year has been another busy and productive one as we continue our collaborative partnership and confidently move forward into the future. From publications and community outreach to website development and operational support, our work together has focused on making important information accessible, engaging, and distinctly MPWD.

This *Annual Report* provides a snapshot of that work, highlighting the many ways communications, design, digital resources, problem solving, and creative outreach have strengthened connections with the community, supported MPWD staff in providing professional customer service, and helped convey a bright vision for the future.

With Gratitude,

John

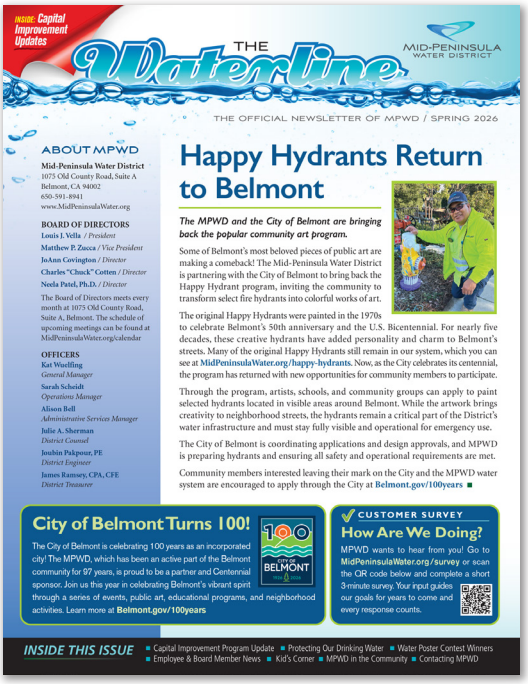
MID-PENINSULA WATER DISTRICT

Prepared for MPWD by JRocket77 Design & Marketing

Publications

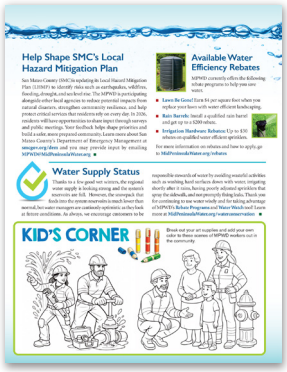
CUSTOMER CONNECT

2026 The Waterline









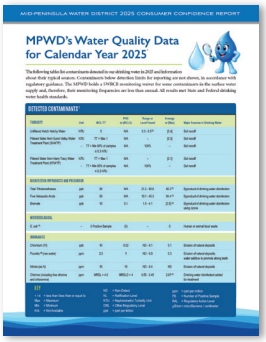


Completed: Content writing, design, layout, printing, mailing, publishing online.
Themes: Community Outreach, Operations/CIP, Staff, Kids Corner, Water Conservation, and Customer Service.

2025 Consumer Confidence Report









Completed: Review of 2026 CCR guidelines, design, layout, printing, mailing, publishing online, Spanish translation, and accommodate the Notification of Process Monitoring Violation.

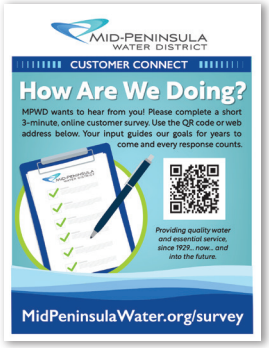


Communications

CUSTOMER CONNECT

2026 Customer Survey Campaign





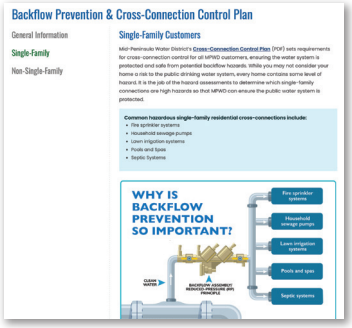


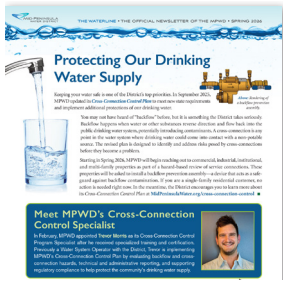
Completed: Writing of survey questions and skip logic, design and deployment across multiple media: *2025 CCR*, *The Waterline*, Belmont e-newsletter, event handouts, billing statement ad, website.

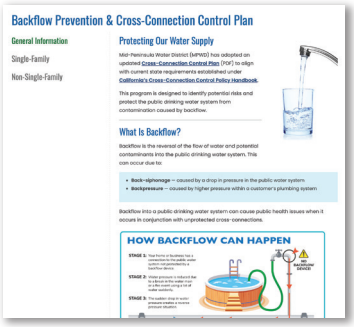
Backflow Prevention and Cross-Connection Control Program Roll-out









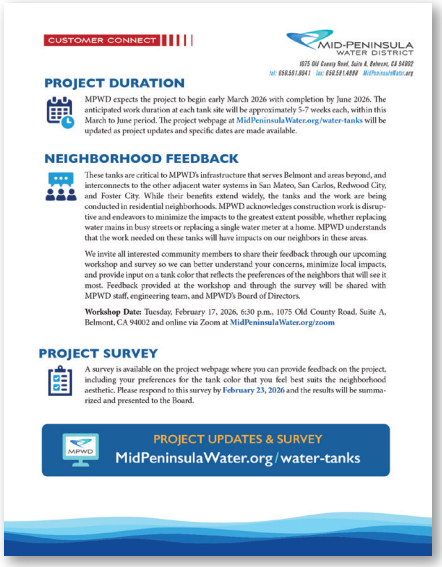


Completed: CCCP cover design, strategizing with Trevor, visuals, mailer campaign to non-single-family customers, website platform, placement in *The Waterline*.

Communications

CUSTOMER CONNECT

Exbourne/West Belmont Water Tanks Project


CUSTOMER CONNECT

MID-PENINSULA WATER DISTRICT

1075 Old County Road, Suite A, Belmont, CA 94002

tel: 650.591.8941 fax: 650.591.4888 MidPeninsulaWater.org

PROJECT DURATION

MPWD expects the project to begin early March 2026 with completion by June 2026. The anticipated work duration at each tank site will be approximately 5-7 weeks each, within this March to June period. The project webpage at MidPeninsulaWater.org/water-tanks will be updated as project updates and specific dates are made available.

NEIGHBORHOOD FEEDBACK

These tanks are critical to MPWD's infrastructure that serves Belmont and areas beyond, and interconnects to the other adjacent water systems in San Mateo, San Carlos, Redwood City, and Foster City. While their benefits extend widely, the tanks and the work are being conducted in residential neighborhoods. MPWD acknowledges construction work is disruptive and endeavors to minimize the impacts to the greatest extent possible, whether replacing water mains in busy streets or replacing a single water meter at a home. MPWD understands that the work needed on these tanks will have impacts on our neighbors in these areas.

We invite all interested community members to share their feedback through our upcoming workshop and survey so we can better understand your concerns, minimize local impacts, and provide input on a tank color that reflects the preferences of the neighbors that will see it most. Feedback provided at the workshop and through the survey will be shared with MPWD staff, engineering team, and MPWD's Board of Directors.

Workshop Date: Tuesday, February 17, 2026, 6:30 p.m., 1075 Old County Road, Suite A, Belmont, CA 94002 and online via Zoom at MidPeninsulaWater.org/zoom

PROJECT SURVEY

A survey is available on the project webpage where you can provide feedback on the project, including your preferences for the tank color that you feel best suits the neighborhood aesthetic. Please respond to this survey by February 23, 2026 and the results will be summarized and presented to the Board.

PROJECT UPDATES & SURVEY
MidPeninsulaWater.org/water-tanks


CUSTOMER CONNECT

MID-PENINSULA WATER DISTRICT

1075 Old County Road, Suite A, Belmont, CA 94002

tel: 650.591.8941 fax: 650.591.4888 MidPeninsulaWater.org

PROJECT OVERVIEW

W BELMONT WATER TANK

EXBOURNE WATER TANK

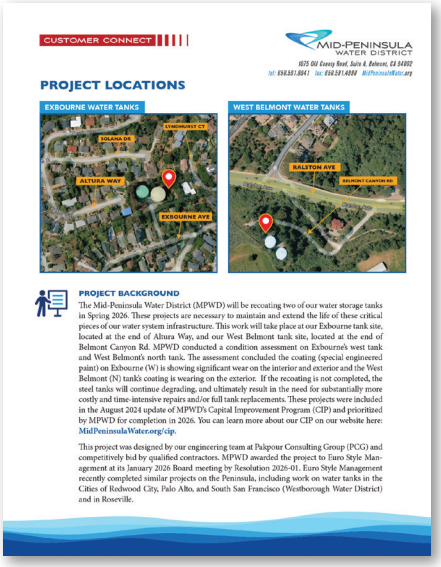
INVESTING IN OUR WATER RELIABILITY

These improvements ensure our community continues to have a safe, reliable, and high-quality potable water supply for years to come.

- West Belmont (N) Tank: Exterior spot repairs with new overcoat.
- Exbourne (W) Tank: Removal and replacement of the interior lining and exterior spot repairs/overcoat.
- Safety Upgrades: Both tanks will receive new interior ladders, ladder safety systems, roof safety gates, and level indicators, among other appurtenances. West Belmont (N) will also receive a ventilation blower and additional roof venting.

WHY THIS MATTERS

- Sustainability: Extending the life of existing steel tanks is more cost-effective and environmentally friendly than full replacement. The coating on the tank exteriors acts as a protective shield against the elements. By performing these spot repairs and applying a high-performance industrial overcoat now, we prevent long-term corrosion and avoid the much higher cost and time-intensive project of a full tank replacement in the future. The proposed improvements will extend the service life of the tanks an additional 20-30 years.
- Safety & Compliance: Upgrading safety appurtenances such as ladder fall protection and roof gates ensures our operators can safely maintain the system.


CUSTOMER CONNECT

MID-PENINSULA WATER DISTRICT

1075 Old County Road, Suite A, Belmont, CA 94002

tel: 650.591.8941 fax: 650.591.4888 MidPeninsulaWater.org

PROJECT LOCATIONS

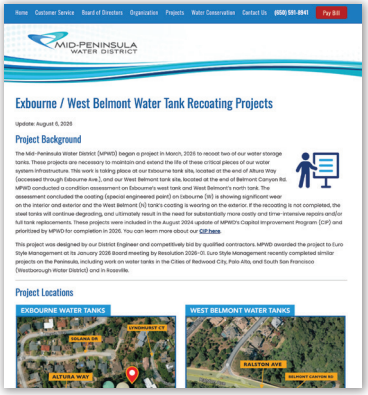
EXBOURNE WATER TANKS

WEST BELMONT WATER TANKS

PROJECT BACKGROUND

The Mid-Peninsula Water District (MPWD) will be recoating two of our water storage tanks in Spring 2026. These projects are necessary to maintain and extend the life of these critical pieces of our water system infrastructure. This work will take place at our Exbourne tank site, located at the end of Altura Way, and our West Belmont tank site, located at the end of Belmont Canyon Rd. MPWD conducted a condition assessment on Exbourne's west tank and West Belmont's north tank. The assessment concluded the coating (special engineered paint) on Exbourne (W) is showing significant wear on the interior and exterior and the West Belmont (N) tank's coating is wearing on the exterior. If the recoating is not completed, the steel tanks will continue degrading, and ultimately result in the need for substantially more costly and time-intensive repairs and/or full tank replacements. These projects were included in the August 2024 update of MPWD's Capital Improvement Program (CIP) and prioritized by MPWD for completion in 2026. You can learn more about our CIP on our website here: MidPeninsulaWater.org/cip.

This project was designed by our engineering team at Pakpour Consulting Group (PCG) and competitively bid by qualified contractors. MPWD awarded the project to Ferro Style Management at its January 2026 Board meeting by Resolution 2026-01. Ferro Style Management recently completed similar projects on the Peninsula, including work on water tanks in the Cities of Redwood City, Palo Alto, and South San Francisco (Westborough Water District) and in Roseville.


Home Customer Service Board of Directors Organization Projects Water Conservation Contact Us (650) 591-8941 Pay Bill

MID-PENINSULA WATER DISTRICT

Exbourne / West Belmont Water Tank Recoating Projects

Update: August 6, 2025

Project Background

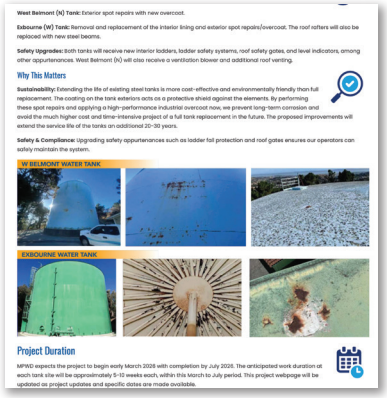
The Mid-Peninsula Water District (MPWD) began a project in March, 2026 to recoat two of our water storage tanks. These projects are necessary to maintain and extend the life of these critical pieces of our water system infrastructure. This work is taking place at our Exbourne tank site, located at the end of Altura Way (accessed through Exbourne Ave.), and our West Belmont tank site, located at the end of Belmont Canyon Rd. MPWD conducted a condition assessment on Exbourne's west tank and West Belmont's north tank. The assessment concluded the coating (special engineered paint) on Exbourne (W) is showing significant wear on the interior and exterior and the West Belmont (N) tank's coating is wearing on the exterior. If the recoating is not completed, the steel tanks will continue degrading, and ultimately result in the need for substantially more costly and time-intensive repairs and/or full tank replacements. These projects were included in the August 2024 update of MPWD's Capital Improvement Program (CIP) and prioritized by MPWD for completion in 2026. You can learn more about our CIP here.

This project was designed by our District Engineer and competitively bid by qualified contractors. MPWD awarded the project to Euro Style Management at its January 2026 Board meeting by Resolution 2026-01. Euro Style Management recently completed similar projects on the Peninsula, including work on water tanks in the Cities of Redwood City, Palo Alto, and South San Francisco (Westborough Water District) and in Roseville.

Project Locations

EXBOURNE WATER TANKS

WEST BELMONT WATER TANKS


West Belmont (N) Tank: Exterior spot repairs with new overcoat.

Exbourne (W) Tank: Removal and replacement of the interior lining and exterior spot repairs/overcoat. The roof rafters will also be replaced with new steel beams.

Safety Upgrades: Both tanks will receive new interior ladders, ladder safety systems, roof safety gates, and level indicators, among other appurtenances. West Belmont (N) will also receive a ventilation blower and additional roof venting.

Why This Matters

Sustainability: Extending the life of existing steel tanks is more cost-effective and environmentally friendly than full replacement. The coating on the tank exteriors acts as a protective shield against the elements. By performing these spot repairs and applying a high-performance industrial overcoat now, we prevent long-term corrosion and avoid the much higher cost and time-intensive project of a full tank replacement in the future. The proposed improvements will extend the service life of the tanks an additional 20-30 years.

Safety & Compliance: Upgrading safety appurtenances such as ladder fall protection and roof gates ensures our operators can safely maintain the system.

W BELMONT WATER TANK

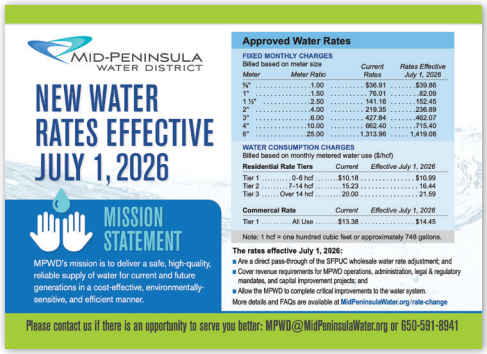
EXBOURNE WATER TANK

Project Duration

MPWD expects the project to begin early March 2026 with completion by July 2026. The anticipated work duration at each tank site will be approximately 5-10 weeks each, within this March to July period. This project webpage will be updated as project updates and specific dates are made available.

Completed: Editing, design, layout, visuals, mailer campaign, website publishing.

2026 Water Rate Change


MID-PENINSULA WATER DISTRICT

NEW WATER RATES EFFECTIVE JULY 1, 2026

MISSION STATEMENT

MPWD's mission is to deliver a safe, high-quality, reliable supply of water for current and future generations in a cost-effective, environmentally-sensitive, and efficient manner.

Approved Water Rates

FIXED MONTHLY CHARGES
Billed based on meter size

Meter	Meter Ratio	Current Rates	Rates Effective July 1, 2026
¾"	1.00	$36.91	$39.86
1"	1.50	76.01	82.09
1 ½"	2.50	141.16	152.45
2"	4.00	219.35	236.89
3"	8.00	427.84	462.07
4"	10.00	662.40	715.40
6"	25.00	1,313.96	1,419.08

WATER CONSUMPTION CHARGES
Billed based on monthly metered water use ($/hcf)

Residential Rate Tiers	Current	Effective July 1, 2026
Tier 1 0-8 hcf	$10.18	$10.99
Tier 2 7-14 hcf	15.23	16.44
Tier 3 Over 14 hcf	20.00	21.59

Commercal Rate	Current	Effective July 1, 2026
Tier 1 All Use	$13.38	$14.45

Note: 1 hcf = one hundred cubic feet or approximately 748 gallons.

The rates effective July 1, 2026:

- Are a direct pass-through of the SFPUC wholesale water rate adjustment; and
- Cover revenue requirements for MPWD operations, administration, legal & regulatory mandates, and capital improvement projects; and
- Allow the MPWD to complete critical improvements to the water system.

More details and FAQs are available at MidPeninsulaWater.org/rate-change

Please contact us if there is an opportunity to serve you better: MPWD@MidPeninsulaWater.org or 650-591-8941


MID-PENINSULA WATER DISTRICT

1075 Old County Rd., Suite A / Belmont, CA 94002

CUSTOMER CONNECT

Meet Penny!

MPWD's new water awareness mascot dropped in for the first time at Belmont's Earth Day in April and was a hit with kids (and pets!) of all ages. Penny Drop is a native of the Mid-Peninsula area and is dedicated to reminding the community that every drop counts when conserving water for the future. Meet Penny in person at future community events where MPWD will be hosting a booth.

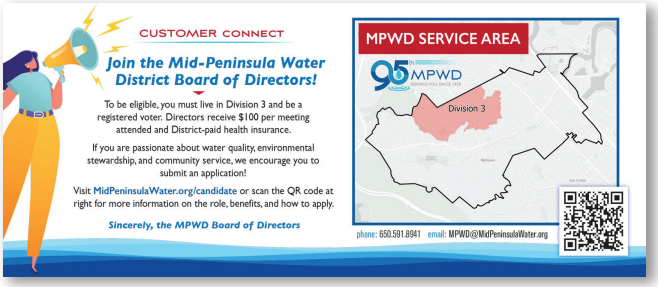
MidPeninsulaWater.org/outreach

Completed: Production, mailing, updates to billing statement backers and rate change page, billing statement ad.

Communications

CUSTOMER CONNECT

Board Member Recruitment



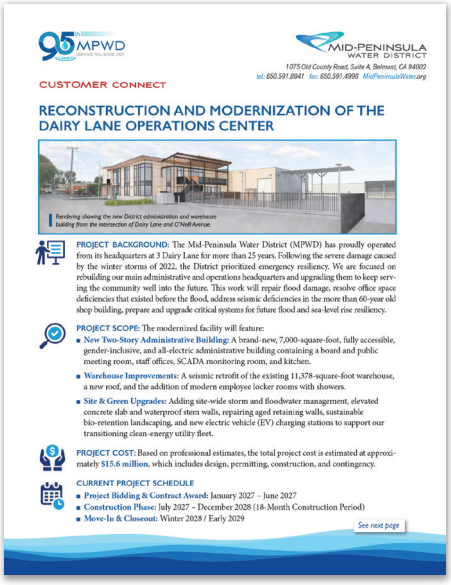


Completed: Design, layout, mailing, publishing on website, billing statement ad.

Press Releases

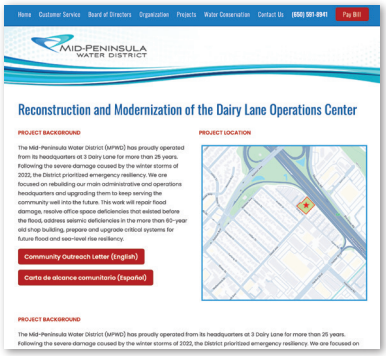


Dairy Lane Modernization Outreach



Completed: Design, layout, Spanish translation, publishing on website.





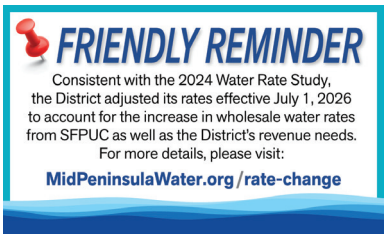


Communications

CUSTOMER CONNECT

Billing Statement Ads





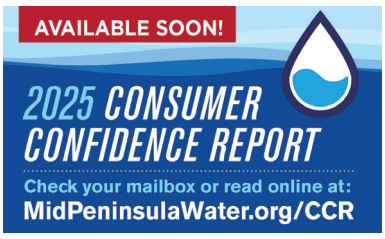


















Landscape Workshops





Community Outreach

CREATING CONNECTIONS

Welcome, Penny Drop!

MPWD's NEW Water Awareness Ambassador





Penny at Belmont's Public Works Open House

Special Appearances



Rate Increase Promocard



Website



2025 CCR

New Tent Backdrop Unveiled at National Night Out





Community Outreach

CREATING CONNECTIONS

Happy Hydrants



Earth Day 2026 Returns





NNO



Public Works Open House

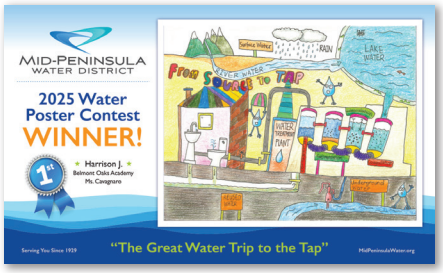


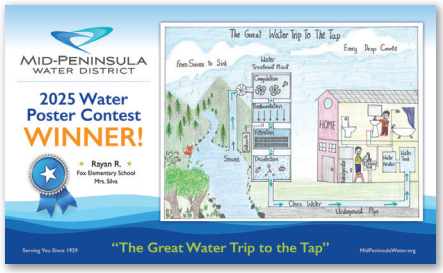


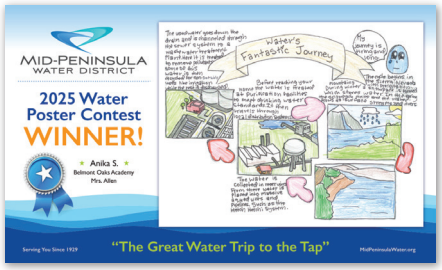
Community Outreach

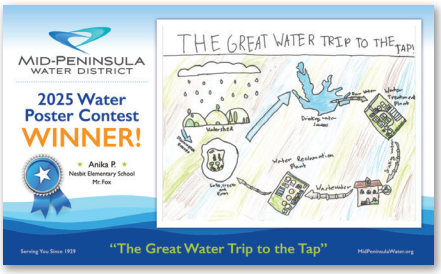
CREATING CONNECTIONS

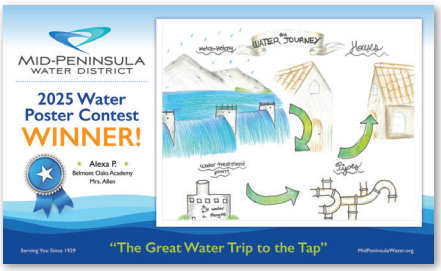
Water Poster Contest











Water Poster Awards Presentation





Completed: Concept and strategizing with Drew in Summer 2025, design/layout of vehicle graphics and posters, featured in *The Waterline*.

Admin/Operations

LOOKING GOOD OUT IN THE COMMUNITY

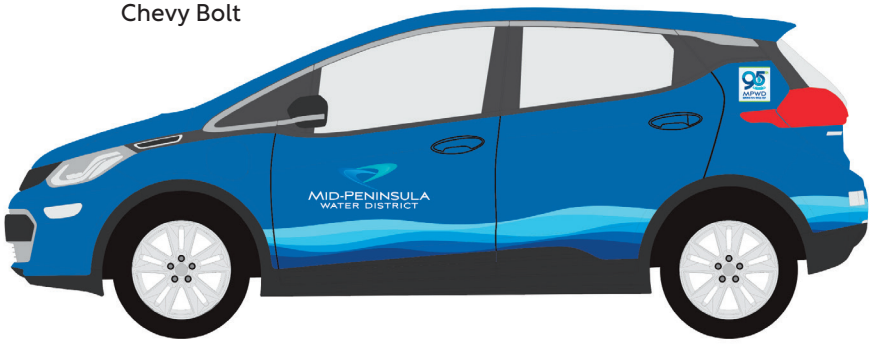
New Fleet Vehicle Graphics

PUBLIC WORKS

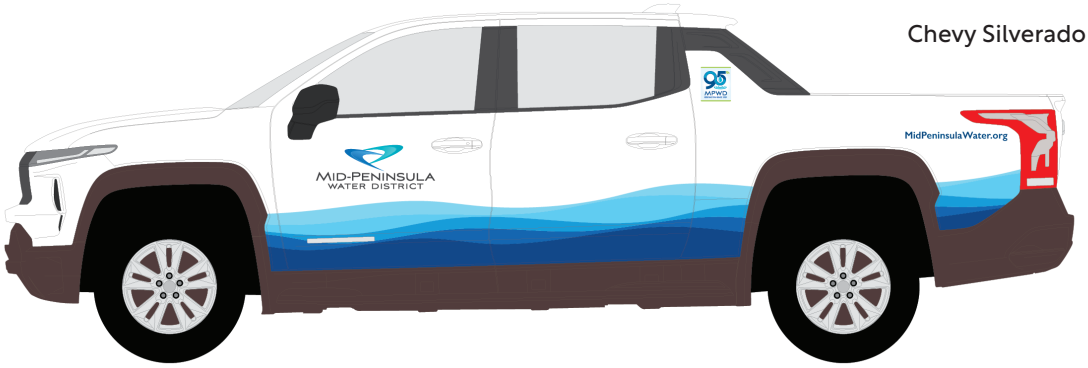
FIRST RESPONDER

Application of APWA First Responder Graphics on all new fleet vehicles

Chevy Bolt



Chevy Silverado EV



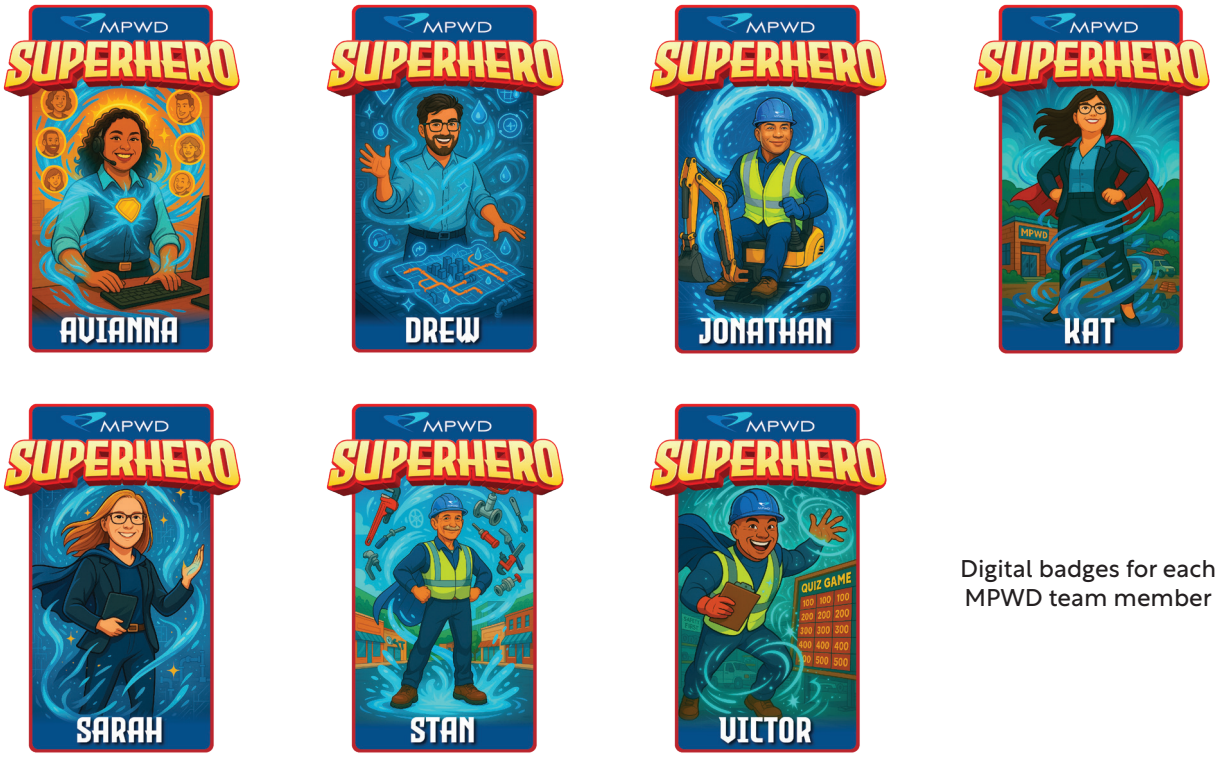
Service Truck with Winning Water Poster Artwork



Admin/Operations

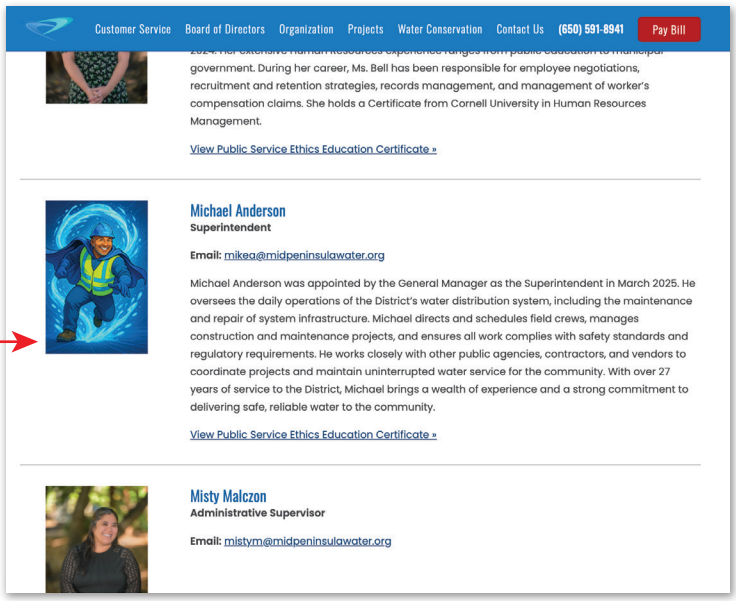
SUPERHERO TEAMWORK

MPWD Superhero Campaign Continues



Digital badges for each MPWD team member

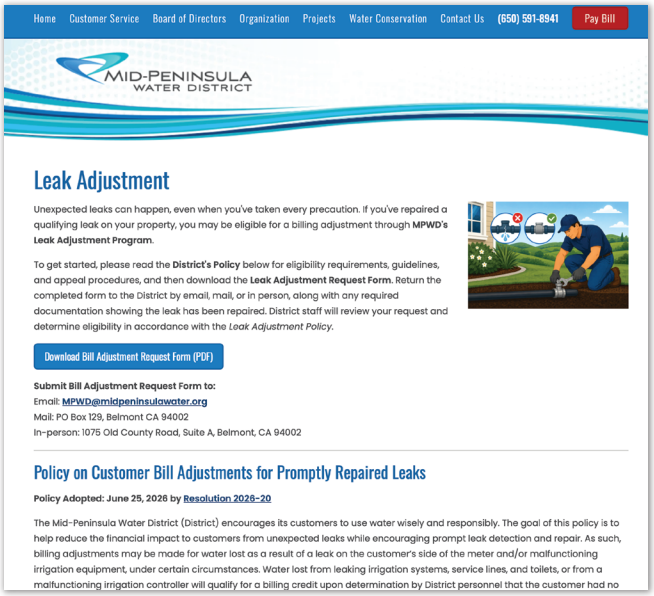
Secret Superhero identity revealed on Meet the Staff webpage



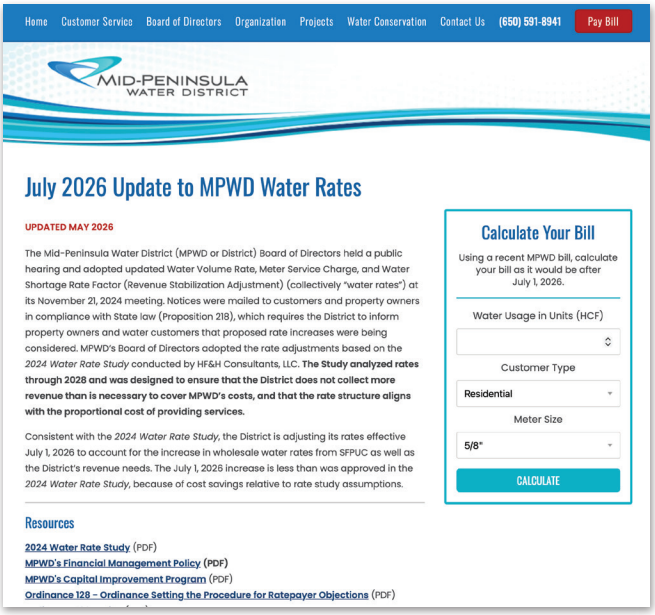
Website

NEW AND UPDATED CONTENT

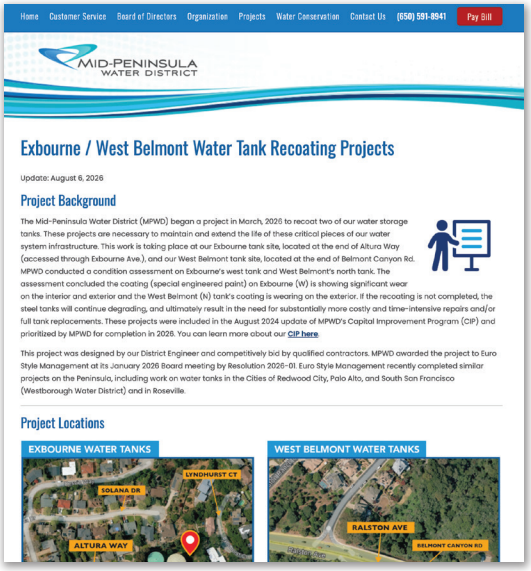
Leak Adjustment Program NEW



Rate Change Updates

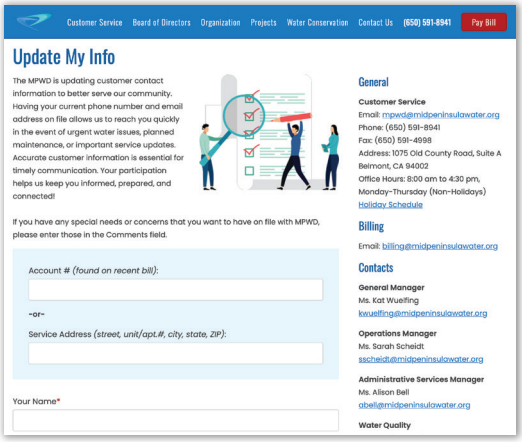


Exbourne/West Belmont Project NEW





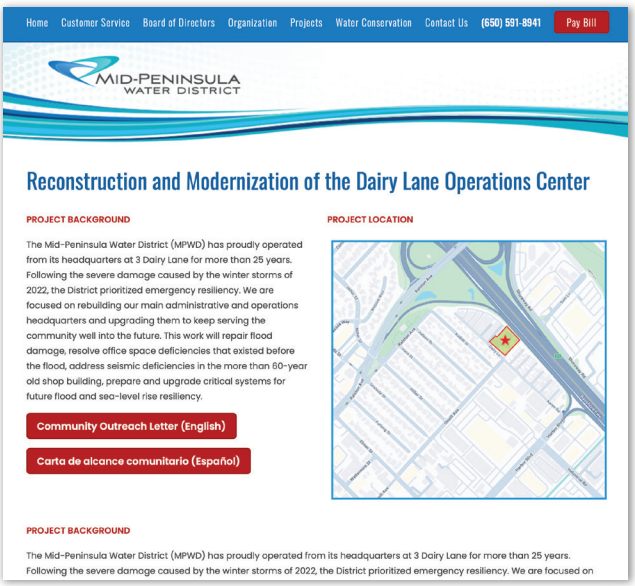
Update My Info NEW



Website

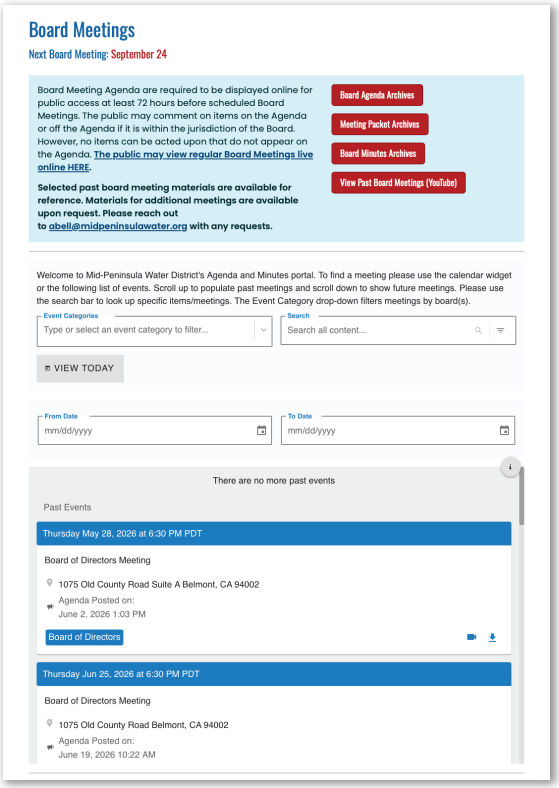
NEW AND UPDATED CONTENT

Dairy Lane Project NEW





Board Meetings UPDATED

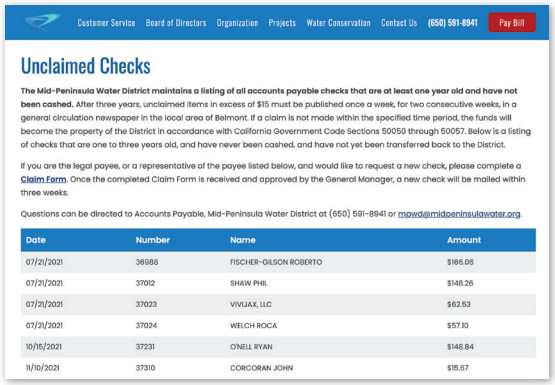


Consolidates all Board info into one page, including the new Civic Clerk board management platform

Customer Survey Landing Page NEW



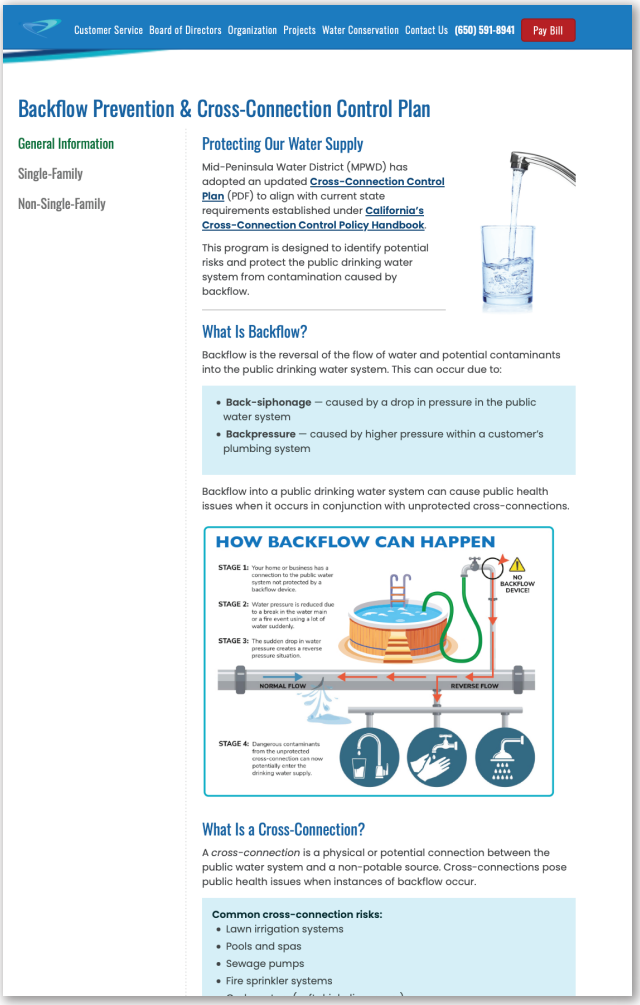
Unclaimed Checks NEW



Website

NEW AND UPDATED CONTENT

Backflow & CCCP Platform NEW



Customer Service Board of Directors Organization Projects Water Conservation Contact Us (650) 591-8941 Pay Bill

Backflow Prevention & Cross-Connection Control Plan

General Information

Single-Family

Non-Single-Family

Protecting Our Water Supply

Mid-Peninsula Water District (MPWD) has adopted an updated **Cross-Connection Control Plan** (PDF) to align with current state requirements established under **California's Cross-Connection Control Policy Handbook**.

This program is designed to identify potential risks and protect the public drinking water system from contamination caused by backflow.

What Is Backflow?

Backflow is the reversal of the flow of water and potential contaminants into the public drinking water system. This can occur due to:

- **Back-siphonage** — caused by a drop in pressure in the public water system
- **Backpressure** — caused by higher pressure within a customer's plumbing system

Backflow into a public drinking water system can cause public health issues when it occurs in conjunction with unprotected cross-connections.

HOW BACKFLOW CAN HAPPEN

STAGE 1: Your home or business has a connection to the public water system not protected by a backflow device.

STAGE 2: Water pressure is reduced due to a break in the water main or a fire event using a lot of water suddenly.

STAGE 3: The sudden drop in water pressure creates a reverse pressure situation.

STAGE 4: Dangerous contaminants from the unprotected cross-connection can now potentially enter the drinking water supply.

NO BACKFLOW DEVICE!

NORMAL FLOW

REVERSE FLOW

What Is a Cross-Connection?

A *cross-connection* is a physical or potential connection between the public water system and a non-potable source. Cross-connections pose public health issues when instances of backflow occur.

Common cross-connection risks:

- Lawn irrigation systems
- Pools and spas
- Sewage pumps
- Fire sprinkler systems

Board of Directors Recruitment NEW



Customer Service Board of Directors Organization Projects Water Conservation Contact Us (650) 591-8941 Pay Bill

Join the Mid-Peninsula Water District Board of Directors!

CUSTOMER CONNECT

The Mid-Peninsula Water District (MPWD) is looking for one community member to serve on its Board of Directors (Board). The opening is expected within **Division 3**. Community members must live within this Division area and be a registered voter in order to be eligible to serve as a Board Member. This is a unique opportunity to be a part of the critical role the District plays in providing water services to our community. If you're passionate about water quality, environmental stewardship, and community service, we encourage you to submit an application!

CHECK YOUR ELIGIBILITY
Click to enlarge map

Division 3

FREQUENTLY ASKED QUESTIONS

How do I apply to join the Board?
All interested candidates should submit an application by Tuesday, January 20, 2026 at 1:00 pm. Applications received after this deadline may not be considered. Applications can be submitted via the **online application**. An Ad Hoc committee of Board Members will review all applications received, and candidates may be invited to an interview to introduce themselves, give a brief presentation, and respond to questions from the committee.

Candidate interviews are expected to be held on Tuesday, January 27, 2026 in the evening, at the District's office at 1075 Old County Road, Suite A in Belmont.

CLICK HERE TO APPLY ONLINE

What are the requirements to be a Board Member?
Board Members must reside within the district's boundaries and in one of its **five divisions**, with one Director representing each division. They must also be a registered voter. While experience in areas like water management, engineering, law, finance, or public administration can be helpful, it is not required. Instead, a passion for community service, a willingness to learn, and a strong commitment to the District's mission are essential qualities. New Board Members may receive training in governance, financial oversight, ethics, and legal responsibilities, along with an orientation on the District's operations and priorities.

What are the time commitments and expectations for Board Members?
MPWD holds monthly board meetings, typically on the third Thursday of every month at 6:30 pm. The Board does not meet in August, and meetings dates are adjusted in November and December due to the holidays. Occasionally, the Board will be asked to meet for special meetings on dates and times that are agreeable to the Board. Board meetings are typically two to three hours. Board Members may participate in committee meetings, workshops, and occasional community events. Board Members are expected to review agenda packet materials in advance of the meeting so that they can make well-informed decisions. Board Members may also ask staff for additional information or clarification on agenda items and materials in advance of the board meeting. Additionally, Board Members may receive updates from District management and attend relevant training sessions or conferences to stay current on water industry issues.

MPWD Board of Directors award local student winners from their annual Water Poster contest.

What are the benefits of serving as an MPWD Director?
In addition to serving your community and being a part of the District's invaluable mission of providing water to the community, all Board Members are eligible for District medical insurance and receive $100 per meeting attended. This includes public board meetings, committee meetings, and other events where they are serving as a representative of the District.

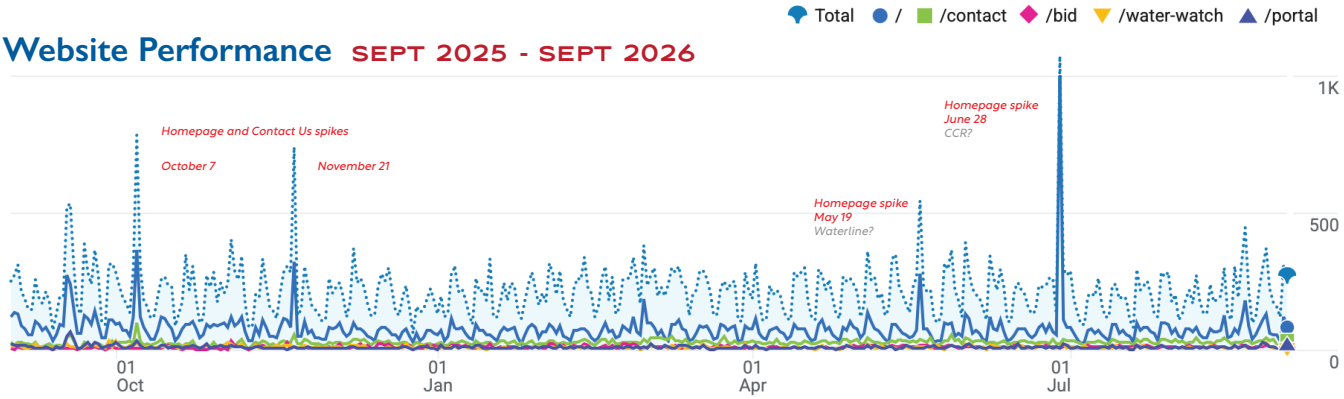
How long can appointed Directors serve for?
The Director appointed to the Division 3 seat can serve until November 2026. At that time, the appointed Director may choose to run for election. There are no term limits, and the District has had many Directors serve for 10 or more years in the 95+ years since it was founded.

Why will the Director position be open?
The Director currently serving for Division 3 will be moving out of the service area. It is a requirement that all Board Members live within the District's service area, specifically within the **division** that they represent.

Website

ANALYTICS

Website Performance SEPT 2025 - SEPT 2026



Most Accessed Webpages SEPT 2025 - SEPT 2026

1–10

	Page path and screen class	Views	Active users	Views per active user
	Total	79,667 100% of total	29,101 100% of total	2.74 Avg 0%
1	/	27,934 (35.06%)	14,653 (50.35%)	1.91
2	/contact	9,809 (12.31%)	3,960 (13.61%)	2.48
3	/bid	3,523 (4.42%)	2,654 (9.12%)	1.33
4	/water-watch	3,484 (4.37%)	1,442 (4.96%)	2.42
5	/portal	3,410 (4.28%)	1,959 (6.73%)	1.74
6	/paying-your-bill	2,734 (3.43%)	1,702 (5.85%)	1.61
7	/agendas	1,589 (1.99%)	450 (1.55%)	3.53
8	/staff	1,357 (1.7%)	742 (2.55%)	1.83
9	/contact.php	1,069 (1.34%)	744 (2.56%)	1.44
10	/rf/index.php	1,044 (1.31%)	20 (0.07%)	52.20

11–20

	Page path and screen class	Views	Active users	Views per active user
	Total	79,667 100% of total	29,101 100% of total	2.74 Avg 0%
11	/workingatmpwd	797 (1%)	385 (1.32%)	2.07
12	/opportunities	776 (0.97%)	315 (1.08%)	2.46
13	/rates	746 (0.94%)	469 (1.61%)	1.59
14	/documents	716 (0.9%)	462 (1.59%)	1.55
15	/community-outreach-details.php	686 (0.86%)	572 (1.97%)	1.20
16	/about	661 (0.83%)	502 (1.73%)	1.32
17	/board	661 (0.83%)	477 (1.64%)	1.39
18	/rebate-programs.php	610 (0.77%)	440 (1.51%)	1.39
19	/cip	609 (0.76%)	347 (1.19%)	1.76
20	/search.php	607 (0.76%)	289 (0.99%)	2.10

21–30

	Page path and screen class	Views	Active users	Views per active user
	Total	79,667 100% of total	29,101 100% of total	2.74 Avg 0%
21	/faqs	598 (0.75%)	471 (1.62%)	1.27
22	/search	573 (0.72%)	423 (1.45%)	1.35
23	/index.php	495 (0.62%)	212 (0.73%)	2.33
24	/water-quality.php	474 (0.59%)	405 (1.39%)	1.17
25	/connect	444 (0.56%)	308 (1.06%)	1.44
26	/employeecompensation	437 (0.55%)	205 (0.7%)	2.13
27	/jobdescriptions	430 (0.54%)	155 (0.53%)	2.77
28	/articles/folger.php	385 (0.48%)	196 (0.67%)	1.96
29	/legislation	376 (0.47%)	178 (0.61%)	2.11
30	/news	365 (0.46%)	255 (0.88%)	1.43

31–40

	Page path and screen class	Views	Active users	Views per active user
	Total	79,667 100% of total	29,101 100% of total	2.74 Avg 0%
31	/articles/rate-change.php	356 (0.45%)	190 (0.65%)	1.87
32	/qualitytool	330 (0.41%)	229 (0.79%)	1.44
33	/articles/water-tanks.php	326 (0.41%)	149 (0.51%)	2.19
34	/rebates	326 (0.41%)	230 (0.79%)	1.42
35	/board-agendas-archives.php	323 (0.41%)	184 (0.63%)	1.76
36	/articles/xpress-bill-pay.php	322 (0.4%)	254 (0.87%)	1.27
37	/boardoverview	322 (0.4%)	192 (0.66%)	1.68
38	/personnelmanual	313 (0.39%)	156 (0.54%)	2.01
39	/board-packets-archives.php	303 (0.38%)	140 (0.48%)	2.16
40	/financialrecords	284 (0.36%)	133 (0.46%)	2.14

Website

ANALYTICS

Most Active Webpages SEPT 2025 - SEPT 2026

41–60

☐	41	/news-and-notices.php	283 (0.36%)	186 (0.64%)
☐	42	/rf/	268 (0.34%)	17 (0.06%)
☐	43	/leakdetect	257 (0.32%)	201 (0.69%)
☐	44	/meetings	257 (0.32%)	74 (0.25%)
☐	45	/articles/board-vacancy.php	239 (0.3%)	142 (0.49%)
☐	46	/calendar	230 (0.29%)	172 (0.59%)
☐	47	/waterquality	218 (0.27%)	136 (0.47%)
☐	48	/workshops	216 (0.27%)	158 (0.54%)
☐	49	/articles/alameda-de-las-pulgas-main-break.php	209 (0.26%)	170 (0.58%)
☐	50	/articles/mpwd-regular-board-meetings---live.php	209 (0.26%)	134 (0.46%)
☐	51	/pastdue	205 (0.26%)	177 (0.61%)
☐	52	/cross-connection-control	198 (0.25%)	82 (0.28%)
☐	53	/employment.php	198 (0.25%)	143 (0.49%)
☐	54	/standardspecs	191 (0.24%)	143 (0.49%)
☐	55	/finance-committee	164 (0.21%)	110 (0.38%)
☐	56	/schools	163 (0.2%)	141 (0.48%)
☐	57	/outreach	159 (0.2%)	112 (0.38%)
☐	58	/site-map	143 (0.18%)	122 (0.42%)
☐	59	/article-details.php	141 (0.18%)	131 (0.45%)
☐	60	/waterconservation	133 (0.17%)	112 (0.38%)

61–80

☐	61	/customer-connect.php	123 (0.15%)	39 (0.13%)
☐	62	/articles/paying-your-water-bill-safely.php	121 (0.15%)	72 (0.25%)
☐	63	/board-minutes-archives.php	119 (0.15%)	90 (0.31%)
☐	64	/articles/survey.php	112 (0.14%)	73 (0.25%)
☐	65	/tips	111 (0.14%)	103 (0.35%)
☐	66	/articles/mpwd-celebrates-95-years-of-service.php	110 (0.14%)	95 (0.33%)
☐	67	/elections	96 (0.12%)	83 (0.29%)
☐	68	/personnel.php	96 (0.12%)	81 (0.28%)
☐	69	/community-outreach.php	90 (0.11%)	81 (0.28%)
☐	70	/leak-adjustment	89 (0.11%)	46 (0.16%)
☐	71	/standard-specifications.php	89 (0.11%)	65 (0.22%)
☐	72	/update	89 (0.11%)	61 (0.21%)
☐	73	/articles/in-loving-memory-robert-t-piccolotti.php	86 (0.11%)	75 (0.26%)
☐	74	/links	83 (0.1%)	80 (0.27%)
☐	75	/links.php	82 (0.1%)	82 (0.28%)
☐	76	/CCR	81 (0.1%)	67 (0.23%)
☐	77	/water-conservation-overview.php	81 (0.1%)	70 (0.24%)
☐	78	/privacy	79 (0.1%)	74 (0.25%)
☐	79	/workshops.php	72 (0.09%)	71 (0.24%)
☐	80	/articles/additional-resources-for-water-conservation.php	71 (0.09%)	68 (0.23%)

81–100

☐	81	/cross-connection-control-nsf	69 (0.09%)	25 (0.09%)	2.76
☐	82	/unclaimedchecks	66 (0.08%)	57 (0.2%)	1.16
☐	83	/articles/2025uwmp.php	65 (0.08%)	27 (0.09%)	2.41
☐	84	/catalogenterprisesystems	64 (0.08%)	60 (0.21%)	1.07
☐	85	/agendas-archived	62 (0.08%)	62 (0.21%)	1.00
☐	86	/articles/mpwd-water-efficient-landscape-ordinance-welo.php	60 (0.08%)	53 (0.18%)	1.13
☐	87	/articles/happy-water-professionals-appreciation-week.php	59 (0.07%)	44 (0.15%)	1.34
☐	88	/cross-connection-control-sf	57 (0.07%)	21 (0.07%)	2.71
☐	89	/tips-and-resources.php	55 (0.07%)	45 (0.15%)	1.22
☐	90	/articles/first-responders-day.php	54 (0.07%)	46 (0.16%)	1.17
☐	91	/articles/calidad-del-agua.php	53 (0.07%)	32 (0.11%)	1.66
☐	92	/water-quality-tool-purging.php	53 (0.07%)	10 (0.03%)	5.30
☐	93	/articles/blooms.php	52 (0.07%)	51 (0.18%)	1.02
☐	94	/water-shortage-levels.php	51 (0.06%)	49 (0.17%)	1.04
☐	95	/water-quality-tool-color.php	50 (0.06%)	32 (0.11%)	1.56
☐	96	/articles/old-county-road-capital-improvement.php	49 (0.06%)	47 (0.16%)	1.04
☐	97	/capital-improvement.php	48 (0.06%)	42 (0.14%)	1.14
☐	98	/articles/happy-hydrants.php	46 (0.06%)	32 (0.11%)	1.44
☐	99	/water-conservation-kits.php	46 (0.06%)	45 (0.15%)	1.02
☐	100	/articles/cccp-general.php	44 (0.06%)	5 (0.02%)	8.80

Website Notables / Page Visits

November 15-December 20, 2025
ADLP Water Main Break: 193
ADLP Press Release: 83
Board Vacancy Announcement: 81

Board Vacancy Campaign

April 15-July 15, 2026
Cross Connection Control Plan: 140
Water Quality: 194
Water Rate Change: 156
Community Outreach: 116
Customer Survey Landing Page: 28
Spanish Water Quality Page: 35

The Waterline
Rate Increase Promocard
2025 CCR

May 15-August 15, 2026
Customer Survey Landing Page: 70

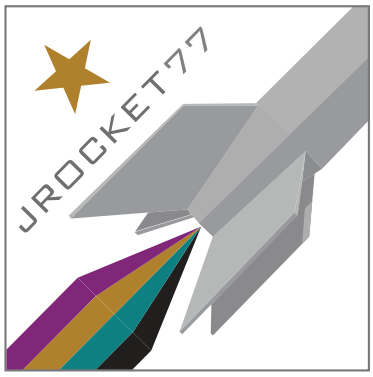
Customer Survey Campaign

Overall Website Performance SEPT 2025 - SEPT 2026

79,667 Total Views	**29,101** Active Users	**2.74** Views Per Active User	**36** SEC Average Engagement Time

Services Network

VISUAL MAP OF RELATIONSHIP DOMAINS WITH MPWD



ADMIN/MARKETING/COMMUNICATIONS
Kat Wuelfing
Oversight on all marketing, communications, PR, ops, website issues.

ADMIN/BILLING
Misty Malczon
Billing statements/ads, Xpress Bill Pay, Water Watch.

OPERATIONS
Sarah Scheidt
CIP, regulatory programs.

ADMIN/RECORDS
Alison Bell
Financial records, policy manuals, recruiting, resolutions/ordinances, Board meeting videos, general staff info.

CUSTOMER SERVICE
Avianna Swift
CS support, FAQs, CRM platform.

WATER CONSERVATION
Drew Bost
California Way of Life umbrella, community outreach/events, school programs, workshops, rebate programs.

OPERATIONS
Michael Anderson, Jonathan Anderson, Trevor Morris, Victor Fung, Eric Perez
CIP support, CCR, News Flash support, fleet graphics, leak detection, water quality, CCCP.

THIRD PARTY
LIFTOFF, Fastsigns, PCG, 4LEAF, Infinity Technologies
Website backend, technology-security issues, IT liason, signage, operations/CIP support.

MID-PENINSULA WATER DISTRICT

Agenda Item No. 8.E.

To: Board of Directors
From: Kat Wuelfing, General Manager
Date: September 24, 2026

Subject: **Receive BAWSCA Report**

Recommendation

Receive update from President Vella and staff.

Fiscal Impact

None.

Background

President Vella serves as the District's representative on the Bay Area Water Supply and Conservation Agency (BAWSCA) Board.

Discussion

President Vella will provide an update from the last bi-monthly BAWSCA meeting. Staff will supplement with any additional information on BAWSCA-related activities.

Attachments:

None

MID-PENINSULA WATER DISTRICT

AGENDA ITEM NO. 9.A.1

TO: Board of Directors

FROM: James W Ramsey, CPA, District Treasurer

DATE: September 24, 2026

SUBJECT: RECEIVE REPORT ON BUDGET PERFORMANCE AND FINANCIAL POSITION FOR SEPTEMBER 2026

RECOMMENDATION

Receive and file.

FISCAL IMPACT

None noted.

BACKGROUND

Initial budget was adopted on June 25, 2026.

DISCUSSION

Please find the enclosed fiscal year 2026/27 (FY 26/27) unaudited Statements of Financial Position as of August 31, 2026 and 2025, as well as the monthly budget report for the period of July 1 – August 31, 2026.

The following highlights significant activity through and as of August 31, 2026:

- The net surplus from operations is $2,031,662, an increase of $621,531 as compared to the same period last year. Total revenue is $261,833 more now than as compared to last year, primarily due to the majority of government securities paying bi-annual interest in July. Total expenditures are lower by $480,063 as compared to this time last year, primarily due to the timing of the payments to SFPUC.
- Purchased water is trending slightly lower compared to last year with a decrease of $280,839 as compared to the same period. Professional services is running $89,884 higher than this time last year.
- Membership and government fees is $88,210 lower than this time last year, due to the timing of invoices sent to the District for various permits. due to the payment to the County for the cross-connection control program, the implementation of Civic Plus, and other software.

Revenues

- Water Commodity Charges totaled $3,029,392. This is 19.5% of budget.
- Fixed System Charges were $843,985, which is 16.0% of budget.
- The total Interest revenue from all sources is $266,742.
- Total Operating Revenue is $3,898,386 which is 18.6% of budget. Total Non-Operating Revenue is $428,556 which is 23.6% of the budget.
- Total Revenue is $4,326,942 which is 19.0% of budget.

Expenditures

- Combined Salaries & Wages and Payroll Taxes & Benefits is $803,775, which is 17.8% of budget.
- Purchased Water is $770,078. Purchased Water cost for the year ended June 30, 2026, was $6,229,724.
- Total Operating Expenditures were $2,295,280, which is 11.5% of budget.
- Capital expenditures include payments primarily towards CIP 24-08 Exbourne west Tank Recoating for $402,327.
- Unrestricted Cash & Cash Equivalents is $4,974,829, which is an increase of $803,567 as compared to this time last year.
- Investments is $12,259498, an increase of $552,869 from last year.
- Restricted cash includes the proceeds from the 2025 COP issuance of $33,000,000 as well as amounts recorded at PARS for OPEB. The account has a fair market value of $33,511,536 available to spend. Total cost of investments is $15,447,097 invested in T-Bills and Bonds and $17,328,477x in money market funds.

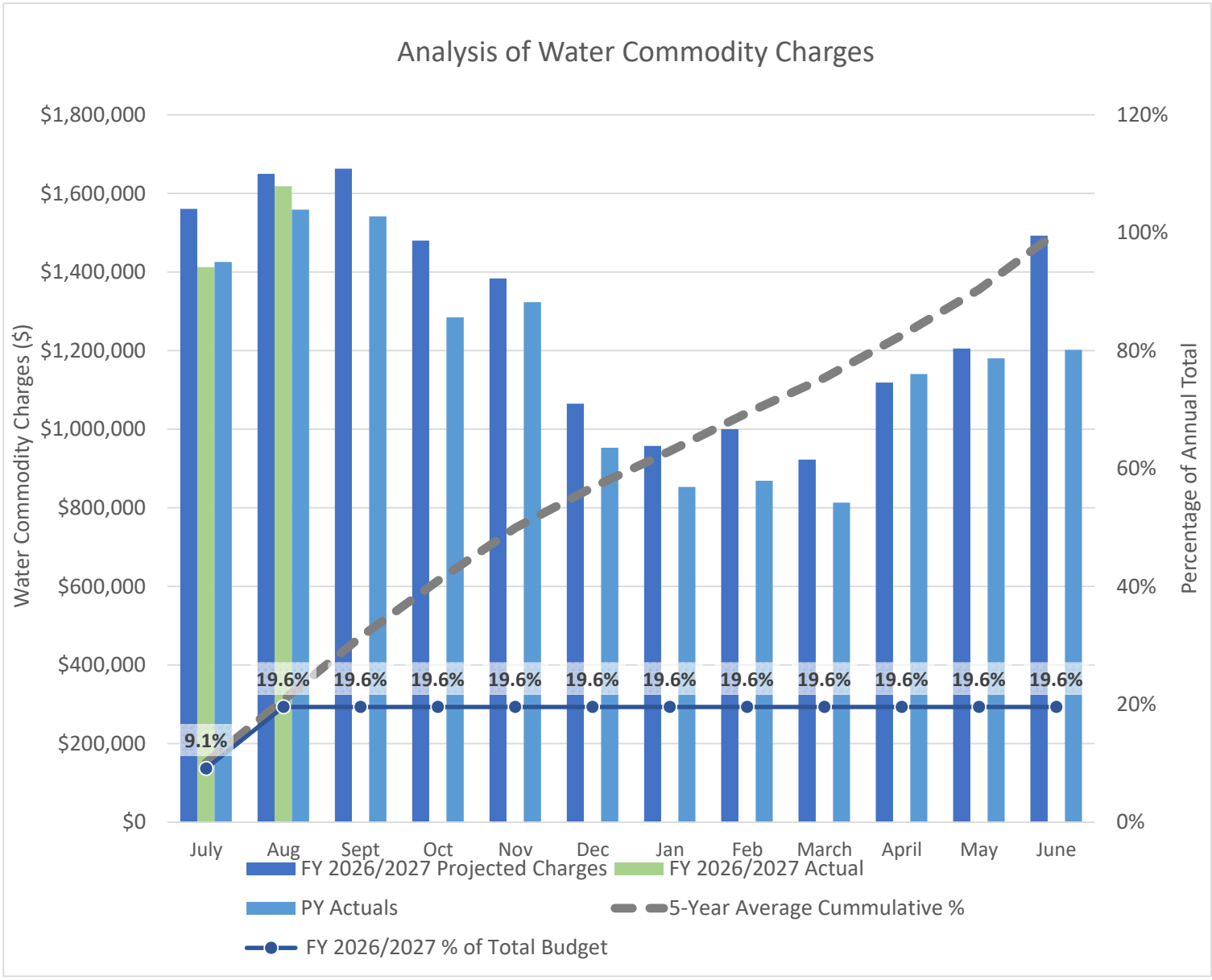
Treasury Analysis

- The working capital reserve is fully funded at 50% of the operating budget in the amount of $9,976,000.
- The capital reserve is funded at 88.1% of the target of $8,000,000.
- The pension and OPEB reserves are fully funded as 100% of the District's projected net pension / OPEB liability.
- We currently have two unrestricted investments expected to mature in October.
- All other unrestricted investments are held in money market funds at an average interest rate of 3.31%.
- Debt service fund account and project funding account have money market funds that range between 3.49% - 3.59%.
- LAIF has a rolling return of 3.94% over the last 12 months.
- Overall, the District has an average rate of return of 3.22% over the past 12 months.

Other Items

The arbitrage calculation was provided to the Finance Committee on September 15, 2026. The calculation supported a combined negative liability of $2,981,109.64. See attached memo for the detailed analysis.

Attachments: Financial Reports
Arbitrage Memo



	5-Year Average Cummulative %	Expected Monthly Percentage	PY Actuals	FY 2026/2027 Projected Charges	FY 2026/2027 Actual	FY 2026/2027 % of Total Budget
July	10.1%	10.1%	1,425,869	1,560,969	1,412,612	9.1%
August	20.7%	10.6%	1,558,487	1,649,528	1,618,581	19.6%
September	31.4%	10.7%	1,541,348	1,662,995	-	19.6%
October	41.0%	9.5%	1,284,691	1,479,951	-	19.6%
November	49.9%	8.9%	1,323,607	1,383,892	-	19.6%
December	56.8%	6.9%	952,840	1,065,085	-	19.6%
January	63.0%	6.2%	853,206	957,622	-	19.6%
February	69.4%	6.5%	868,817	1,000,216	-	19.6%
March	75.4%	6.0%	813,465	922,617	-	19.6%
April	82.6%	7.2%	1,140,535	1,118,948	-	19.6%
May	90.4%	7.8%	1,180,584	1,205,407	-	19.6%
June	100.0%	9.6%	1,201,761	1,492,769	-	19.6%
TOTAL		100.0%	$ 14,145,209	$ 15,500,000	$ 3,031,193	

MID-PENINSULA WATER DISTRICT
MONTHLY BUDGET REPORT-OPERATING
FOR THE TWO MONTHS ENDED AUGUST 31, 2026
SUMMARY (UNAUDITED)

			Target	16.67%
DESCRIPTION	**APPROVED FY 2026-27 BUDGET**	**ACTUALS 7/1/2026 - 8/31/2026**	**REMAINING BALANCE/ (OVER BUDGET)**	**Y-T-D % OF BUDGET**
OPERATING REVENUE				
WATER COMMODITY CHARGES	15,500,000	3,029,392	12,470,608	19.5%
FIXED SYSTEM CHARGES	5,270,000	843,985	4,426,015	16.0%
FIRE SERVICE CHARGES	18,000	3,081	14,919	17.1%
MISC CUSTOMER ACCOUNT FEES	126,400	18,533	107,867	14.7%
SERVICE LINE & INSTALLATION CHARGES	80,000	3,396	76,604	4.2%
MISCELLANEOUS OPERATING	10,000	-	10,000	-
TOTAL OPERATING REVENUE (SOURCES)	**21,004,400**	**3,898,386**	**17,106,014**	**18.6%**
WATER SYSTEM CAPACITY CHARGES	-	-	-	-
PROPERTY TAX REVENUE	621,000	121,378	499,622	19.5%
LEASE OF PHYSICAL PROPERTY	168,000	30,942	137,058	18.4%
MISCELLANEOUS NON-OPERATING	10,000	5,853	4,147	58.5%
INTEREST REVENUE - PARS	60,000	3,641	56,359	6.1%
INTEREST REVENUE - LAIF	75,000	-	75,000	-
INTEREST REVENUE - COP	469,600	217,696	251,904	46.4%
INTEREST REVENUE - US TREASURIES	53,000	49,046	3,954	92.5%
INTEREST REVENUE - SWEEP ACCOUNT	352,000	-	352,000	-
LANDSCAPE PERMIT REVENUE	4,800	-	4,800	-
TOTAL NON-OPERATING REVENUE (SOURCES)	**1,813,400**	**428,556**	**1,384,844**	**23.6%**
TOTAL REVENUE (SOURCES)	**22,817,800**	**4,326,942**	**18,490,858**	**19.0%**
OPERATING EXPENDITURES (USES)				
SALARIES & WAGES	3,062,000	500,869	2,561,131	16.4%
PAYROLL TAXES & BENEFITS	1,457,500	302,906	1,154,594	20.8%
PURCHASED WATER	7,559,100	770,078	6,789,022	10.2%
OUTREACH & EDUCATION	92,000	4,202	87,798	4.6%
M&R - OPS SYSTEM	639,000	248,755	390,245	38.9%
M&R - FACILITIES & EQUIPMENT	292,000	68,264	223,736	23.4%
SYSTEM SURVEYS	630,000	2,174	627,827	0.3%
ADMINISTRATION & EQUIPMENT	862,500	46,304	816,196	5.4%
MEMBERSHIP & GOV FEES	468,900	61,556	407,344	13.1%
BAD DEBT & CLAIMS	-	(1,200)	1,200	0.0%
UTILITIES	643,500	137,562	505,938	21.4%
PROFESSIONAL SERVICES	1,137,500	145,289	992,211	12.8%
TRAINING/TRAVEL, RECRUITMENT, ELECTIONS	123,000	8,522	114,478	6.9%
DEBT SERVICE	2,985,000	-	2,985,000	-
TOTAL OPERATING EXPENDITURES (USES)	**19,952,000**	**2,295,280**	**17,656,720**	**11.5%**
NET SURPLUS/LOSS	**2,865,800**	**2,031,662**	**834,138**	
DEBT SERVICE COVERAGE	**1.96**	**n/a**		

No assurance provided on financial statements. Financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States not included.

CAPITAL BUDGET
PROJECT SCHEDULE THROUGH FY 31
ACTUALS FOR THE TWO MONTHS ENDED AUGUST 31, 2026

Project No	Capital Projects Project Description	Project Balance	Budget FY 26-27	Total Costs to Date	Anticipated Future Project Cash Flows				Funding FY 26-27	
					FY 27-28	FY 28-29	FY 29-30	FY 30-31	PAYGO	DEBT FINANCING
Capital Asset - Maintenance-Related Improvements										
--	Capital Equipment	200,000	-		-	100,000	-	100,000	-	-
--	Medium EV Pickup	65,000	65,000		-	-	-	-	65,000	-
--	Small EV Dump	150,000	-		150,000	-	-	-	-	-
--	Small EV Vactor	700,000	-		-	-	700,000	-	-	-
--	24" Main Air Valve Install	150,000	50,000		100,000	-	-	-	50,000	-
--	Hersom Pump House Roof Repair	30,000	30,000		-	-	-	-	30,000	-
--	Rebuild Pump #3 at Tunnels and Hannibal Pump	125,000	125,000		-	-	-	-	125,000	-
--	Meter Replacement Program	1,418,666	30,000		217,667	405,333	390,333	375,333	30,000	-
--	Cathodic Protection	500,000	100,000		100,000	100,000	100,000	100,000	100,000	-
	Subtotal Capital Assets	**$ 3,338,666**	**$ 400,000**	**$ -**	**$ 567,667**	**$ 605,333**	**$ 1,190,333**	**$ 575,333**	**$ 400,000**	**$ -**
PAYGO-Funded Capital Projects										
24-08	Exbourne West Tank Recoating	400,000	400,000	402,327	-	-	-	-	400,000	-
24-09	Hallmark Tanks Rebuild	9,020,000	875,000	-	-	1,629,000	6,516,000	-	875,000	-
24-10	West Belmont North Tank Recoating	36,429	36,429	160,151	-	-	-	-	36,429	-
15-63/ 15-48	Lower Notre Dame Ave/Willow Lane/Oak Knoll Cross Country WMI	2,394,876	2,394,876	45,259	-	-	-	-	2,394,876	-
15-24	San Juan Blvd. Improvements	3,155,000	-	-	1,893,000	1,262,000	-	-	-	-
TBD	Twin Pines Park Main Relocation	2,500,000	-	-	*not yet programmed, cost expected to be borne by City*				-	-
15-05/15-83	Intertie Rebuilds	1,295,000	-	-	*not yet programmed*				-	-
TBD	Annual Pipe Replacement Program	6,133,333	-	-	-	1,533,333	2,300,000	2,300,000	-	-
TBD	Exbourne East and W. Belmont Second Tanks	1,300,000	-	-	-	325,000	975,000	-	-	-
24-07	Folger Property Improvements	735,160	-	-	*project on hold*				-	-
	Subtotal PAYGO Projects	**$ 26,969,798**	**$ 3,706,305**	**$ 607,737**	**$ 1,893,000**	**$ 4,749,333**	**$ 9,791,000**	**$ 2,300,000**	**$ 3,706,305**	**$ -**
Debt-Funded Capital Projects										
20-09/ 20-10	Dairy Lane Operations Center Rehabilitation - Design and Construction	15,022,234	660,000	47,612	11,489,787	2,872,447	-	-	-	660,000
24-07	Folger Property Improvements	5,491,840	500,000	57,704	*project on hold*				-	500,000
15-89	Dekoven Tanks Replacement	7,235,863	4,775,670	704	2,460,193	-	-	-	-	4,775,670
15-72b/c	SR 101 Crossing at PAMF Hospital - Phase 2 and 3	5,160,455	4,128,364	24,780	1,032,091	-	-	-	-	4,128,364
	Subtotal Debt Financed Projects	**$ 32,910,392**	**$ 10,064,034**	**$ 130,799**	**$ 14,982,072**	**$ 2,872,447**	**$ 0**	**$ -**	**$ -**	**$ 10,064,034**
	Total Capital Budget	**$ 63,218,856**	**$ 14,170,339**	**$ 738,537**	**$ 17,442,739**	**$ 8,227,113**	**$ 10,981,333**	**$ 2,875,333**	**$ 4,106,305**	**$ 10,064,034**

**No assurance provided on financial statements. Financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States not included.*

MID-PENINSULA WATER DISTRICT
Statement of Net Position (Unaudited)
as of August 31, 2026 and August 31, 2025

ASSETS	AS OF 8/31/2026	AS OF 8/31/2025
Current Assets		
Cash and cash equivalents	$ 4,974,829	$ 4,171,262
Investments	12,259,498	11,706,629
Accounts receivable	3,976,022	4,305,804
Total Current Assets	21,285,077	20,186,770
Restricted cash with fiscal agent	33,511,536	34,360,351
Lease receivable	813,519	813,519
Construction in progress	6,384,394	2,641,067
Capital assets, net	37,458,433	37,368,626
Net OPEB asset	905,134	905,134
TOTAL ASSETS	$ 100,358,093	$ 96,275,467
Deferred Outflows of Resources		
Pension related deferred outflows	$ 807,407	$ 807,407
OPEB related deferred outflows	168,726	168,726
Total Deferred Outflows	$ 976,133	$ 976,133
LIABILITIES		
Current Liabilities		
Accounts payable	$ 137,511	$ 145,016
Accrued expenses	51,528	51,528
Customer Deposits	22,000	-
Current portion of long-term debt	1,239,182	1,199,182
Total Current Liabilities	1,450,221	1,395,726
Noncurrent Liabilities		
Compensated absences	379,462	379,462
Lease liability	539,077	539,077
SBITA Liability	150,951	150,951
Long-term portion of Certificates of Participation	47,575,002	48,650,002
Net pension liability	518,968	518,968
Total Noncurrent Liabilities	49,163,460	50,238,460
TOTAL LIABILITIES	50,613,681	51,634,186
Deferred Inflows of Resources		
Pension related deferred inflows	389,316	389,316
Lease receivable related deferred inflows	716,886	716,886
Total Deferred Inflows	1,106,202	1,106,202
NET POSITION		
Net investment in capital assets	$ (4,316,395)	$ 23,470,845
Restricted for debt service	215,858	458,314
Restricted for capital projects	654,962	33,310,336
Restricted for pension and OPEB	-	591,701
Unrestricted	53,059,919	(13,319,984)
TOTAL NET POSITION	$ 49,614,343	$ 44,511,212

No assurance provided on financial statements. Financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States not included.

MID-PENINSULA WATER DISTRICT
INVESTMENT & RESERVES REPORT (UNAUDITED)
AS OF AUGUST 31, 2026

Cash Analysis Account		Investment	Cost	Market Value	Interest Earned (Fiscal - to date)	Yield	Maturity Date	Days to Maturity
Petty Cash		Cash	$ 600	$ 600	$ -	n/a	n/a	n/a
Umpqua Credit Card		Cash	150,000	150,000	-	n/a	n/a	n/a
Wells Fargo & XBP		Cash	2,332,848	2,332,848	-	3.54%	n/a	n/a
LAIF		LAIF	2,491,382	2,491,382	-	3.94% +	n/a	0
PARS - Pension	*	Money Market Funds	654,962	654,962	3,641	11.81% ++	n/a	0
PARS - OPEB	**	Money Market Funds	4,570,594	4,570,594	248,786	11.80% ++	n/a	0
Zions		Money Market Funds	8,929,080	8,929,080		3.31%	n/a	0
		US Treasury Notes	1,659,272	1,693,173		1.14%	10/31/2026	123
		US Treasury Notes	1,659,988	1,637,245		4.11%	10/31/2027	488
		Total Zions	12,248,340	12,259,498	49,046			
BNY - Reserve	*	Money Market Funds - 761	209,971	209,971		3.59%	n/a	0
	*	Money Market Funds - 582	5,887	5,887		3.49%	n/a	0
BNY - Project	*	Money Market Funds	17,238,477	17,238,477		3.42%	n/a	0
		US Treasury Notes	1,718,796	1,722,294		3.98%	FY 2027	Various
		US Treasury Notes	1,496,143	1,491,343		3.98%		
		US Treasury Notes	1,538,007	1,504,278		3.96%		
		US Treasury Notes	1,531,256	1,502,531		3.95%		
		US Treasury Notes	1,522,781	1,501,465		3.94%		
		US Treasury Notes	1,524,587	1,507,859		3.92%		
		US Treasury Notes	1,510,810	1,503,630		3.91%		
		US Treasury Notes	436,417	435,986		3.89%		
		US Treasury Notes	422,144	439,067		3.89%		
		US Treasury Notes	419,020	435,763		3.89%		
		US Treasury Notes	1,340,063	1,374,231		0.39% - 3.52%	FY 2028	Various
		US Treasury Notes	1,193,613	1,180,591		1.07% - 4.75%	FY 2029	Various
		US Treasury Notes	369,094	362,134		3.87% - 3.98%	FY 2030	Various
		Strips	214,501	223,110		3.957% - 4.018%	FY 2029	Various
		Strips	209,863	217,959		3.964% - 4.044%	FY 2030	Various
		Total BNY - Project	32,685,575	32,640,717	217,696			
		Total Cash and investments	$ 55,134,300	$ 55,100,601	$ 519,169			

* - Restricted accounts
** - amounts not reported in annual audited financial statements due to accounting treatment
+ - based on a rolling 12 - month average
++ - based on a 3-year annualized return

No assurance provided on financial statements. Financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States not included.

Reserves Analysis

Priority		Reserve	Target	Funded Amount	% Funded	Description of amount
1		Working Capital (Operating) Reserve	$ 9,976,000	$ 9,976,000	100.00%	50% of annual fiscal year budgeted expenditures
2		Capital Reserve	8,000,000	7,048,357	88.10%	Fixed amount
3	a	IRC 115 Irrevocable Trust - Pension	555,222	654,962	117.96%	100% of the District's projected net pension/total OPEB
	b	IRC 115 Irrevocable Trust - OPEB	3,495,503	4,570,594	130.76%	liability, or $500,000 if no liability is outstanding. Based on most recent audited financial statements.
4		Rate Stabilization Reserves	1,200,000	-	0.00%	Fixed amount or $500,000 if no bonds are outstanding
n/a		Project Funding	-	32,640,717	n/a	
n/a		Reserve for debt service	1,795,600	209,971	11.69%	Amount based on next scheduled debt service.
		Total Reserves	$ 25,022,325	$ 55,100,601	220.21%	

No assurance provided on financial statements. Financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States not included.

MEMORANDUM

Mid-Peninsula Water District — Arbitrage Rebate Status

TO: Finance Committee, Mid-Peninsula Water District (District)

FROM: James Ramsey, District Treasurer (Eide Bailly Advisory LLC)

DATE: September 10, 2026

SUBJECT: Arbitrage on Tax-Exempt Bonds and the District's Rebate Position as of June 30, 2026

Purpose and Bottom Line

This memorandum has two objectives. The first is to give the Committee a plain-language explanation of what arbitrage means for a tax-exempt borrower and why the District must continue to measure and monitor it. The second is to report where the District actually stands on its two outstanding certificate of participation financings as of the June 30, 2026 computation date, based on the arbitrage calculations prepared for each issue.

The conclusion is **favorable** and requires no action. Neither issue has earned investment income in excess of what federal law permits, so no rebate payment is owed to the United States Treasury on either financing. The 2016 Certificates show cumulative arbitrage earnings of negative $2,458,331.66, and the 2025 Certificates show negative $522,777.98, for a combined negative position of $2,981,109.64. A negative figure means the District's investments have earned **less** than the amount the arbitrage rules would have allowed it to keep, and no liability accrues.

Arbitrage in Plain Terms

Because interest on the District's certificates is exempt from federal income tax, investors accept a lower rate than they would demand on a taxable security. That subsidy is intended to lower the cost of building public facilities, not to create an investment opportunity. Federal tax law therefore limits what an issuer may keep when borrowed money sits in a construction or reserve account and earns interest before it is spent. Arbitrage, in this context, simply means earning more on the invested proceeds than the District is paying on the debt itself.

The rules work through two related restrictions. Yield restriction limits the yield (investment return) at which certain proceeds may be invested once a temporary period has run. Rebate, the requirement that drives this analysis, obligates the issuer to pay the federal government any investment earnings above the amount it would have earned had the proceeds been invested at the yield on the bonds. The two tests are measured separately and satisfying one does not excuse the other.

The computation itself is a comparison. Every deposit into and disbursement out of each fund is tracked by date, and the actual interest earned is accumulated. Those same cash flows are then future-valued forward to the computation date at the bond yield, producing the allowable earnings figure. Actual earnings less allowable earnings is the arbitrage position. A positive result is a rebate liability that must be set aside and eventually paid; a negative result means there is nothing to pay and the shortfall is carried forward against future earnings on that same issue.

Three practical points follow from that mechanism. Arbitrage is cumulative rather than annual, so a negative balance today is a cushion and not a permanent result; a period of higher short-term rates on an unspent construction fund can move an issue toward a liability. Spending the proceeds promptly is the most reliable protection, since federal law provides spending exceptions that relieve an issue of rebate when proceeds are expended within prescribed periods after issuance (5 years). And the exposure ends only when the issue does, because rebate is computed at installment dates and finally when the obligations are retired.

This is why the District has the calculations performed and refreshed. The annual computation documents compliance, gives the District advance warning if a position is trending toward a liability, and supports the disclosure and recordkeeping the District is expected to maintain over the life of each financing.

The District's Position at June 30, 2026

The District has two outstanding certificate of participation issues, both of which financed acquisition and construction of improvements and facilities forming part of the municipal water system. Both were computed as of June 30, 2026. The table below consolidates the results reported on the Notes and Summary tab of each workbook.

Exhibit 1. Notes and Summary — Arbitrage Factors & Earnings by Fund

Item	2016 COPs	2025 COPs	Combined
Original par amount	$18,570,000	$33,100,000	$51,670,000
Dated and delivery date	December 21, 2016	April 1, 2025	—
Computation date	June 30, 2026	June 30, 2026	—
Bond yield	3.498417%	4.006244%	—
Project Fund	($2,457,755.52)	($522,657.42)	($2,980,412.94)
Costs of Issuance Fund	($576.14)	($120.56)	($696.70)
Total arbitrage earnings	**($2,458,331.66)**	**($522,777.98)**	**($2,981,109.64)**

Amounts in parentheses are negative, meaning actual earnings fell short of allowable earnings. No rebate credits have been applied to either issue, so the total arbitrage earnings and the total arbitrage liability are the same figure in each case.

Exhibit 2. Sources and Uses of Funds

The sources and uses schedule establishes the amount of proceeds subject to the rebate computation and where those proceeds were deposited. Neither issue funded a debt service reserve, so the analysis turns on the construction proceeds and, to a trivial degree, the costs of

issuance account. Note that the District does have a debt service reserve; however, this has been funded through operating revenues and as such, is exempt from the calculation.

Sources and Uses	2016 COPs	2025 COPs
Sources: Principal amount	$18,570,000.00	$33,100,000.00
Sources: Original issue premium	$938,447.30	$388,290.75
Total sources of funds	**$19,508,447.30**	**$33,488,290.75**

Uses: Construction fund	$19,143,020.82	$33,028,511.79
Uses: Underwriter's discount	$114,426.48	$208,462.15
Uses: Debt service reserve fund	$0.00	$0.00
Uses: Costs of issuance	$251,000.00	$251,316.81
Total uses of funds	**$19,508,447.30**	**$33,488,290.75**

Exhibit 3. Project Fund Computation

The project fund is where the analysis is decided on both issues. Each tab tracks every deposit, requisition and interest posting by date, future-values those flows at the bond yield, and compares the accumulated actual earnings with the allowable earnings that result.

Project Fund	2016 COPs	2025 COPs
Measurement period	Dec. 21, 2016 – June 30, 2026	Apr. 1, 2025 – June 30, 2026
Proceeds deposited to the fund	$19,143,020.82	$33,000,000.00
Bond yield used	3.498417%	4.006244%

Actual earnings	$1,029,618.73	$1,133,452.68
Allowable earnings at bond yield	$3,487,374.25	$1,656,110.10
Arbitrage earnings (actual less allowable)	**($2,457,755.52)**	**($522,657.42)**

The two issues sit at opposite ends of their spending cycles. The 2016 project fund has been fully drawn; its remaining balance is zero at the computation date, and its negative position is now fixed by history rather than exposed to future rates. The 2025 project fund is in the opposite posture. Thirteen requisitions had been paid through June 30, 2026, and the fund still held $32,758,943.79 against a construction deposit of $33,028,511.79, including the $28,814.53 transferred in from the costs of issuance account.

That balance is the item worth the Committee's attention. The 2025 cushion is $522,657.42 on a fund of roughly $32.8 million, which is a thin margin if short-term reinvestment rates run above the 4.006244% bond yield for an extended period while the construction program is still drawing down. The 2016 issue carries no such exposure, and its negative balance cannot offset a liability on the 2025 issue, because rebate is computed separately for each financing.

Recommendation

No rebate payment is due on either issue and no action is required of the Board of Directors at this time. Staff will continue the annual computation on both financings, monitor the yield earned on the

2025 construction proceeds against the 4.006244% bond yield as requisitions continue, and retain the calculation workbooks and supporting statements with the transcript records for each issue.

Figures in this memorandum are taken from the arbitrage computation workbooks prepared for the 2016 and 2025 Certificates of Participation, computed as of June 30, 2026: the Notes and Summary Table, Sources-Uses, and COP-Project Fund tabs of each.

MID-PENINSULA WATER DISTRICT

AGENDA ITEM NO. 9.A.2

DATE: September 24, 2026

TO: Board of Directors

FROM: Joubin Pakpour, PE – District Engineer

SUBJECT: District Engineer Update

Dekoven, Lincoln, Newlands & Oak Knoll Water Main Improvements (15-09 & 15-19)
Resident surveys were sent out both electronically (with QR code) and hard copy. We received ten surveys and the results are attached.

West Belmont (N), Exbourne (W) Tank Improvements (24-10 & 24-08)
See attached progress payment for update.

Lower Notre Dame, Willow Water Main Improvements (15-48 & 15-63)
We received minor comments on the 80% plans from the City which will be incorporated into the final design. The project team met with both the elementary and high school which uses Lower Notre Dame and reviewed traffic flow and drop off / pick up time. The project specifications will include provisions to reduce the impact on the school and surrounding residents as much as possible. We are awaiting comments from the State Division of Drinking Water on the 80% design. The project's advertise date may need to be shifted if we do not receive comments from the State by the end of the week.

SR101 Crossing @ PAMF Hospital, Phase 2 (15-72b)
The design engineer (West Yost Associates) continues to work on the 100% design submittal package. The traffic control plan (TCP) along Shoreway Road is complete and we are sharing it with the City of San Carlos and adjacent property owners. We are awaiting comments back from the City on the encroachment permit application. The project's advertise date was moved back to early November to accommodate the added time to prepare the traffic control plan.

Dekoven Tanks Replacement (15-89)
The project is under design, with an anticipated start date of winter 2027. We are working closely with our attorney regarding the relocation of the existing antennas which are attached to the tanks.

Transmission Water Main Assessment (20-05)

A kickoff meeting was held last month, and the consultant is working on preliminary design of the insertion and extraction points.

Artificial Intelligence and Machine Learning

We met with several vendors offering artificial intelligence and machine learning tools designed to assist in identifying and prioritizing capital improvement projects. After reviewing the available technologies and comparing their capabilities with the District's current Capital Improvement Program (CIP), staff determined that the existing CIP effectively identifies the District's essential infrastructure needs and appropriately balances priorities among tanks, pipelines, and pump stations. Based on this evaluation, staff does not recommend pursuing the use of AI tools for capital project identification and prioritization at this time. Staff will, however, continue to monitor and evaluate emerging AI-driven technologies and applications within the water industry as they become available.

Water Main Rate of Renewal

Every three years we examine the District's pipe rate of renewal (RoR). American Water Works Association recommends replacing 1% of the agencies pipes each year. Meaning a rate of renewal of 100 years. A pipe going in today will be replaced in 100 years. Due to funding constraints, most agencies are nowhere near this renewal rate. The District Board set a RoR goal of 150 years. In 2023 the District's RoR was 185 years. Our current analysis indicates the RoR has crept up slightly to 208 years. We attribute this increase to completion of two large projects on El Camino and Old County Road which required increased staff resources and budget. With those projects complete, we anticipate increasing the rate of water main installation and decreasing the RoR over the next few years.

DLNO Blvd Water Main Improvements
Post Construction Resident Survey

Question 1 - MPWD completed this project with minimal inconvenience to you:

Positive - Strongly Agree or Agree	90%	9
Neutral	0%	0
Negative - Disagree or Strongly Disagree	10%	1
		10

Question 2 : MPWD staff and our contractor acted in a professional and courteous manner:

Positive - Strongly Agree or Agree	100%	10
Neutral	0%	0
Negative - Disagree or Strongly Disagree	0%	0
		10

Question 3 - The project areas were left in a better condition than we arrived:

Positive - Strongly Agree or Agree	80%	8
Neutral	20%	2
Negative - Disagree or Strongly Disagree	0%	0
		10

Question 4 - How would you rate our performance compared to other government or private utilities (for example City, County, State, PG&E, Calwater & Comcast)

Positive - Much Better or Better	67%	6
Same	33%	3
Negative - Worst or Much Worst	0%	0
		9

Total Responses Received:	10
Total Mailed Out:	113
Returned as Undeliverable	0
Response Rate:	9%

Mailed out:	Wednesday, July 15, 2026
Results as of:	Thursday, August 27, 2026

Question 1 - MPWD completed this project with minimal inconvenience to you:											Total this question	
Strongly Agree	5	50%	Agree	4	40%	Neutral	0	0%	Disagree	0	0%	Strongly Disagree	1	10%	10	100%

Question 2 - MPWD staff and our contractor acted in a professional and courteous manner:											Total this question	
Strongly Agree	6	60%	Agree	4	40%	Neutral	0	0%	Disagree	0	0%	Strongly Disagree	0	0%	10	100%

Question 3 - The project areas were left in a better condition than we arrived:											Total this question	
Strongly Agree	5	50%	Agree	3	30%	Neutral	2	20%	Disagree	0	0%	Strongly Disagree	0	0%	10	100%

Question 4 - How would you rate our performance compared to other government or private utilities (for example City, County, State, PG&E, Comcast):											Total this question	
Much Better	3	33%	Better	3	33%	Same	3	33%	Worst	0	0%	Much Worst	0	0%	9	90%

Total Responses Received:	10
Total Mailed Out:	113
Returned as Undeliverable:	0
Response Rate:	9%

Mailed out: July 15, 2026

Results as of: August 30, 2026

Comments:

1- Thank you for the good work.

2- The Slurry Seal is still coming off rather liberally. We tend to track it into our home and in the carpets and on the hard wood floors.

3- No improvement needed. Nice job with the repaving as well.

4- The crew was super accommodating and could not have been nicer.

5- Would be nice if water tanks where painted, as they are in SanMateo (City). Years ago, we residents were asked our preference on what color to paint the rusted water tanks? Never to be completed? Specifically, Dekoven Ave.

6- Other areas like water tanks, upgrade painted 10 years ago. You see San Mateo water tanks on Lincoln works almost everyday and their tanks appear Great while Belmonts on DeKoven looks like trash.

7- Work timeline seemed to extend 10X what we were originally told causing constant disruption and Parking challenges. Entire work crew was always courteous, professional and Hard working.

Docusign Envelope ID: BE704108-93CF-8447-81A7-F4900D4DAF5B

PAKPOUR CONSULTING GROUP

Memo

To: MPWD Board of Directors **Date:** 08/17/26

Project Name: West Belmont (N), Exbourne (W) Water Tank Improv. **Project No.:** 10012.30

Reference: Progress Payment No. 4

From: Joubin Pakpour, PE

Construction Status

Work performed by Euro Style Management (ESM) in July 2026 specific to each site included:

Exbourne (W): ESM completed all rafter replacement work at the beginning of the month and then proceeded with interior sandblasting and coating activities. By the end of July, ESM completed the interior roof and shell coating. All required inspections and testing were completed and ESM is currently addressing the areas identified for touch-up and repair. On the tank exterior, ESM completed the spot repairs and applied the intermediate coat.

West Belmont (N): The tank was filled to the overflow level and placed in a five-day soak period. On the sixth day, the District performed the BAC-T and VOC testing. The test results were received on July 16 and confirmed satisfactory, allowing the tank to be placed back into service on July 17. ESM installed the anchor nuts and applied the required coating. Caulking was also completed around the bottom of the tank at the ring wall.

Work anticipated in August 2026 specific to each site includes:

Exbourne (W): ESM is expected to complete the remaining interior and exterior coating work. The tank will then be allowed sufficient time for the coating to fully cure before cleaning, disinfection, and preparation for the required water testing. In addition, the remaining appurtenance replacements, including the Saf-T Climb, new level indicator, CP handhole covers, roof hatch seal, and self-closing roof gate, are expected to be completed.

West Belmont (N): The tank is currently in service. ESM will complete touch-up work at locations identified by the special inspector with most areas identified on the roof. ESM will also complete the remaining appurtenance work, including replacing the roof hatch seal and CP handhole cover and installing the conduit for the blower. A final walkthrough and punch list inspection are anticipated to be completed next month.

Docusign Envelope ID: BE704108-93CF-8447-81A7-F4900D4DAF5B

Change Order No. 2

Change Order No. 2 includes adding Forty (40) working days to the contract therefore revising the total working days to 150. This is due to weather related circumstances slowing production and much more tank spot repair work on West Belmont than originally anticipated. ESM did not request additional compensation for these unforeseen circumstances and therefore there is no cost associated with this change order.

Project Schedule and Request for Progress Payment No. 4

As of July 31, 2026, ESM completed 84% percent of the contractual work ***($900,630.00)*** and has 37 working days remaining out of 150 working days.

Enclosed please find Progress Payment No. 4 due ESM for ***$180,635.37*** (value of work minus 5 percent retention). The work performed to date has been satisfactory and payment is recommended.

	Current Month	Total	
Original Contract Amount		$ 837,700.00	
Approved Change Orders	$ 0.00	$ 231,380.00	28%
Final Contract Amount		**$ 1,069,080.00**	
Previously Paid		$ 674,963.12	
Current Request (*Less Retention)*	**$ 180,635.37**	**$ 180,635.37**	
Retention	$ 9,507.13	$ 45,031.51	
Total Value of Work Completed	$ 190,142.50	$ 900,630.00	84%
Total Remaining on Contract		**$ 168,450.00**	16%

J:\Projects\MPWD - 10012.00\30 - West Belmont (N), Exbourne (W) Tank Improvements\Construction\Correspondence\Board Packets\30-MPWD-Board-26.08.17-PP04.docx

Docusign Envelope ID: BE704108-93CF-8447-81A7-F4900D4DAF5B

Mid-Peninsula Water District
West Bemont (N), Exbourne (W) Water Tank Improvements
Project No. 10012.30

Change Order No. 2
Euro Style Management
August 17, 2026

Item No. 1 – Additional Working Days

Due to the unforeseen project conditions mentioned below, a time extension of Forty (40) working days will be added to the contract. ESM is not requesting any additional compensation for these circumstances and therefore there is no cost associated with this item.

- The extent of the exterior spot repairs on West Belmont was significantly greater than originally anticipated requiring more time to properly address the corrosion.
- Adverse weather related conditions during the coating operation limited production time and reduced work efficiency.

Total Cost of Item No. 1 -	**$ 0.00**
Total Increase of Working Days for Item No. 1 -	**40 Days**

Total Cost of Change Order No. 2 -	**$ 0.00**
Overall Increase of Working Days for Change Order No. 2 -	**40 Days**

Other Terms Remain in Effect

This **Change Order No. 2** fully resolves all cost and time issues related to the work described above, including any indirect affects or the effect of this Change Order on any other work performed by **Euro Style Management.** This Change Order does not modify or supersede any provision of the Contract, unless, and only to the extent, explicitly stated in this Change Order.

Prepared by: _____

Brandon Laurie, PE
Senior Engineer
Pakpour Consulting Group

Reviewed and approved by: _____

Joubin Pakpour, PE
District Engineer
Pakpour Consulting Group

Docusign Envelope ID: BE704108-93CF-8447-81A7-F4900D4DAF5B

Reviewed and approved by: _____

Hamed Khatibi
District Inspector
Pakpour Consulting Group

Reviewed and approved by: _____

Kat Wuelfing
General Manager
Mid-Peninsula Water District

Reviewed and approved by: _____

Alan Bugriyev
Contractor Project Manager
Euro Style Management

J:\Projects\MPWD - 10012.00\30 - West Belmont (N), Exbourne (W) Tank Improvements\Construction\Change Order\30-ESM-26.08.17-Change Order No. 02.docx

Docusign Envelope ID: BE704108-93CF-8447-81A7-F4900D4DAF5B

West Belmont (N), Exbourne (W) Water Tank Improvements
Progress Payment No. 04
July 1, 2026 to July 31, 2026

Bid	Description	Original Contract Amount				Change Order			Revised Contract Amount			Earned This Period			Prior Billing			Total to Date		
Item	Original Contract	Unit	Unit Price	Qty.	Total Price	Qty.	Unit Price	Total Price	Qty.	Unit Price	Total Price	Qty.	Amount Earned	%	Qty.	Amount Earned	%	Qty.	Amount Earned	%
1	Mobilization	LS	$ 38,000.00	1	$ 38,000.00	0	$ 38,000.00	$ -	1	$ 38,000.00	$ 38,000.00	0	$ -	0%	0.75	$ 28,500.00	75%	0.75	$ 28,500.00	75%
2	Water Pollution Control Plan (BMPs)	LS	$ 3,000.00	1	$ 3,000.00	0	$ 3,000.00	$ -	1	$ 3,000.00	$ 3,000.00	0	$ -	0%	1	$ 3,000.00	100%	1	$ 3,000.00	100%
3	Exterior Recoating (WB)	LS	$ 130,500.00	1	$ 130,500.00	0	$ 130,500.00	$ -	1	$ 130,500.00	$ 130,500.00	0	$ -	0%	1	$ 130,500.00	100%	1	$ 130,500.00	100%
4	Install Ventilation Blower (WB)	LS	$ 44,000.00	1	$ 44,000.00	0	$ 44,000.00	$ -	1	$ 44,000.00	$ 44,000.00	0	$ -	0%	1	$ 44,000.00	100%	1	$ 44,000.00	100%
5	Install 6" Mushroom Vents (WB)	LS	$ 3,000.00	1	$ 3,000.00	0	$ 3,000.00	$ -	1	$ 3,000.00	$ 3,000.00	0	$ -	0%	1	$ 3,000.00	100%	1	$ 3,000.00	100%
6	Install Saf-T-Climb (Exterior Ladder) (WB)	LS	$ 5,000.00	1	$ 5,000.00	0	$ 5,000.00	$ -	1	$ 5,000.00	$ 5,000.00	0	$ -	0%	0.25	$ 1,250.00	25%	0.25	$ 1,250.00	25%
7	Replace Center Vent Frame/Screen (WB)	LS	$ 7,000.00	1	$ 7,000.00	0	$ 7,000.00	$ -	1	$ 7,000.00	$ 7,000.00	0	$ -	0%	1	$ 7,000.00	100%	1	$ 7,000.00	100%
8	Replace Roof Hatch Seals (WB)	LS	$ 1,500.00	1	$ 1,500.00	0	$ 1,500.00	$ -	1	$ 1,500.00	$ 1,500.00	0	$ -	0%	0	$ -	0%	0	$ -	0%
9	Replace Roof Safety Gate (WB)	LS	$ 1,500.00	1	$ 1,500.00	0	$ 1,500.00	$ -	1	$ 1,500.00	$ 1,500.00	0	$ -	0%	0.25	$ 375.00	25%	0.25	$ 375.00	25%
10	Replace Level Indictor Assembly (WB)	LS	$ 12,000.00	1	$ 12,000.00	0	$ 12,000.00	$ -	1	$ 12,000.00	$ 12,000.00	0	$ -	0%	1	$ 12,000.00	100%	1	$ 12,000.00	100%
11	Replace Interior Ladder (WB)	LS	$ 14,000.00	1	$ 14,000.00	0	$ 14,000.00	$ -	1	$ 14,000.00	$ 14,000.00	0	$ -	0%	1	$ 14,000.00	100%	1	$ 14,000.00	100%
12	Replace Anchor Chair Nuts (WB)	LS	$ 6,700.00	1	$ 6,700.00	0	$ 6,700.00	$ -	1	$ 6,700.00	$ 6,700.00	0.25	$ 1,675.00	25%	0.75	$ 5,025.00	75%	1	$ 6,700.00	100%
13	Replace CP Handhole Covers (WB)	LS	$ 4,000.00	1	$ 4,000.00	0	$ 4,000.00	$ -	1	$ 4,000.00	$ 4,000.00	0	$ -	0%	0	$ -	0%	0	$ -	0%
14	Exterior Recoating (EX)	LS	$ 187,500.00	1	$ 187,500.00	0	$ 187,500.00	$ -	1	$ 187,500.00	$ 187,500.00	0.06	$ 11,500.00	7%	0.82	$ 153,000.00	82%	0.88	$ 164,500.00	88%
15	Interior Lining (EX)	LS	$ 342,000.00	1	$ 342,000.00	0	$ 342,000.00	$ -	1	$ 342,000.00	$ 342,000.00	0.37	$ 126,300.00	37%	0.35	$ 120,000.00	35%	0.72	$ 246,300.00	72%
16	Install Saf-T-Climb (Exterior Ladder) (EX)	LS	$ 5,000.00	1	$ 5,000.00	0	$ 5,000.00	$ -	1	$ 5,000.00	$ 5,000.00	0	$ -	0%	0.25	$ 1,250.00	25%	0.25	$ 1,250.00	25%
17	Replace Roof Hatch Seals (EX)	LS	$ 1,500.00	1	$ 1,500.00	0	$ 1,500.00	$ -	1	$ 1,500.00	$ 1,500.00	0	$ -	0%	0	$ -	0%	0	$ -	0%
18	Replace Roof Safety Gate (EX)	LS	$ 1,500.00	1	$ 1,500.00	0	$ 1,500.00	$ -	1	$ 1,500.00	$ 1,500.00	0	$ -	0%	0.25	$ 375.00	25%	0.25	$ 375.00	25%
19	Replace Level Indictor Assembly (EX)	LS	$ 12,000.00	1	$ 12,000.00	0	$ 12,000.00	$ -	1	$ 12,000.00	$ 12,000.00	0	$ -	0%	0.25	$ 3,000.00	25%	0.25	$ 3,000.00	25%
20	Replace Interior Ladder (EX)	LS	$ 14,000.00	1	$ 14,000.00	0	$ 14,000.00	$ -	1	$ 14,000.00	$ 14,000.00	0	$ -	0%	0.25	$ 3,500.00	25%	0.25	$ 3,500.00	25%
21	Replace CP Handhole Covers (EX)	LS	$ 4,000.00	1	$ 4,000.00	0	$ 4,000.00	$ -	1	$ 4,000.00	$ 4,000.00	0	$ -	0%	0	$ -	0%	0	$ -	0%

Docusign Envelope ID: BE704108-93CF-8447-81A7-F4900D4DAF5B

West Belmont (N), Exbourne (W) Water Tank Improvements
Progress Payment No. 04
July 1, 2026 to July 31, 2026

Bid Item	Description	Original Contract Amount				Change Order			Revised Contract Amount			Earned This Period			Prior Billing			Total to Date		
	Original Contract	Unit	Unit Price	Qty.	Total Price	Qty.	Unit Price	Total Price	Qty.	Unit Price	Total Price	Qty.	Amount Earned	%	Qty.	Amount Earned	%	Qty.	Amount Earned	%
CO 1	Item 1 - Exbourne (W) Rafter Replacement	Item No. 1				1	$ 202,670.00	$ 202,670.00	1	$ 202,670.00	$ 202,670.00	0.25	$ 50,667.50	25%	0.75	$ 152,002.50	75%	1	$ 202,670.00	100%
	Item 2 - West Belmont (N) Exterior Coating Quantity Adjustment	Item No. 2				1	$ 28,710.00	$ 28,710.00	1	$ 28,710.00	$ 28,710.00	0	$ -	0%	1	$ 28,710.00	100%	1	$ 28,710.00	100%
	Contract Amount				*$ 837,700.00*			*$ 231,380.00*			*$ 1,069,080.00*									
	Amount Earned												**$ 190,142.50**	**18%**		**$710,487.50**	**66%**		**$ 900,630.00**	**84%**
	Retention (5%)												**$ (9,507.13)**						**$ (45,031.51)**	
	Progress Payment No. 1																		**$ (385,545.62)**	
	Progress Payment No. 2																		**$ (184,699.00)**	
	Progress Payment No. 3																		**$ (104,718.50)**	
	Amount Due												**$ 180,635.37**						**$ 180,635.37**	
	Amount Remaining on Contract																		**$ 168,450.00**	**16%**

Prepared By

DocuSigned by:
Joubin Pakpour
Joubin Pakpour

Joubin Pakpour, P.E.
District Engineer

Contract Amount Remaining	$ 168,450.00	16%
Total Retention Held	$ (45,031.51)	
Total Pending Change Orders	$ -	

Docusign Envelope ID: BE704108-93CF-8447-81A7-F4900D4DAF5B

APPLICATION AND CERTIFICATE FOR PAYMENT

Mid-Peninsula Water District
1075 Old County Rd , # A Belmont CA 94002

PROJECT: WEST BELMONT (N), EXBOURNE (W) WATER TANK IMPROVEMENTS

Application No. 4
Application Date: 14-Aug-26
Period to: 31-Jul-26

Distribution to:
- ☐ CONTRACTOR
- ☐ INSPECTOR
- ☑ CONST. MANAGER
- ☐ ARCHITECT
- ☑ OWNER

From Contractor:
Name: Euro Style Management
Address: 1401 Main Ave
Sacramento CA 95838
Project No:

ARCHITECT:

PO No: _____

CONTRACT DATE _____

CONTRACTOR'S APPLICATION FOR PAYMENT

CHANGE ORDER SUMMARY:

Change Orders approved in Previous months by Owner		ADDITIONS:	DEDUCTIONS:
	TOTAL:		
Approved this Month			
Number	Date Approved		
CCO # 1		202,670.00	
CCO # 2		28,710.00	
	Totals	231,380.00	-
Net change by Change Orders			

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates of Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

BY: _____ DATE: 14-Aug-26

Application is made for Payments as shown below, in connection with the Contract. Schedule of Values is attached.

1. **ORIGINAL CONTRACT SUM . . .**	$	$837,700.00
2. **Net change by Change Orders . . . .**	$	$231,380.00
3. **CONTRACT SUM TO DATE . . . . .**	$	$1,069,080.00
4. **TOTAL COMPLETED & STORED TO DATE. .** (Column G on Schedule of Values Sheet)	$	$900,630.00
5. **RETAINAGE:**		
a. 5% of Completed Work $ $45,031.51 (Column E + F on Schedule of Values Sheet)		
b. ____% of Stored Material $ ____ (Column **G** on Schedule of Values Sheet)		
Total Retainage (Line 5a + 5b or Total in Column **K** of Schedule of Values Sheet)	$	$45,031.51
6. **TOTAL EARNED LESS RETAINAGE** (Line 4 less Line 5 Total)	$	$855,598.49
7. **LESS PREVIOUS CERTIFICATES FOR PAYMENT** (Line 6 from PRIOR Certificate)	$	$674,963.12
8. **CURRENT PAYMENT DUE . . . . . .**	$	$180,635.37
9. **BALANCE TO FINISH, PLUS RETAINAGE** (Line 3 less Line 6)	$	$213,481.51

NOTE: BELOW THIS LINE TO BE FILLED OUT BY AUTHORIZED PERSONS ONLY

CERTIFICATE FOR PAYMENT

INSPECTOR:
BY: _____ DATE: _____

CONSTRUCTION MANAGER:
BY: _____ DATE: _____

OWNER: Mid-Peninsula Water District
BY: _____ DATE: _____

AMOUNT CERTIFIED $ $180,635.37

(Attach explanation if amount certified differs from the amount applied for)

Can be overriden by Architect

ARCHITECT:
BY: _____ DATE: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Schedule of Values Sheet

Application and Certificate for Payment
containing Contractor's signed Certification, is attached
in tabulation below, amount are stated to the nearest dollar

Use Column K on contracts where variable retainage for line items may apply.

NOTE: Input green areas only

Application No. 4
Application Date: 14-Aug-26
Period to: 31-Jul-26
Architects Project Number

B	C	D	E	F	G	H	I	J	K	L	M	N
Item #	WEST BELMONT (N), EXBOURNE (W) WATER TANK IMPROVEMENTS	QTY EST.	Unit	UNIT COST	Scheduled Value	Work Completed		Stored	Completed and	%	Balance to	Retainage
						Previously	This Period	Materials	Stored	Complete	Finish	
	West Belmont (N) Tank						-	-	-		-	-
1	Mobilization	1	LS	$ 38,000.00	38,000.00	28,500.00	-	-	28,500.00	75%	9,500.00	1,425.00
2	Water Pollution Control Plan (BMPs)	1	LS	$ 3,000.00	3,000.00	3,000.00	-	-	3,000.00	100%	-	150.00
3	**Exterior Recoating (130,500)**				-		-	-	-	0%	-	-
3a	Surface Preparation	1	LS	$ 90,000.00	90,000.00	90,000.00	-	-	90,000.00	100%	-	4,500.00
3b	Coating	1	LS	$ 40,500.00	40,500.00	40,500.00	-	-	40,500.00	100%	-	2,025.00
4	Install Ventilation Blower	1	LS	$ 44,000.00	44,000.00	44,000.00	-	-	44,000.00	100%	-	2,200.00
5	Install 6" Mushroom Vents	1	LS	$ 3,000.00	3,000.00	3,000.00	-	-	3,000.00	100%	-	150.00
6	Install Saf-T-Climb (Exterior Ladder)	1	LS	$ 5,000.00	5,000.00	1,250.00	-	-	1,250.00	25%	3,750.00	62.50
7	Replace Cent Vent Frame/Screens	1	LS	$ 7,000.00	7,000.00	7,000.00	-	-	7,000.00	100%	-	350.00
8	Replace Roof Hatch seals	1	LS	$ 1,500.00	1,500.00		-	-	-	0%	1,500.00	-
9	Replace Roof Safety Gate	1	LS	$ 1,500.00	1,500.00	375.00	-	-	375.00	25%	1,125.00	18.75
0	Replace Level Indicator Assembly	1	LS	$ 12,000.00	12,000.00	12,000.00	-	-	12,000.00	100%	-	600.00
1	Replace Interior Ladder	1	LS	$ 14,000.00	14,000.00	14,000.00	-	-	14,000.00	100%	-	700.00
2	Replace Anchor Chair Nuts	1	LS	$ 6,700.00	6,700.00	5,025.00	1,675.00	-	6,700.00	100%	-	335.00
3	Replace CP Handhole Covers	1	LS	$ 4,000.00	4,000.00		-	-	-	0%	4,000.00	-

Schedule of Values Sheet(cont) on Next Page

Docusign Envelope ID: BE704108-93CF-8447-81A7-F4900D4DAF5B

Schedule of Values Sheet (Cont)

Application and Certificate for Payment
containing Contractor's signed Certification, is attached
in tabulation below, amount are stated to the nearest dollar
Use Column K on contracts where variable retainage for line items may apply.

NOTE: Input green areas only

Application No. 4
Application Date: 14-Aug-26
Period to: 31-Jul-26
Architects Project Number

B	C	D	E	F	G	H	I	I	K	L	M	N
Item #	WEST BELMONT (N), EXBOURNE (W) WATER TANK IMPROVEMENTS	QTY EST.	Unit	UNIT COST	Scheduled Value	Work Completed		Stored	Completed and	%	Balance to	Retainage
						Previously	This Period	Materials	Stored	Complete	Finish	
	Exbourne (W) Tank											
14	**Exterior Recoating ($187,500)**											
14a	Surface Preparation	1	LS	$ 130,000.00	130,000.00	130,000.00	-	-	130,000.00	100%	-	6,500.00
14b	Coating	1	LS	$ 57,500.00	57,500.00	23,000.00	11,500.00	-	34,500.00	60%	23,000.00	1,725.00
15	**Interior Lining ($342,000)**					-	-	-	-	0%	-	-
15a	Surface Preparation	1	LS	$ 240,000.00	240,000.00	120,000.00	60,000.00	-	180,000.00	75%	60,000.00	9,000.00
15b	Coating	1	LS	$ 102,000.00	102,000.00	-	66,300.00	-	66,300.00	65%	35,700.00	3,315.00
16	Install Saf-T-Climb (Exterior Ladder)	1	LS	$ 5,000.00	5,000.00	1,250.00	-	-	1,250.00	25%	3,750.00	62.50
17	Replace Roof Hatch Seals	1	LS	$ 1,500.00	1,500.00	-	-	-	-	0%	1,500.00	-
18	Replace Roof Safety Gate	1	LS	$ 1,500.00	1,500.00	375.00	-	-	375.00	25%	1,125.00	18.75
19	Replace Level Indicator Assembly	1	LS	$ 12,000.00	12,000.00	3,000.00	-	-	3,000.00	25%	9,000.00	150.00
20	Replace Interior Ladder	1	LS	$ 14,000.00	14,000.00	3,500.00	-	-	3,500.00	25%	10,500.00	175.00
21	Replace CP Handhole Covers	1	LS	$ 4,000.00	4,000.00	-	-	-	-	0%	4,000.00	-
					-							
	Original Contract				837,700.00	524,750.00	139,475.00	-	669,250.00	55%	168,450.00	33,462.50

Docusign Envelope ID: BE704108-93CF-8447-81A7-F4900D4DAF5B

Docusign Envelope ID: BE704108-93CF-8447-81A7-F4900D4DAF5B

Application No. 4
Application Date: 14-Aug-26
Period to: 31-Jul-26
Architects Project Number

B	C	D	E	F	G	H	I	J	K	L	M	N
Item #	0	QTY EST.	Unit	UNIT COST	Scheduled Value	Work Completed		Stored Materials	Completed and Stored	% Complete	Balance to Finish	Retainage
						Previously	This Period					
	CCO # 1 (Exbourne (W) Rafter Replacement	1	LS	$202,670.00	202,670.00	152,002.50	50,667.50		202,670.00	100%	-	10,133.50
	CCO # 2 West Belmont (N) Exterior Coating Quantity Adj.	1	LS	$ 28,710.00	28,710.00	28,710.00	-		28,710.00	100%	-	1,435.50
					-		-		-		-	-
					-		-		-		-	-
					-		-		-		-	-
					-		-		-		-	-
					-		-		-		-	-
					-		-		-		-	-
					-		-		-		-	-
					-		-		-		-	-
					-		-		-		-	-
					-		-		-		-	-
					-		-		-		-	-
					-		-		-		-	-
	Original Contract W/ Change Orders				1,069,080.00	461,837.50	190,142.50	-	900,630.00	46%	148,575.00	45,031.50

Docusign Envelope ID: BE704108-93CF-8447-81A7-F4900D4DAF5B

West Belmont (N), Exbourne (W) Water Tank Improvements
Breakdown Summary
Progress Payment 04

Exbourne Tank (W) Recoating - CIP Project 24-08

	Current	Total	
Original Contract Amount		**$596,200.00**	
Approved Change Orders	**$0.00**	$202,670.00	**34%**
Final Contract Amount		**$798,870.00**	
Previously Paid		$432,418.63	
Current Request (Less Retention)	**$179,044.12**	**$179,044.12**	
Retention	$9,423.38	$32,182.25	
Total Value of Work Completed	**$188,467.50**	**$643,645.00**	**81%**
Total Remaining on Contract		**$155,225.00**	**26%**

West Belmont (N) Recoating - CIP Project 24-10

	Current	Total	
Original Contract Amount		**$241,500.00**	
Approved Change Orders	**$0.00**	$28,710.00	**12%**
Final Contract Amount		**$270,210.00**	
Previously Paid		$242,544.49	
Current Request (Less Retention)	**$1,591.25**	**$1,591.25**	
Retention	$83.75	$12,849.26	
Total Value of Work Completed	**$1,675.00**	**$256,985.00**	**95%**
Total Remaining on Contract		**$13,225.00**	**5%**

Total Project Breakdown Summary

	Current	Total	
Original Contract Amount		**$837,700.00**	
Approved Change Orders	**$0.00**	**$231,380.00**	**28%**
Final Contract Amount		**$1,069,080.00**	
Previously Paid		**$674,963.12**	
Current Request (Less Retention)	**$180,635.37**	**$180,635.37**	
Retention	**$9,507.13**	**$45,031.51**	
Total Value of Work Completed	**$190,142.50**	**$900,630.00**	**84%**
Total Remaining on Contract		**$168,450.00**	**16%**

Docusign Envelope ID: BE704108-93CF-8447-81A7-F4900D4DAF5B

West Belmont (N), Exbourne (W) Water Tank Improvements
Mid-Peninsula Water District
July 1, 2026, to July 31, 2026



Exbourne (W) – Interior rafters – Replacement and coating



Exbourne (W) – Exterior intermediate coating

Docusign Envelope ID: BE704108-93CF-8447-81A7-F4900D4DAF5B



West Belmont (N) – Touch up



West Belmont (N) – Anchor nuts installation

Docusign Envelope ID: 6494F740-BC04-8CFF-82E2-E207555ADB49

PAKPOUR CONSULTING GROUP

Memo

To: MPWD Board of Directors **Date:** 09/10/26

Project Name: West Belmont (N), Exbourne (W) Water Tank Improv. **Project No.:** 10012.30

Reference: Progress Payment No. 5

From: Joubin Pakpour, PE DS JP

Construction Status

Work performed by Euro Style Management (ESM) in August 2026 specific to each site included:

Exbourne (W): The final inspection of the interior shell and roof was completed with the coating inspector and ESM addressed all identified items. ESM removed the interior scaffolding and completed the tank cleanup before proceeding with the tank floor coating. The work progressed smoothly and by the end of August, ESM completed the floor coating, remaining touch-ups and commenced the curing period. On the tank exterior, ESM applied the final coat. Weather conditions presented some challenges resulting in delays; however, ESM completed the exterior coating by the end of August. No delays were charged to the District.

West Belmont (N): The tank was returned to service in July. During the final inspection, the coating inspector identified several touch-up areas on the exterior roof. ESM ordered additional coating material to allow completion in September. ESM also completed the final coat on the anchor bolts and installed the self-closing safety gate.

Work anticipated in September 2026 specific to each site includes:

Exbourne (W): Following the interior coating curing period, ESM will clean the tank interior and prepare the tank for disinfection. Upon disinfection, the District will fill the tank, allow it to soak for 5 days, and then conduct water quality testing for BAC-T and VOC. At the same time, ESM will complete the identified exterior touch-up areas, as well as all remaining appurtenance items. A final walkthrough will be conducted following completion of the remaining work.

West Belmont (N): ESM will proceed with recoating the tank roof to address the areas identified during the final inspection. ESM will also complete any remaining appurtenance items. Following completion of the remaining work, a final walkthrough and punch list inspection will be conducted.

Docusign Envelope ID: 6494F740-BC04-8CFF-82E2-E207555ADB49

Potential Change Orders

Additional Working Days – To account for extended sampling procedures to minimize water waste in the event of unacceptable water quality test results and to address punchlist items. This is contingent on remaining work progress.

Change Order No. 2

Change Order No. 2 includes adding Forty (40) working days to the contract thereby revising the total working days to 150. This is due to weather-related circumstances slowing production, significantly more tank spot repair work on West Belmont than originally anticipated. ESM did not request additional compensation for these unforeseen circumstances and therefore there is no cost associated with this change order.

Project Schedule and Request for Progress Payment No. 5

As of August 31, 2026, ESM completed 97% percent of the contractual work ***($1,039,955.00)*** and has 15 working days remaining out of 150 working days.

Enclosed please find Progress Payment No. 5 due ESM for ***$132,358.75*** (value of work minus 5 percent retention). The work performed to date has been satisfactory and payment is recommended.

	Current Month	Total	
Original Contract Amount		$ 837,700.00	
Approved Change Orders	$ 0.00	$ 231,380.00	28%
Final Contract Amount		**$ 1,069,080.00**	
Previously Paid		$ 855,598.49	
Current Request (*Less Retention*)	**$ 132,358.75**	**$ 132,358.75**	
Retention	$ 6,966.25	$ 51,997.76	
Total Value of Work Completed	$ 139,325.00	$ 1,039,955.00	97%
Total Remaining on Contract		**$ 29,125.00**	3%

J:\Projects\MPWD - 10012.00\30 - West Belmont (N), Exbourne (W) Tank Improvements\Construction\Correspondence\Board Packets\30-MPWD-Board-26.09.10-PP05.docx

Docusign Envelope ID: 6494F740-BC04-8CFF-82E2-E207555ADB49

Mid-Peninsula Water District
West Bemont (N), Exbourne (W) Water Tank Improvements
Project No. 10012.30

Change Order No. 2
Euro Style Management
August 17, 2026

Item No. 1 – Additional Working Days

Due to the unforeseen project conditions mentioned below, a time extension of Forty (40) working days will be added to the contract. ESM is not requesting any additional compensation for these circumstances and therefore there is no cost associated with this item.

- The extent of the exterior spot repairs on West Belmont was significantly greater than originally anticipated requiring more time to properly address the corrosion.
- Adverse weather related conditions during the coating operation limited production time and reduced work efficiency.

Total Cost of Item No. 1 -	**$ 0.00**
Total Increase of Working Days for Item No. 1 -	**40 Days**

Total Cost of Change Order No. 2 -	**$ 0.00**
Overall Increase of Working Days for Change Order No. 2 -	**40 Days**

<u>Other Terms Remain in Effect</u>

This **Change Order No. 2** fully resolves all cost and time issues related to the work described above, including any indirect affects or the effect of this Change Order on any other work performed by **Euro Style Management.** This Change Order does not modify or supersede any provision of the Contract, unless, and only to the extent, explicitly stated in this Change Order.

Prepared by:

DocuSigned by:
Brandon Laurie
456012639450465...

Brandon Laurie, PE
Senior Engineer
Pakpour Consulting Group

Reviewed and approved by:

DocuSigned by:
Joubin Pakpour
FD1650F8C0904EA...

Joubin Pakpour, PE
District Engineer
Pakpour Consulting Group

Docusign Envelope ID: 6494F740-BC04-8CFF-82E2-E207555ADB49

Reviewed and approved by:

Signed by:
Hamed Khatibi
FE72E7E650154EA...

Hamed Khatibi
District Inspector
Pakpour Consulting Group

Reviewed and approved by:

DocuSigned by:
Kat Wuelfing
DD02E82C381A406...

Kat Wuelfing
General Manager
Mid-Peninsula Water District

Reviewed and approved by:

Signed by:
Alan Bugriyev
A962504A0882433...

Alan Bugriyev
Contractor Project Manager
Euro Style Management

J:\Projects\MPWD - 10012.00\30 - West Belmont (N), Exbourne (W) Tank Improvements\Construction\Change Order\30-ESM-26.08.17-Change Order No. 02.docx

Docusign Envelope ID: 6494F740-BC04-8CFF-82E2-E207555ADB49

West Belmont (N), Exbourne (W) Water Tank Improvements
Progress Payment No. 05
August 1, 2026 to August 31, 2026

Bid	Description	Original Contract Amount				Change Order			Revised Contract Amount			Earned This Period			Prior Billing			Total to Date		
Item	Original Contract	Unit	Unit Price	Qty.	Total Price	Qty.	Unit Price	Total Price	Qty.	Unit Price	Total Price	Qty.	Amount Earned	%	Qty.	Amount Earned	%	Qty.	Amount Earned	%
1	Mobilization	LS	$ 38,000.00	1	$ 38,000.00	0	$ 38,000.00	$ -	1	$ 38,000.00	$ 38,000.00	0	$ -	0%	0.75	$ 28,500.00	75%	0.75	$ 28,500.00	75%
2	Water Pollution Control Plan (BMPs)	LS	$ 3,000.00	1	$ 3,000.00	0	$ 3,000.00	$ -	1	$ 3,000.00	$ 3,000.00	0	$ -	0%	1	$ 3,000.00	100%	1	$ 3,000.00	100%
3	Exterior Recoating (WB)	LS	$ 130,500.00	1	$ 130,500.00	0	$ 130,500.00	$ -	1	$ 130,500.00	$ 130,500.00	0	$ -	0%	1	$ 130,500.00	100%	1	$ 130,500.00	100%
4	Install Ventilation Blower (WB)	LS	$ 44,000.00	1	$ 44,000.00	0	$ 44,000.00	$ -	1	$ 44,000.00	$ 44,000.00	0	$ -	0%	1	$ 44,000.00	100%	1	$ 44,000.00	100%
5	Install 6" Mushroom Vents (WB)	LS	$ 3,000.00	1	$ 3,000.00	0	$ 3,000.00	$ -	1	$ 3,000.00	$ 3,000.00	0	$ -	0%	1	$ 3,000.00	100%	1	$ 3,000.00	100%
6	Install Saf-T-Climb (Exterior Ladder) (WB)	LS	$ 5,000.00	1	$ 5,000.00	0	$ 5,000.00	$ -	1	$ 5,000.00	$ 5,000.00	0	$ -	0%	0.25	$ 1,250.00	25%	0.25	$ 1,250.00	25%
7	Replace Center Vent Frame/Screen (WB)	LS	$ 7,000.00	1	$ 7,000.00	0	$ 7,000.00	$ -	1	$ 7,000.00	$ 7,000.00	0	$ -	0%	1	$ 7,000.00	100%	1	$ 7,000.00	100%
8	Replace Roof Hatch Seals (WB)	LS	$ 1,500.00	1	$ 1,500.00	0	$ 1,500.00	$ -	1	$ 1,500.00	$ 1,500.00	0	$ -	0%	0	$ -	0%	0	$ -	0%
9	Replace Roof Safety Gate (WB)	LS	$ 1,500.00	1	$ 1,500.00	0	$ 1,500.00	$ -	1	$ 1,500.00	$ 1,500.00	0.75	$ 1,125.00	75%	0.25	$ 375.00	25%	1	$ 1,500.00	100%
10	Replace Level Indictor Assembly (WB)	LS	$ 12,000.00	1	$ 12,000.00	0	$ 12,000.00	$ -	1	$ 12,000.00	$ 12,000.00	0	$ -	0%	1	$ 12,000.00	100%	1	$ 12,000.00	100%
11	Replace Interior Ladder (WB)	LS	$ 14,000.00	1	$ 14,000.00	0	$ 14,000.00	$ -	1	$ 14,000.00	$ 14,000.00	0	$ -	0%	1	$ 14,000.00	100%	1	$ 14,000.00	100%
12	Replace Anchor Chair Nuts (WB)	LS	$ 6,700.00	1	$ 6,700.00	0	$ 6,700.00	$ -	1	$ 6,700.00	$ 6,700.00	0	$ -	0%	1	$ 6,700.00	100%	1	$ 6,700.00	100%
13	Replace CP Handhole Covers (WB)	LS	$ 4,000.00	1	$ 4,000.00	0	$ 4,000.00	$ -	1	$ 4,000.00	$ 4,000.00	0	$ -	0%	0	$ -	0%	0	$ -	0%
14	Exterior Recoating (EX)	LS	$ 187,500.00	1	$ 187,500.00	0	$ 187,500.00	$ -	1	$ 187,500.00	$ 187,500.00	0.12	$ 23,000.00	12%	0.88	$ 164,500.00	88%	1	$ 187,500.00	100%
15	Interior Lining (EX)	LS	$ 342,000.00	1	$ 342,000.00	0	$ 342,000.00	$ -	1	$ 342,000.00	$ 342,000.00	0.28	$ 95,700.00	28%	0.72	$ 246,300.00	72%	1	$ 342,000.00	100%
16	Install Saf-T-Climb (Exterior Ladder) (EX)	LS	$ 5,000.00	1	$ 5,000.00	0	$ 5,000.00	$ -	1	$ 5,000.00	$ 5,000.00	0	$ -	0%	0.25	$ 1,250.00	25%	0.25	$ 1,250.00	25%
17	Replace Roof Hatch Seals (EX)	LS	$ 1,500.00	1	$ 1,500.00	0	$ 1,500.00	$ -	1	$ 1,500.00	$ 1,500.00	0	$ -	0%	0	$ -	0%	0	$ -	0%
18	Replace Roof Safety Gate (EX)	LS	$ 1,500.00	1	$ 1,500.00	0	$ 1,500.00	$ -	1	$ 1,500.00	$ 1,500.00	0	$ -	0%	0.25	$ 375.00	25%	0.25	$ 375.00	25%
19	Replace Level Indictor Assembly (EX)	LS	$ 12,000.00	1	$ 12,000.00	0	$ 12,000.00	$ -	1	$ 12,000.00	$ 12,000.00	0.75	$ 9,000.00	75%	0.25	$ 3,000.00	25%	1	$ 12,000.00	100%
20	Replace Interior Ladder (EX)	LS	$ 14,000.00	1	$ 14,000.00	0	$ 14,000.00	$ -	1	$ 14,000.00	$ 14,000.00	0.75	$ 10,500.00	75%	0.25	$ 3,500.00	25%	1	$ 14,000.00	100%
21	Replace CP Handhole Covers (EX)	LS	$ 4,000.00	1	$ 4,000.00	0	$ 4,000.00	$ -	1	$ 4,000.00	$ 4,000.00	0	$ -	0%	0	$ -	0%	0	$ -	0%

Docusign Envelope ID: 6494F740-BC04-8CFF-82E2-E207555ADB49

West Belmont (N), Exbourne (W) Water Tank Improvements
Progress Payment No. 05
August 1, 2026 to August 31, 2026

Bid Item	Description	Original Contract Amount				Change Order			Revised Contract Amount			Earned This Period			Prior Billing			Total to Date		
	Original Contract	Unit	Unit Price	Qty.	Total Price	Qty.	Unit Price	Total Price	Qty.	Unit Price	Total Price	Qty.	Amount Earned	%	Qty.	Amount Earned	%	Qty.	Amount Earned	%
CO 1	Item 1 - Exbourne (W) Rafter Replacement	Item No. 1				1	$ 202,670.00	$ 202,670.00	1	$ 202,670.00	$ 202,670.00	0	$ -	0%	1	$ 202,670.00	100%	1	$ 202,670.00	100%
	Item 2 - West Belmont (N) Exterior Coating Quantity Adjustment	Item No. 2				1	$ 28,710.00	$ 28,710.00	1	$ 28,710.00	$ 28,710.00	0	$ -	0%	1	$ 28,710.00	100%	1	$ 28,710.00	100%
	Contract Amount				***$ 837,700.00***			***$ 231,380.00***			***$ 1,069,080.00***									
	Amount Earned												**$ 139,325.00**	**13%**		**$900,630.00**	**84%**		**$ 1,039,955.00**	**97%**
	Retention (5%)												**$ (6,966.25)**						**$ (51,997.76)**	
	Progress Payment No. 1																		**$ (385,545.62)**	
	Progress Payment No. 2																		**$ (184,699.00)**	
	Progress Payment No. 3																		**$ (104,718.50)**	
	Progress Payment No. 4																		**$ (180,635.37)**	
	Amount Due												**$ 132,358.75**						**$ 132,358.75**	
	Amount Remaining on Contract																		**$ 29,125.00**	**3%**

Prepared By

DocuSigned by:
Joubin Pakpour

Joubin Pakpour, P.E.
District Engineer

Contract Amount Remaining	$ 29,125.00	3%
Total Retention Held	$ (51,997.76)	
Total Pending Change Orders	$ -	

Docusign Envelope ID: 6494F740-BC04-8CFF-82E2-E207555ADB49

West Belmont (N), Exbourne (W) Water Tank Improvements
Breakdown Summary
Progress Payment 05

Exbourne Tank (W) Recoating - CIP Project 24-08

	Current	Total	
Original Contract Amount		**$596,200.00**	
Approved Change Orders	**$0.00**	$202,670.00	**34%**
Final Contract Amount		**$798,870.00**	
Previously Paid		$611,462.75	
Current Request (Less Retention)	**$131,290.00**	**$131,290.00**	
Retention	$6,910.00	$39,092.25	
Total Value of Work Completed	**$138,200.00**	**$781,845.00**	**98%**
Total Remaining on Contract		**$17,025.00**	**3%**

West Belmont (N) Recoating - CIP Project 24-10

	Current	Total	
Original Contract Amount		**$241,500.00**	
Approved Change Orders	**$0.00**	$28,710.00	**12%**
Final Contract Amount		**$270,210.00**	
Previously Paid		$244,135.74	
Current Request (Less Retention)	**$1,068.75**	**$1,068.75**	
Retention	$56.25	$12,905.51	
Total Value of Work Completed	**$1,125.00**	**$258,110.00**	**96%**
Total Remaining on Contract		**$12,100.00**	**5%**

Total Project Breakdown Summary

	Current	Total	
Original Contract Amount		**$837,700.00**	
Approved Change Orders	**$0.00**	**$231,380.00**	**28%**
Final Contract Amount		**$1,069,080.00**	
Previously Paid		**$855,598.49**	
Current Request (Less Retention)	**$132,358.75**	**$132,358.75**	
Retention	**$6,966.25**	**$51,997.76**	
Total Value of Work Completed	**$139,325.00**	**$1,039,955.00**	**97%**
Total Remaining on Contract		**$29,125.00**	**3%**

Docusign Envelope ID: 6494F740-BC04-8CFF-82E2-E207555ADB49

APPLICATION AND CERTIFICATE FOR PAYMENT

Mid-Peninsula Water District
1075 Old County Rd , # A Belmont CA 94002

PROJECT: WEST BELMONT (N), EXBOURNE (W) WATER TANK IMPROVEMENTS

Application No. 5
Application Date: 1-Sep-26
Period to: 1-Sep-26

Distribution to:
- ☐ CONTRACTOR
- ☐ INSPECTOR
- ☑ CONST. MANAGER
- ☐ ARCHITECT
- ☑ OWNER

From Contractor:
Name: Euro Style Management
Address: 1401 Main Ave
Sacramento CA 95838
Project No:

ARCHITECT:

PO No:

CONTRACT DATE

CONTRACTOR'S APPLICATION FOR PAYMENT

CHANGE ORDER SUMMARY:

Change Orders approved in Previous months by Owner		ADDITIONS:	DEDUCTIONS:
	TOTAL:		
Approved this Month			
Number	Date Approved		
CCO # 1		202,670.00	
CCO # 2		28,710.00	
	Totals	231,380.00	-
Net change by Change Orders			

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates of Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

BY: DATE: 1-Sep-26

Application is made for Payments as shown below, in connection with the Contract. Schedule of Values is attached.

1. **ORIGINAL CONTRACT SUM** . . .	$	$837,700.00
2. **Net change by Change Orders**	$	$231,380.00
3. **CONTRACT SUM TO DATE**	$	$1,069,080.00
4. **TOTAL COMPLETED & STORED TO DATE**. . (Column G on Schedule of Values Sheet)	$	$1,039,955.00
5. **RETAINAGE:**		
a. 5% of Completed Work $ $51,997.75 (Column E + F on Schedule of Values Sheet)		
b. % of Stored Material $ (Column **G** on Schedule of Values Sheet)		
Total Retainage (Line 5a + 5b or Total in Column **K** of Schedule of Values Sheet)	$	$51,997.75
6. **TOTAL EARNED LESS RETAINAGE** (Line 4 less Line 5 Total)	$	$987,957.25
7. **LESS PREVIOUS CERTIFICATES FOR PAYMENT** (Line 6 from PRIOR Certificate)	$	$855,598.49
8. **CURRENT PAYMENT DUE**	$	$132,358.76
9. **BALANCE TO FINISH, PLUS RETAINAGE** (Line 3 less Line 6)	$	$81,122.75

NOTE: BELOW THIS LINE TO BE FILLED OUT BY AUTHORIZED PERSONS ONLY

CERTIFICATE FOR PAYMENT

INSPECTOR:
BY: DATE:

CONSTRUCTION MANAGER:
BY: DATE:

OWNER: Mid-Peninsula Water District
BY: DATE:

AMOUNT CERTIFIED $ $132,358.76

(Attach explanation if amount certified differs from the amount applied for)

Can be overriden by Architect

ARCHITECT:
BY: DATE:

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Application and Certificate for Payment
containing Contractor's signed Certification, is attached
in tabulation below, amount are stated to the nearest dollar

Use Column K on contracts where variable retainage for line items may apply.

NOTE: Input green areas only

Application No. 5
Application Date: 1-Sep-26
Period to: 1-Sep-26
Architects Project Number

B	C	D	E	F	G	H	I	J	K	L	M	N
Item #	WEST BELMONT (N), EXBOURNE (W) WATER TANK IMPROVEMENTS	QTY EST.	Unit	UNIT COST	Scheduled Value	Work Completed		Stored	Completed and	%	Balance to	Retainage
						Previously	This Period	Materials	Stored	Complete	Finish	
	West Belmont (N) Tank						-	-	-		-	-
1	Mobilization	1	LS	$ 38,000.00	38,000.00	28,500.00	-	-	28,500.00	75%	9,500.00	1,425.00
2	Water Pollution Control Plan (BMPs)	1	LS	$ 3,000.00	3,000.00	3,000.00	-	-	3,000.00	100%	-	150.00
3	**Exterior Recoating (130,500)**				-		-	-	-	0%	-	-
3a	Surface Preparation	1	LS	$ 90,000.00	90,000.00	90,000.00	-	-	90,000.00	100%	-	4,500.00
3b	Coating	1	LS	$ 40,500.00	40,500.00	40,500.00	-	-	40,500.00	100%	-	2,025.00
4	Install Ventilation Blower	1	LS	$ 44,000.00	44,000.00	44,000.00	-	-	44,000.00	100%	-	2,200.00
5	Install 6" Mushroom Vents	1	LS	$ 3,000.00	3,000.00	3,000.00	-	-	3,000.00	100%	-	150.00
6	Install Saf-T-Climb (Exterior Ladder)	1	LS	$ 5,000.00	5,000.00	1,250.00	-	-	1,250.00	25%	3,750.00	62.50
7	Replace Cent Vent Frame/Screens	1	LS	$ 7,000.00	7,000.00	7,000.00	-	-	7,000.00	100%	-	350.00
8	Replace Roof Hatch seals	1	LS	$ 1,500.00	1,500.00		-	-	-	0%	1,500.00	-
9	Replace Roof Safety Gate	1	LS	$ 1,500.00	1,500.00	375.00	1,125.00	-	1,500.00	100%	-	75.00
10	Replace Level Indicator Assembly	1	LS	$ 12,000.00	12,000.00	12,000.00	-	-	12,000.00	100%	-	600.00
11	Replace Interior Ladder	1	LS	$ 14,000.00	14,000.00	14,000.00	-	-	14,000.00	100%	-	700.00
12	Replace Anchor Chair Nuts	1	LS	$ 6,700.00	6,700.00	6,700.00	-	-	6,700.00	100%	-	335.00
13	Replace CP Handhole Covers	1	LS	$ 4,000.00	4,000.00			-	-	50%	4,000.00	-

Schedule of Values Sheet(cont) on Next Page

Docusign Envelope ID: 6494F740-BC04-8CFF-82E2-E207555ADB49

Schedule of Values Sheet (Cont)

Application and Certificate for Payment
containing Contractor's signed Certification, is attached
in tabulation below, amount are stated to the nearest dollar
Use Column K on contracts where variable retainage for line items may apply.

NOTE: Input green areas only

Application No.	5
Application Date:	1-Sep-26
Period to:	1-Sep-26
Architects Project Number	

B	C	D	E	F	G	H	I	J	K	L	M	N
Item #	WEST BELMONT (N), EXBOURNE (W) WATER TANK IMPROVEMENTS	QTY EST.	Unit	UNIT COST	Scheduled Value	Work Completed		Stored	Completed and	%	Balance to	Retainage
						Previously	This Period	Materials	Stored	Complete	Finish	
	Exbourne (W) Tank											
14	**Exterior Recoating ($187,500)**											
14a	Surface Preparation	1	LS	$ 130,000.00	130,000.00	130,000.00	-	-	130,000.00	100%	-	6,500.00
14b	Coating	1	LS	$ 57,500.00	57,500.00	34,500.00	23,000.00	-	57,500.00	100%	-	2,875.00
15	**Interior Lining ($342,000)**					-	-	-	-	0%	-	-
15a	Surface Preparation	1	LS	$ 240,000.00	240,000.00	180,000.00	60,000.00	-	240,000.00	100%	-	12,000.00
15b	Coating	1	LS	$ 102,000.00	102,000.00	66,300.00	35,700.00	-	102,000.00	100%	-	5,100.00
16	Install Saf-T-Climb (Exterior Ladder)	1	LS	$ 5,000.00	5,000.00	1,250.00	-	-	1,250.00	25%	3,750.00	62.50
17	Replace Roof Hatch Seals	1	LS	$ 1,500.00	1,500.00	-	-	-	-	0%	1,500.00	-
18	Replace Roof Safety Gate	1	LS	$ 1,500.00	1,500.00	375.00	-	-	375.00	25%	1,125.00	18.75
19	Replace Level Indicator Assembly	1	LS	$ 12,000.00	12,000.00	3,000.00	9,000.00	-	12,000.00	100%	-	600.00
20	Replace Interior Ladder	1	LS	$ 14,000.00	14,000.00	3,500.00	10,500.00	-	14,000.00	100%	-	700.00
21	Replace CP Handhole Covers	1	LS	$ 4,000.00	4,000.00	-		-	-	50%	4,000.00	-
	Original Contract				837,700.00	662,550.00	139,325.00	-	808,575.00	71%	29,125.00	40,428.75

Docusign Envelope ID: 6494F740-BC04-8CFF-82E2-E207555ADB49

Application No. 5
Application Date: 1-Sep-26
Period to: 1-Sep-26
Architects Project Number

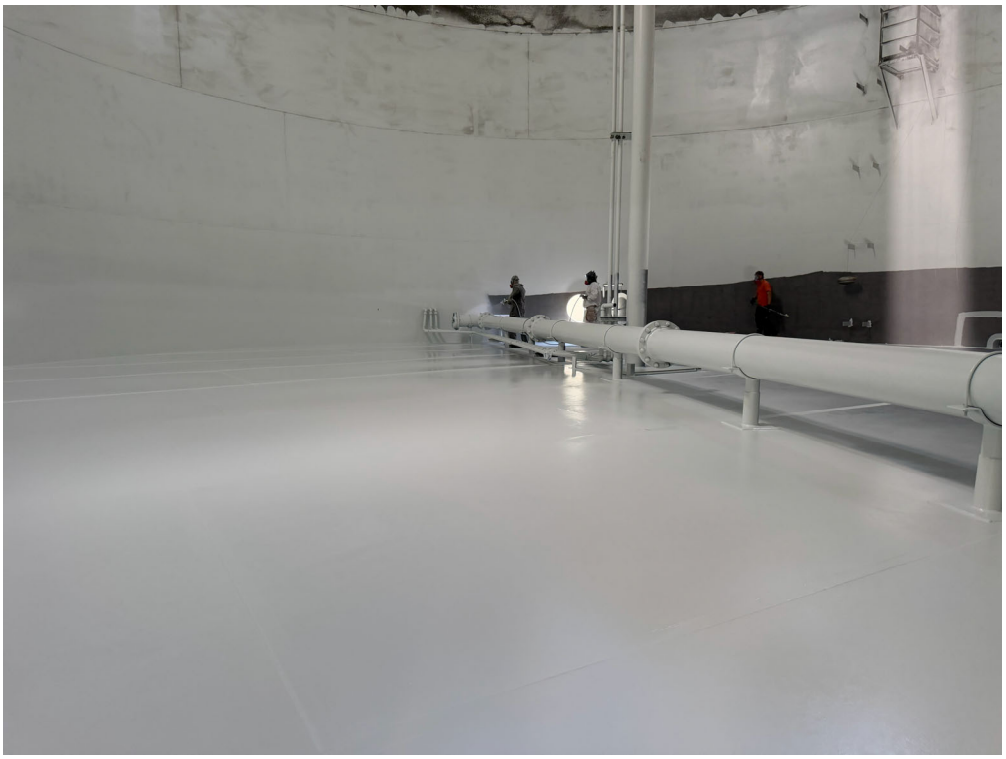
B	C	D	E	F	G	H	I	J	K	L	M	N
Item #	0	QTY EST.	Unit	UNIT COST	Scheduled Value	Work Completed		Stored	Completed and	%	Balance to	Retainage
						Previously	This Period	Materials	Stored	Complete	Finish	
	CCO # 1 (Exbourne (W) Rafter Replacement	1	LS	$202,670.00	202,670.00	202,670.00	-		202,670.00	100%	-	10,133.50
	CCO # 2 West Belmont (N) Exterior Coating Quantity Adj.	1	LS	$ 28,710.00	28,710.00	28,710.00	-		28,710.00	100%	-	1,435.50
					-		-		-		-	-
					-		-		-		-	-
					-		-		-		-	-
					-		-		-		-	-
					-		-		-		-	-
					-		-		-		-	-
					-		-		-		-	-
					-		-		-		-	-
					-		-		-		-	-
					-		-		-		-	-
					-		-		-		-	-
	Original Contract W/ Change Orders				1,069,080.00	650,305.00		-	1,039,955.00	69%	10,375.00	51,997.75

Docusign Envelope ID: 6494F740-BC04-8CFF-82E2-E207555ADB49

West Belmont (N), Exbourne (W) Water Tank Improvements
Mid-Peninsula Water District
August 1, 2026, to August 31, 2026



Exbourne (W) – Interior coating – Roof & shell completed & interior scaffolding removed

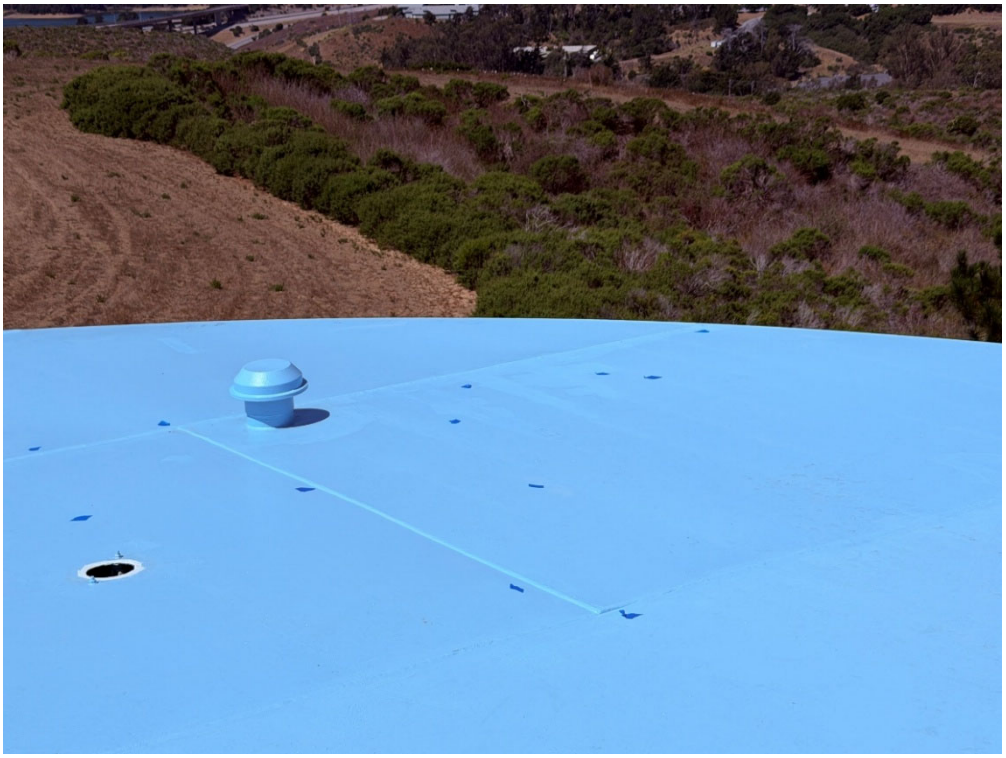


Exbourne (W) – Interior floor coating

Docusign Envelope ID: 6494F740-BC04-8CFF-82E2-E207555ADB49



Exbourne (W) – Exterior final coating & installation of the new level indicator



West Belmont (N) – Special inspection of the roof identifying touch-up areas

Mid-Peninsula Water District Rate of Renewal for Pipe **September-26**

Project Name	Acceptance Date	Linear Feet of Pipe Replaced
Belburn Water Main Replacement Project	April 23, 2015	1,530
Notre Dame Avenue and Folger Drive Tie-In	May 28, 2015	90
Alameda de Las Pulgas Water Main Replacement Project	October 11, 2016	1,613
Karen, Mezes, Arthur, South & Folger Water Main Replacement Project	August 23, 2018	3,417
Francis, Academy and Davey Glenn Water Main Improvements (Joint Project w City)	2018	2,868
Notre Dame , Cliffside, Tahoe Area Water Main Replacement Project	May 28, 2020	3,440
Hastings, Vine, Belmont Canyon Water Main Improvements	October 27, 2022	2,445
El Camino Real Improvements	November 16, 2022	3,751
Harbor Blvd Water Main Improvements	February 22, 2024	2,856
Old County Road Water Main Improvements	September 24, 2024	3,250
Dekoven, Lincoln, Newlands and Oak Knoll Water Main Improvements	June 25, 2026	3,119
	Total	**28,379**

Total Linear Feet in MPWD System (Rounded)	**493,000**
American Water Works Association Renewal Rate Recommendation (100 Year Renewal)	**4,930**
Goal Set by Board of Directors (150 Year Renewal)	**3,287**
Current Annual Average Linear Feet of Renewal	**2,365**

American Water Works Association Renewal Rate Recommendation	Once every 100 years
Goal Set by District Board of Directors	Once every 150 years
District Renewal Rate (Current)	Once every 208 years
District Renewal Rate (2023)	Once every 180 years

2026 Cost per LF of Pipe (Average Size)	$550
Construction Budget to Achieve 150 Year Renewal	$1,807,667
Project Management, Design, Construction Management, Inspection and Contingency (35%)	$632,683
Total (Rounded)	**$2,400,000**

ACWA JPIA Leadership Program

I was accepted into the next cohort of the Leadership Program through ACWA JPIA. My first session is in November and will be a year long commitment. I am looking forward to meeting other water professionals and digging deeper into the DISC program.

District of Transparency

As most of you know, we qualified for the CSDA District of Transparency back in 202X. Every 3 years this qualification needs to be renewed, and an abundance of supporting documentation needs to be turned into CSDA. We were notified in July that our renewal was approved, and the Mid-Peninsula Water District will remain a District of Transparency.



SDLF
SPECIAL DISTRICT
LEADERSHIP FOUNDATION

July 29, 2026

Mid-Peninsula Water District
PO Box 129
Belmont, CA 94002

RE: District Transparency Certificate of Excellence Approval

Congratulations Mid-Peninsula Water District, who has successfully completed the District Transparency Certificate of Excellence program through the Special District Leadership Foundation (SDLF).

On behalf of the SDLF Board of Directors, I would like to congratulate your district on achieving this important certificate. By completing the District Transparency Certificate of Excellence Program, Mid- Peninsula Water District has proven its dedication to being fully transparent as well as open and accessible to the public and other stakeholders.

Congratulations and thank you for your dedication to excellence in local government.

Most sincerely,

Sandy Raffelson
-SDLF Board President

ACWA JPIA Training

I attended the Understanding Business Interruption Coverage: Key Considerations for Public Agencies webinar. The training gave an overview of Business Interruption coverage available to JPIA members who participate in their Property Program and how coverage may respond following a covered property loss.

TEEX Training – Preparing for Cyber Attacks and Incidents

San Mateo Consolidated Fire hosted a TEEX training session revolving around the potential of cyber attacks and the what agencies should be prepared for. This was a high level training and the format of the training and substance of the materials was highly beneficia. The instructors were very knowledgeable and I was able to leave there after the two days with a much deeper understanding of the in's and out's of cyber attacks and what can make District's most vulnerable.

Proposed Legislation

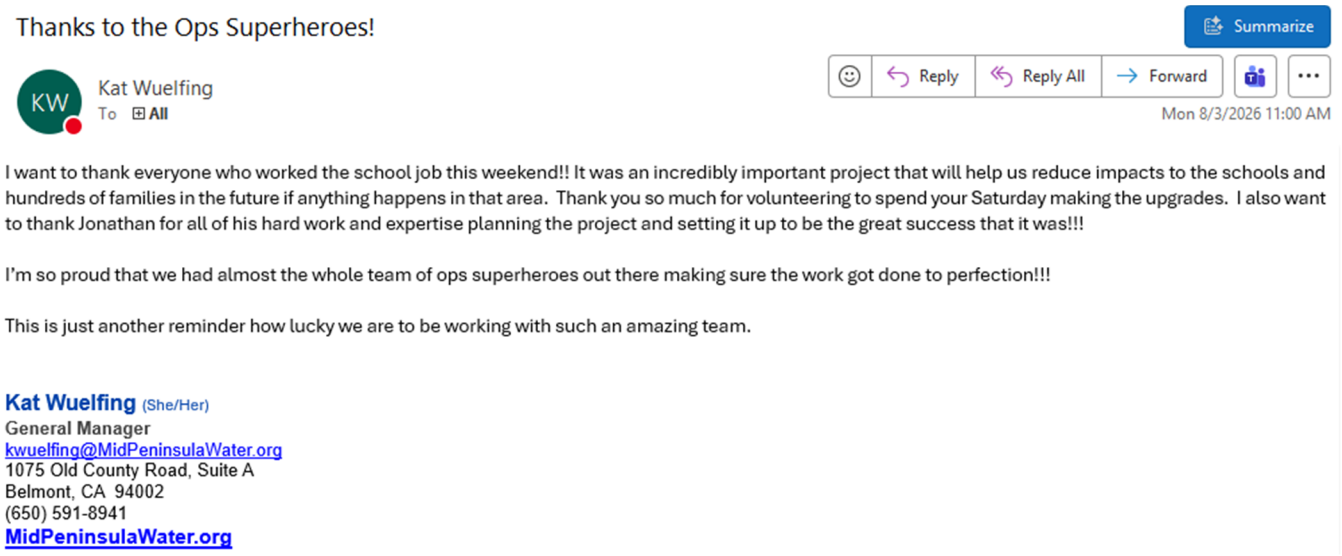
There is proposed California legislation, **SB 1159,** that would clarify that AI systems, autonomous agents, robots, and other nonhuman entities are not themselves "persons" or members of the public for purposes of making Public Records Act requests and participating in similar government processes. As of today, the bill has passed the Legislature and is awaiting the Governor's action. It is not yet effective law, so any request, regardless of AI generation and the request has the scope as mentioned above still apply. Certainly, the bill is worth keeping an eye on.

Meeting with Diane Papan

I was able to attend a meeting with Kat at Diane Papan's office in San Mateo. What was supposed to be a 30-minute meeting, turned into a 50-minute insightful conversation. Kat kept Papan and all included in the meeting engaged in water systems and potential legislation.

Kudos

Operations had a big project that needed to be done on a Saturday in order reduce the impact to schools and traffic backup, this opportunity was offered for OT. We are so fortunate as a District that almost all our Operations Team chose to work that weekend. It was a long project lead by Lead Operator Jonathan Anderson, and it went as smoothly as we could have hoped for!



Thanks to the Ops Superheroes!

Summarize

KW Kat Wuelfing
To All

Reply | Reply All | Forward

Mon 8/3/2026 11:00 AM

I want to thank everyone who worked the school job this weekend!! It was an incredibly important project that will help us reduce impacts to the schools and hundreds of families in the future if anything happens in that area. Thank you so much for volunteering to spend your Saturday making the upgrades. I also want to thank Jonathan for all of his hard work and expertise planning the project and setting it up to be the great success that it was!!!

I'm so proud that we had almost the whole team of ops superheroes out there making sure the work got done to perfection!!!

This is just another reminder how lucky we are to be working with such an amazing team.

Kat Wuelfing (She/Her)
General Manager
kwuelfing@MidPeninsulaWater.org
1075 Old County Road, Suite A
Belmont, CA 94002
(650) 591-8941
MidPeninsulaWater.org

Last year, we had a customer call us reporting excessive water in their backyard. We sent two of our operators out there to assess the problem and it turned out to be a leak on the other neighbors property seeping into the ground on this customer end. After a year, this same neighbor called me to report the same issue. She then asked "Am I able to request the same operator that came out last year, Jonathan Anderson?" Of course I told her that we could send him out there and then I was privileged to her hear speak so highly of the District but of course how knowledgeable and professional Jonathan was.

We had main break on Mills Ave on 9/10/26. The break caused moderate damage to the home. As I oversee insurance, I get to work closely with customers who are affected by these breaks. My first correspondence with this customer, before stating anything else, praised staff for their response and helpfulness in getting the situation taken care of. Jonathan Anderson (27 years), Eric Perez (2.5 years), Tava Mataele (20 years), and Andy Villanueva (7 months) all worked on the leak and provided exceptional customer service to our customers who in situations like this, are often entitled to be frazzled and quick to snap when damage is caused to their property.

PUBLIC SERVICE ETHICS EDUCATION (AB 1234)

Everyone is current with their Ethics training. The due dates (in alphabetical order) for certification renewal of Public Service Ethics education, required every two (2) years by AB 1234:

- Joubin Pakpour — December 9, 2026
- James Ramsey — April 29, 2028
- Julie Sherman — March 14, 2027
- Louis Vella — December 17, 2026
- Kat Wuelfing — February 3, 2028
- Charles Cotten — March 19, 2027
- Matt Zucca — April 10, 2027
- Alison Bell — February 3, 2028
- JoAnn Covington — May 24, 2027
- Sarah Scheidt — March 21, 2027
- Neela Patel — June 4, 2028

For compliance, training should be completed on or before the due date, and the certificate turned into the MPWD.

Here is the link to the FPPC free online ethics training: http://localethics.fppc.ca.gov/login.aspx

SEXUAL HARASSMENT PREVENTION EDUCATION (AB 1825 FOR MANAGERS, SB 1343 FOR EMPLOYEES, AB 1661 FOR ELECTED OFFICIALS)

Everyone is current with Harassment Prevention training (required every two years). Due dates (in alphabetical order) for certification renewal of Sexual Harassment Prevention Education:

- Joubin Pakpour — March 18, 2027
- James Ramsey — April 27, 2028
- Julie Sherman — July 21, 2027
- Louis Vella — December 11, 2027
- Kat Wuelfing — February 1, 2027
- Charles Cotten — March 18, 2027
- Matt Zucca — December 3, 2027
- Alison Bell — June 10, 2028
- JoAnn Covington — May 23, 2027
- Sarah Scheidt — January 3, 2027
- Neela Patel — June 3, 2028

For compliance, training should be completed on or before the due date, and the certificate turned into the MPWD.

Here is the link to the DFEH free online Sexual Harassment Prevention training: https://www.dfeh.ca.gov/shpt/

On the DFEH website, review the information on the webpage, click CONTINUE at the bottom of the page, select ENGLISH as the language, and select SUPERVISORY (2-hour course). You will be able to print, save, or screenshot your training certificate at the end of the training.

Once you have completed the training and obtained your certificate, please transmit it to Alison Bell at abell@midpeninsulawater.org.

MID-PENINSULA WATER DISTRICT

AGENDA ITEM NO. 9.A.4.

TO: Board of Directors

FROM: Sarah Scheidt, Operations Manager

DATE: September 24, 2026

OPERATIONS MANAGER REPORT

Key Activities Since July Meeting

Projects:

- **The Folger Dr. EOC**: This project remains on hold, consistent with Board direction from the April 2026 meeting. Staff continue to evaluate the future role of the Folger property, considering short-term stormwater improvements, electrical and communications infrastructure, and SCADA compatibility. The City of Belmont completed necessary stormwater catch basin rehabilitation in front of the property, which should reduce run-on onto and through the site. Additionally, two office trailers currently located at Dairy Lane were evaluated and deemed feasible for relocation to Folger to accommodate staff during the Dairy Lane construction.

- **Dairy Lane Rehabilitation:** Building Permit Application materials were submitted to the City of Belmont on September 14, 2026, ahead of schedule, with project bidding in March 2027, a notice to proceed by July 2027, and construction running from August 2027 through December 2028. Regular project meetings continued with Noll & Tam to advance design, scheduling, and permitting. After receiving the City's first round of comments on the recently submitted Planning Application, the District submitted revised plans and responses.

  Neighborhood outreach meetings are scheduled for October 7 and 10, 2026. Outreach materials include a mailed brochure and letter, display poster boards, and a PowerPoint presentation to review project scope, schedule, and neighborhood impacts. Staff incorporated feedback from the City's Senior Planner (contracted through Good City Company), who plans to attend the neighborhood meetings to offer support. Materials are included as an attachment to this report for discussion.

- **Dekoven Tanks Replacement Project (CIP 15-89):** The District advanced planning and coordination for the replacement of the aging water storage tanks. Staff, legal counsel, consultants, and telecommunications providers continued coordinating the relocation of the Crown Castle/T-Mobile facilities currently located on the site, which is a critical prerequisite to demolition and reconstruction. Discussions focused on permanent and temporary tower locations, permitting requirements, project outreach, and sequencing, supported by bi-monthly meetings.

- **Other CIP:** Reference the District Engineer's report for additional project updates.

    - Hwy 101 crossing at PAMF
    - West Belmont (North) and Exbourne (West) Tank Recoating Project
    - Lower Notre Dame / Willow (DLNO) Water Main Improvements

- **Hallmark Drive Telecommunications Site:** This project involves ongoing coordination among District staff, telecommunications contractors, and operators regarding leased communication infrastructure. T-Mobile's cell tower is undergoing equipment upgrades: ground installation activities were completed in August, elevated tower work began August 31, new tower extension components and structural improvements are planned, and final radio frequency equipment installation, integration, decommissioning of legacy equipment, testing, and inspections are scheduled for September.

Operations and Maintenance:

- Project Coordinator Highlights:
    - Assisted the City of Belmont by participating on their oral interview panel for an Electrician recruitment.
    - Coordinated Trench Excavation and Traffic Control training through JPIA for operations staff.
    - Conducted a safety rap session for all staff, including dust-mask safety, alongside presentations on the Urban Water Management Plan, sleep/blood pressure and stress management, and an MPWD Jeopardy game.
    - Programmed portable radios and vehicles with the new emergency interop channel for the City of Belmont, covering all 20+ handheld radios.
    - Posted 7 items to GovDeals for surplus inventory sale, successfully selling 6 items for a total of $18,947::
        - AMMCO-6950-Lathe Machine - sold for $660
        - 2016 Ford Transit - sold for $9,000
        - Caterpillar Loader - sold for $11,452
        - F-350 - sold for $500
        - Zieman Trailer - sold for $2,125
        - Zieman Trailer - sold for $3,310
        - Ford Fusion– No bids unfortunately, but some interest and we will repost.

Image: Caterpillar loader being loaded for transport by buyer:



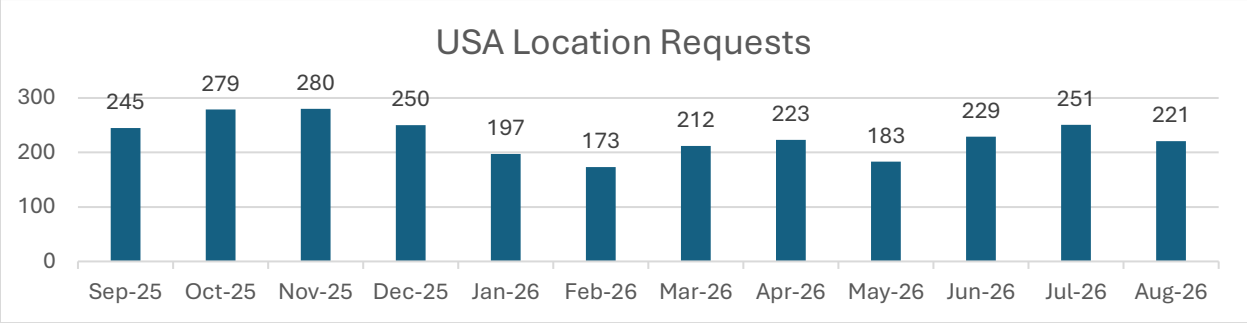
- Cross-Connection Control Program
  - Mailed 47 Backflow Prevention Assembly installation notices.
  - Completed 1 in-person RP installation inspection in July and 3 in August.
  - Reconciled over 1,100 records by cross-referencing MPWD and County backflow databases.

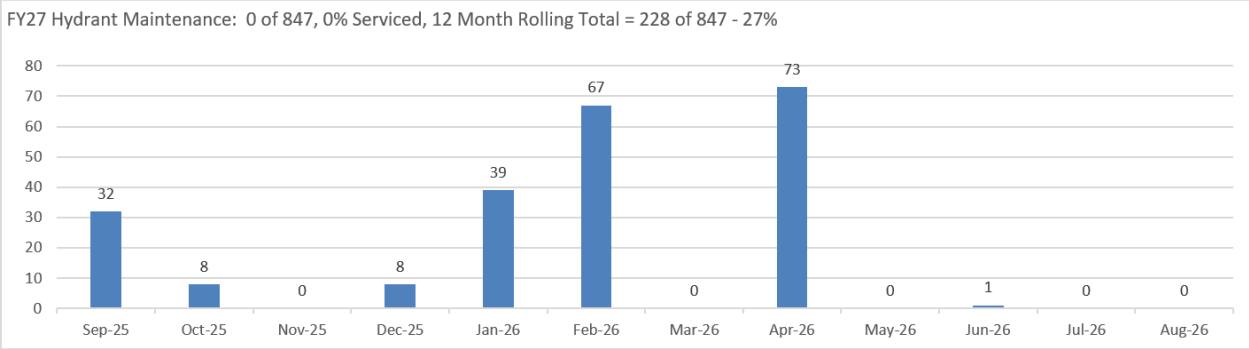
- Completed a significant clean-up of old fire hydrants stored at Dairy Ln.

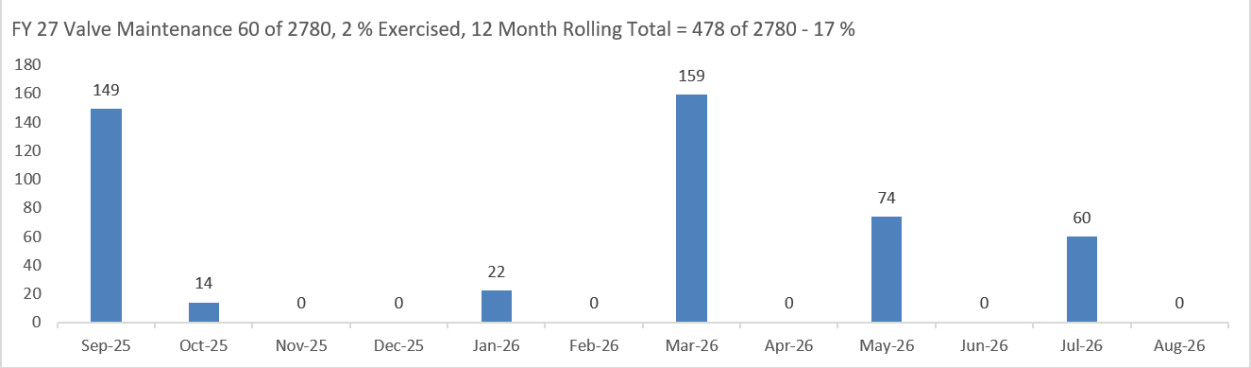




- Routine System Activities and Repairs: Alongside routine maintenance, District operations staff completed several system construction projects. Highlights for July and August 2026 include:
    - Installed three new gate valves at Alameda De Las Pulgas and Chula Vista, and a new hydrant gate valve on Alameda De Las Pulgas in front of Carlmont High School.
    - Flushed 35 dead-end water lines in July and 13 in August.
    - Replaced 8 fire hydrants and painted 7.
    - Inspected and serviced 12 regulator stations and 7 generators (including replacing the generator coolant heater unit at Exbourne and Hersom, and removing two 2-inch regulators at the Carlmont Regulator Station for repair).
    - Meter maintenance: Replaced 3 meters in August; replaced 13 meter registers and 36 meter transmitters across July and August; added 3 new meters to the system in July. M&M Backflow and Meter Maintenance Company tested 23 irrigation meters, achieving an average accuracy of 99.38%
    - Water Quality: Collected 55 monthly bacteriological samples in July and 44 in August from 11 sample station sites. Ten special samples were taken; none tested positive for total coliform. Two VOC samples were taken for the West Belmont Tank; results were below the MCL, and the tank is now in service. Responded to 1 taste and odor complaint (traced to a customer dishwasher or un-flushed fridge filter).
    - Underground Service Alerts (USA): Completed 251 location requests in July and 221 in August, bringing the 12-month rolling total to 2,743 (averaging 228 per month).







System Repairs:

Date	Location	Event	Material	Installation Date	Estimated Water Loss (Gals.)
7/2/26	Carlmont / Village intersection	Ring Break	8" Cast Iron Pipe	1959	3,000 Gals
7/13/26	2600 Block / Sequoia	Pin hole in service line	¾" Plastic	1958	200 Gals
7/16/26	1500 block / Vine St	Ring Break	4" Cast Iron	1953	3,000 Gals
8/5/26	Marsten / Christian intersection	Ring Break	8" Cast Iron	1962	500 Gals
8/12/26	2700 Block / Sequoia	Pin hole in service line	8" Cast Iron Pipe	1958	200 Gals
8/14/26	Ralston / Belmont Canyon Rd	Split	12" Cast Iron	1960	150,000 Gals
8/21/26	300 block / Old County Dr	Tear in plastic	¾" Plastic	1962	5,000 Gals

- Fleet Maintenance
  - Vehicle 805 (Ford F-350): Oil change; DEF/exhaust filter and crane control unit replaced.
  - Kia: Oil change; Mass Air Flow (MAF) sensor replaced.
  - Vehicle 788 (International Dt4400): Oil change.
  - Excavator Trailer: New brakes and inspection performed.
  - Vehicle 807: Oil change, new tires, and wheel alignment.
  - Vehicle 799: Oil change, new brake rotors, and pads installed.

- Operations Meetings:
    - Weekly meetings with the district engineering team regarding CIP projects.
    - MPWD and Belmont Public Works Quarterly Meeting (July 14, 2026).
    - Esri/MPWD Operations Workflows Demonstration (July 22, 2026).
    - Weekly meetings with the City of Belmont regarding the San Juan Sewer Force Main installation.
    - MPWD/PCG Old County Rd & Ralston Ave Improvements Project 22-Month Warranty Walkthrough (minor paving repair work pending).
    - Hillcrest Inspection Kickoff Meeting (August 6, 2026).
    - SFPUC and Wholesale Customers Water Quality Committee Quarterly Meeting (August 19, 2026).

Development:

Staff continue to monitor development projects with developers and the City of Belmont—including mixed-use, commercial, residential permits, and city plans such as pavement and sewer rehabilitation, roadway improvements, utility undergrounding, creek restoration, and master planning.

Administration:

- Purchased a new 2026 Chevrolet Silverado EV Service Truck in August from Fremont Chevrolet for $46,575, following a $7,500 rebate from the California Clean Fuel Rewards program (established by CARB and funded via LCFS in collaboration with electric utilities).





- Participated in the Cal Water Bayshore District EOC Training and Tabletop Exercise on July 30, 2026.
- Hosted a table at National Night Out, featuring the system model and mascot "Penny".
- Weekly meetings with Operations are occurring. We started doing regular group stretching/warm-up and breathing exercises in the mornings. This was inspired by the safety presentation on Sleep/Blood Pressure and Stress Management. The staff are really into it!

Attachments:

1. Dairy Lane Outreach Mailers
2. Dairy Lane Webpage

Summary of San Francisco Public Utilities Commission Hydrologic Conditions Report August 2026:



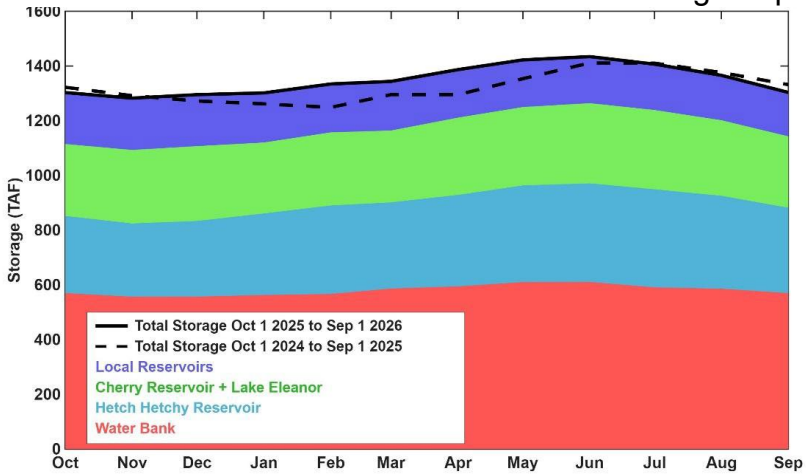
View looking downstream at O'Shaughnessy Dam spillway during September 1st California Division of Safety of Dams (DSOD) inspection. Inspections and maintenance have been underway at dams, powerhouses, and valves throughout the upcountry system as the summer season closes.

Storage: As of September 1, 2026, total system storage is robust at 1,303,273 acre-feet, which represents 89% of maximum capacity. The Tuolumne System sits at 93% capacity, while Local Bay Area storage is at 67%.

Precipitation and inflows: August conditions were characteristically dry with minimal precipitation, though cumulative Water Year (WY) 2026 precipitation stands at a healthy 86% to 90% of the historical median depending on the station. Inflows across reservoirs remain low due to seasonal dry patterns, with evaporation losses exceeding real inflows at Hetch Hetchy for the month.

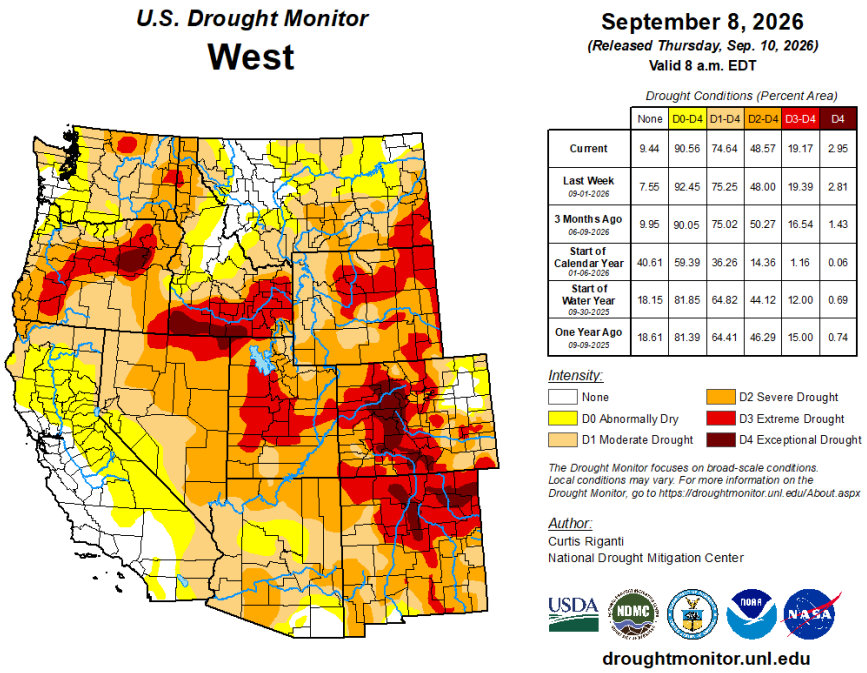
Water Deliveries and Treatment: Regional system water deliveries averaged 229 MGD in August, identical to July rates. San Joaquin Pipeline deliveries held steady at 220 MGD. Treatment plant production included 30 MGD from the Harry Tracy Water Treatment Plant, while Sunol Valley remained offline.

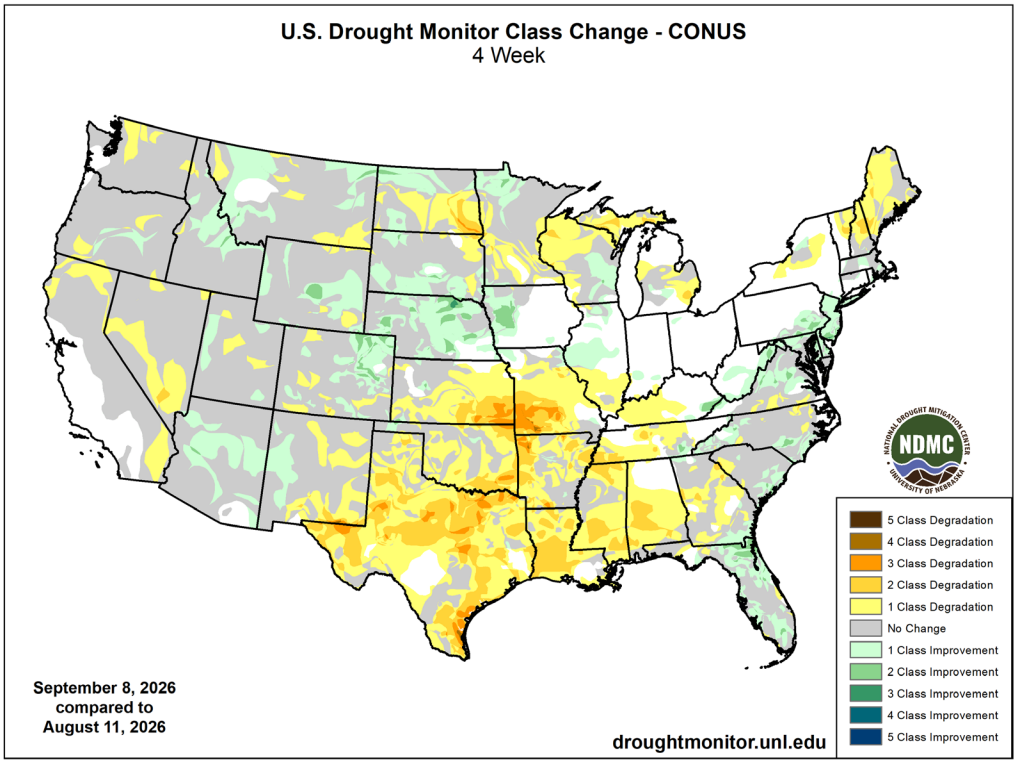
Operations and Maintenance: Upcountry infrastructure inspections and maintenance are underway as the summer season concludes, including a California Division of Safety of Dams (DSOD) inspection at O'Shaughnessy Dam. Seasonal adjustments to minimum instream releases and scheduled reservoir drafting are proceeding as planned.



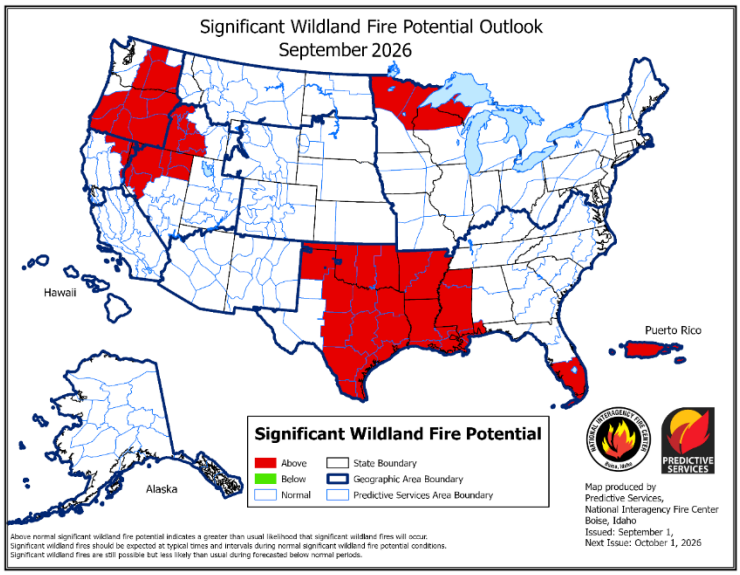
Local and Upcountry Reservoir storage. Color bands show contributions to total system storage. Solid black line shows total system storage for the past 12 months. Dashed black line shows total system storage for the previous 12 months.

U.S. Drought Monitor Summary: U.S. Drought Monitor Summary: Cooler-than-normal conditions prevailed across much of California, Oregon, Washington, and Idaho for the week ending August 8, 2026, with parts of northern California and southern Oregon dropping 10 to 15 degrees below normal. Widespread moderate to heavy precipitation in northern California, Oregon, Idaho, and Montana increased soil moisture and streamflow while reducing short- and long-term deficits. Conversely, persistent dryness and warmth expanded severe drought conditions in parts of south-central Nevada and southeast Montana.

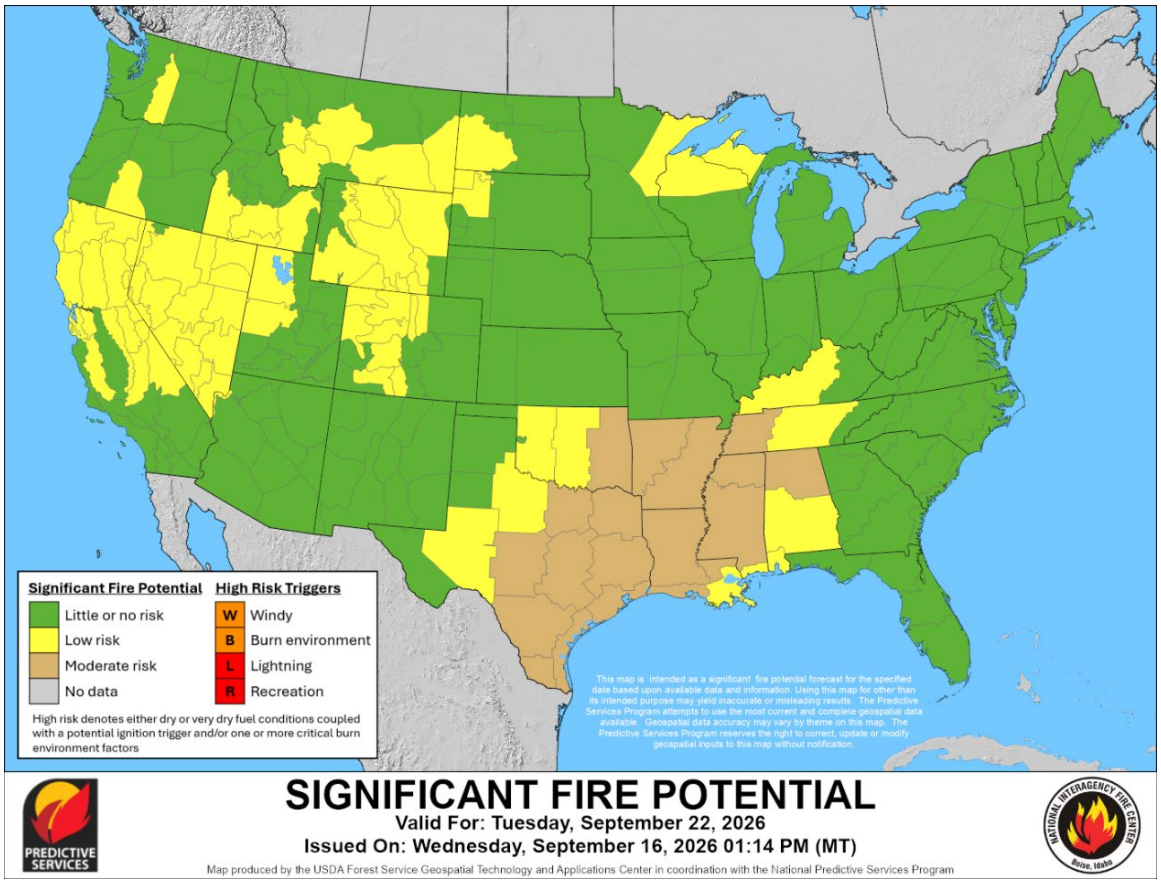




National Interagency Fire Center (NIFC) Summary:



Firefighters worked to contain 61 uncontained large fires nationwide, with the national preparedness level remaining at 3 and over 11,500 personnel deployed. The Southern Area faced the highest priority with multiple new large incidents, while hot, dry conditions persisted across the southern Plains with temperatures near 100°F.



MID-PENINSULA WATER DISTRICT
1075 Old County Road, Suite A, Belmont, CA 94002
tel: 650.591.8941 fax: 650.591.4998 MidPeninsulaWater.org

CUSTOMER CONNECT

Dear Neighbor,

Mid-Peninsula Water District (MPWD) has submitted plans to the City of Belmont to make improvements at its facility at 3 Dairy Lane in Belmont. MPWD has owned and occupied the property for about 25 years, and the buildings themselves are over 60 years old. The project will include rebuilding the office building into a new two-story building, repairing flood damage, and making improvements to the shop warehouse building and site. This work will improve seismic and flood resilience on the property, and set the District up to continue serving the community for many more decades.

MPWD is reaching out to the neighborhood to invite you to one of our upcoming open houses and learn more about the construction plans, view the site, ask questions of MPWD, and offer feedback. **The open houses are scheduled at 3 Dairy Lane, Belmont on the following dates:**

- **Wednesday, October 7, 2026 / 6:00 pm-7:00 pm (presentation at 6:15 pm)**
- **Saturday, October 10, 2026 / 10:00 am–noon (presentation at 10:15 am)**

If you would like to RSVP or ask any questions about the open house event, please email the MPWD at **MPWD@midpeninsulawater.org** with the subject line "Dairy Ln. Open House."

In the enclosed brochure, the MPWD is providing details about the remodel and construction project, including architect renderings, project location, construction hours, and other Frequently Asked Questions (FAQs). You are invited to contact the MPWD to ask questions, present concerns, and provide feedback on the proposed project.

Email: **MPWD@midpeninsulawater.org**
Use the subject line "Dairy Ln. Open House"

Mail: **Mid-Peninsula Water District**
Attn: General Manager
1075 Old County Road, Suite A
Belmont, CA 94002

The MPWD staff and I look forward to meeting you at one of these upcoming open houses.

With appreciation,

This notice is available in Spanish at
MidPeninsulaWater.org/dairy-lane

Este folleto está disponible en español en
MidPeninsulaWater.org/dairy-lane

Kat Wuelfing
General Manager

MID-PENINSULA WATER DISTRICT
1075 Old County Road, Suite A, Belmont, CA 94002
tel: 650.591.8941 fax: 650.591.4998 MidPeninsulaWater.org

CUSTOMER CONNECT

RECONSTRUCTION AND MODERNIZATION OF THE DAIRY LANE OPERATIONS CENTER



Rendering showing the new District administration and warehouse building from the intersection of Dairy Lane and O'Neill Avenue.

PROJECT BACKGROUND: The Mid-Peninsula Water District (MPWD) has proudly operated from its headquarters at 3 Dairy Lane for more than 25 years. Following the severe damage caused by the winter storms of 2022, the District prioritized emergency resiliency. We are focused on rebuilding our main administrative and operations headquarters and upgrading them to keep serving the community well into the future. This work will repair flood damage, resolve office space deficiencies that existed before the flood, address seismic deficiencies in the more than 60-year old shop building, prepare and upgrade critical systems for future flood and sea-level rise resiliency.

PROJECT SCOPE: The modernized facility will feature:

- **New Two-Story Administrative Building:** A brand-new, 7,000-square-foot, fully accessible, gender-inclusive, and all-electric administrative building containing a board and public meeting room, staff offices, SCADA monitoring room, and kitchen.
- **Warehouse Improvements:** A seismic retrofit of the existing 11,378-square-foot warehouse, a new roof, and the addition of modern employee locker rooms with showers.
- **Site & Green Upgrades:** Adding site-wide storm and floodwater management, elevated concrete slab and waterproof stem walls, repairing aged retaining walls, sustainable bio-retention landscaping, and new electric vehicle (EV) charging stations to support our transitioning clean-energy utility fleet.

PROJECT COST: Based on professional estimates, the total project cost is estimated at approximately **$15.6 million**, which includes design, permitting, construction, and contingency.

CURRENT PROJECT SCHEDULE

- **Project Bidding & Contract Award:** January 2027 – June 2027
- **Construction Phase:** July 2027 – December 2028 (18-Month Construction Period)
- **Move-In & Closeout:** Winter 2028 / Early 2029

See next page

ARCHITECTURAL AND LANDSCAPE RENDERINGS



View of the new administration building from the customer parking lot.

Project location at 3 Dairy Lane in Belmont.





The aftermath of the historic December 31, 2022 flood event at the Dairy Lane administrative headquarters.



Close-up view of project location



View looking east, standing at opposite side of Dairy Lane.

See next page

FREQUENTLY ASKED QUESTIONS

MID-PENINSULA WATER DISTRICT

Q. What does Mid-Peninsula Water District (MPWD) do?

MPWD provides drinking water and fire protection water to more than 30,000 residents and 500 businesses. With emergency connections to four neighboring water systems, MPWD is an integral part of the Peninsula's connected water network. The District was established in 1929 and has been serving the community for more than 95 years. The District's service area includes the City of Belmont and portions of the Cities of San Carlos, Redwood City, and Unincorporated San Mateo County.

Q. Why does the MPWD need to rebuild the administrative building at 3 Dairy Lane?

During the severe storms on New Year's Eve at the end of 2022, the low-lying administrative offices at Dairy Lane were severely flooded. Reconstructing the administrative building as a new, resilient, two-story facility allows us to raise the ground slab, incorporate state-of-the-art flood-protection barriers, and prevent future storm-related service disruptions. It also addresses long-standing office-space deficiencies and upgrades our infrastructure to support modern, all-electric fleet needs. The District evaluated options to keep and expand the existing building, but reconstruction was found to be the most cost-effective project that would provide the District with the most flood and sea level rise resiliency benefits.

Q. How tall will the new building be?

The maximum height of the new roof is 27 feet. A low wall on the roof will hide rooftop equipment from sight. For reference, the existing shop building is 22 feet high.

Q. When is construction expected to occur and how long will it last?

The first phase of work will involve utility relocation and the demolition of the existing 4,300-square-foot, wood-framed administrative portion of the building. Demolition is currently anticipated to begin in Summer of 2027, and construction is expected to take approximately 18 months to complete.

Q. How will construction impact local neighborhood traffic and parking?

All construction-related activities, including staging, equipment storage, and worker vehicle parking, will be fully contained within the Dairy Lane property. We do not anticipate any significant impacts on neighborhood street parking during construction or after building occupancy.

Q. What kind of noise should I expect from construction?

The contractor will comply with the City of Belmont noise ordinance. To respect MPWD's neighbors' peace and quiet, all construction activities will strictly follow the City of Belmont's noise ordinances, with work limited to 8:00 a.m. – 5:00 p.m on weekdays. No work is anticipated on weekends or holidays. The initial foundation work will require diesel powered earth moving equipment, typical for a project of this size and scale. No pile driving will be required for this project.

Q. What zoning changes are being requested for the property?

The 0.53-acre site is currently zoned as Service Commercial (SC). The District has requested that the City of Belmont rezone the parcel to Public and Semi-Public (PS). This is a standard administrative alignment to ensure the property is appropriately designated for public utility and governmental administrative use.

See next page

FREQUENTLY ASKED QUESTIONS

MID-PENINSULA WATER DISTRICT

Q. How is the use of the property changing?

Although we have requested a zoning change, the use of the property will not change. The District does not anticipate any increase in staffing or changes in services to the public.

Q. After construction, how will traffic change?

After construction is completed, traffic coming to and from the property should be the same as it was prior to the flood. The District is not changing its staffing levels or services to the public. Board meetings will again be held at the Dairy Lane facility, generally one evening per month.

Q. What environmental and sustainability features are included in the new design?

The new headquarters are designed with the next 75+ years in mind. It will feature an entirely all-electric building design, infrastructure for future EV utility trucks, on-site bio-retention stormwater treatment areas, and low-water-use landscaping. Additionally, the Board is evaluating a 50-kW roof-mounted solar photovoltaic array as part of the project scope. The Project is expected to be considered a Class 1, 2 or 32 Exemption per Article 19 of CEQA. The City of Belmont is the Lead Agency for CEQA review and will be determining classification.

Q. What happens if the area floods again?

The new administrative building is being designed with key features that will make it much more resilient to future flooding. The slab will be raised higher than the current building, waterproof stem walls will surround the building, and all doorways will have removable storm doors which can be placed when there is the potential for flooding. These measures will provide more than 3 feet of additional flood protection for the administrative building.

Q. How does this project coordinate with the Folger Drive project?

The two facilities are designed to work hand-in-hand. While 3 Dairy Lane serves as our primary daily operational headquarters, customer service office, and main corporation yard; 1510 Folger Drive will serve as our temporary operations center while Dairy Lane is under construction. Eventually, Folger Drive will serve as the District's off-site Emergency Operations Center (EOC) and satellite corporation yard, situated outside of local hazard and flood zones. (Note: The EOC project has been designed and is currently on hold). Information on the Folger Drive project can be found on the District's website at **MidPeninsulaWater.org/folger.**

Q. What other options did MPWD consider for its Operations Center?

The District is fortunate to own this property in the Harbor Industrial Area of Belmont, located adjacent to Highway 101. While this location has proven to be historically susceptible to flooding—particularly when regional storm drains are overwhelmed—the property has served the District very well for more than 25 years and can be successfully renovated and expanded to support staff and services for the next 75+ years. The District evaluated alternative properties within and near our service area but found our existing property to be unique in its size and configuration; obtaining an equivalent alternative property would have presented no significant operational advantages.

See next page

FREQUENTLY ASKED QUESTIONS

MID-PENINSULA WATER DISTRICT

Q. How does the MPWD prioritize its capital improvement projects?

The MPWD Capital Improvement Program (CIP) is the backbone of the District's efforts to ensure a reliable and sustainable water supply. The CIP is a comprehensive plan that outlines the projects necessary to maintain and upgrade our water infrastructure, enhance service quality, increase system reliability, and meet community demands. MPWD most recently completed an update of its CIP in 2024, which is available at **MidPeninsulaWater.org/cip.** The District is working on completing the next update, anticipated fall 2026. The Dairy Lane project is included in our 5-year CIP budget and is vital to ensuring the District can continue to serve the community with excellent reliability and customer service for decades to come.



For more information, please visit MidPeninsulaWater.org/dairy-lane or contact us at (650) 591-8941.

MID-PENINSULA WATER DISTRICT
1075 Old County Road, Suite A, Belmont, CA 94002
tel: 650.591.8941 fax: 650.591.4998 MidPeninsulaWater.org

CONEXIÓN CON EL CLIENTE

Estimado vecino,

El Mid-Peninsula Water District (MPWD) ha presentado planes a la ciudad de Belmont para realizar mejoras en sus instalaciones ubicadas en el número 3 de Dairy Lane, en Belmont. El MPWD ha sido propietario y ocupante de la propiedad durante unos 25 años, y los edificios en sí tienen más de 60 años de antigüedad. El proyecto incluirá la reconstrucción del edificio de oficinas para convertirlo en una nueva estructura de dos plantas, la reparación de los daños causados por inundaciones y la realización de mejoras en el edificio de almacén y taller, así como en el recinto. Estas obras mejorarán la resistencia de la propiedad ante sismos e inundaciones, y permitirán al Distrito seguir prestando servicio a la comunidad durante muchas décadas más.

MPWD se dirige a los vecinos para invitarlos a una de nuestras próximas jornadas de puertas abiertas, donde podrán conocer más sobre los planes de construcción, visitar el lugar, hacer preguntas al personal de MPWD y compartir sus comentarios. **Estas jornadas tendrán lugar en el número 3 de Dairy Lane, Belmont, en las siguientes fechas:**

- **Miércoles, 7 de octubre de 2026 / 6:00 p. m. – 7:00 p. m. (presentación a las 6:15 p. m.)**
- **Sábado, 10 de octubre de 2026 / 10:00 a. m. – 12:00 p. m. (presentación a las 10:15 a. m.)**

Si desea confirmar su asistencia o tiene alguna pregunta sobre la jornada de puertas abiertas, por favor envíe un correo electrónico a MPWD a la dirección **MPWD@midpeninsulawater.org** con el asunto "Dairy Ln. Open House"

En el folleto adjunto, el MPWD ofrece detalles sobre el proyecto de remodelación y construcción, incluyendo las representaciones arquitectónicas, la ubicación del proyecto, el horario de las obras y otras preguntas frecuentes. Le invitamos a ponerse en contacto con el MPWD para formular preguntas, expresar inquietudes y aportar sus comentarios sobre el proyecto propuesto.

Email: **MPWD@midpeninsulawater.org**
Utilice el asunto "Dairy Ln. Open House"

Mail: **Mid-Peninsula Water District**
Attn: General Manager
1075 Old County Road, Suite A
Belmont, CA 94002

El personal del MPWD y yo esperamos conocerle en alguna de estas próximas jornadas de puertas abiertas.

Con agradecimiento,

Kat Wuelfing
Gerente general

MID-PENINSULA WATER DISTRICT
1075 Old County Road, Suite A, Belmont, CA 94002
tel: 650.591.8941 fax: 650.591.4998 MidPeninsulaWater.org

CONEXIÓN CON EL CLIENTE

RECONSTRUCCIÓN Y MODERNIZACIÓN DEL CENTRO DE OPERACIONES DE DAIRY LANE



Representación que muestra el nuevo edificio de administración y almacén del Distrito desde la intersección de Dairy Lane y O'Neill Avenue.

ANTECEDENTES DEL PROYECTO: El Distrito de Agua de Mid-Peninsula (MPWD) lleva más de 25 años desempeñando con orgullo su actividad desde su sede en 3 Dairy Lane. Después de los graves daños causados por las tormentas invernales de 2022, el Distrito priorizó la resiliencia ante las emergencias. Estamos enfocados en reconstruir nuestra sede principal de administración y operaciones y modernizarla para seguir prestando servicios a la comunidad en el futuro. Este trabajo reparará los daños de las inundaciones, resolverá las deficiencias de espacio de oficina que existían antes de la inundación, corregirá las deficiencias sísmicas del edificio de talleres de más de 60 años, y preparará y actualizará los sistemas críticos para la resiliencia ante futuras inundaciones y el aumento del nivel del mar.

ALCANCE DEL PROYECTO: Las instalaciones modernizadas contarán con:

- **Nuevo edificio administrativo de dos pisos: :** Un edificio administrativo completamente nuevo de 7,000 pies cuadrados, totalmente accesible, inclusivo en materia de género y completamente eléctrico, que incluirá una sala de reuniones para la junta y el público, oficinas para el personal, una sala de monitoreo SCADA y una cocina.
- **Mejoras del almacén:** Una reforma sísmica del almacén existente de 11,378 pies cuadrados, un techo nuevo, y la adición de vestuarios modernos con duchas para empleados.
- **Mejoras del sitio y medioambientales:** La incorporación de un sistema de gestión de aguas pluviales e inundaciones en todo el sitio; una losa de cemento elevada y muros de cimentación impermeables; la reparación de muros de contención envejecidos; paisajismo sustentable con biorretención; y nuevas estaciones de carga para vehículos eléctricos para apoyar la transición de nuestra flota de servicios públicos hacia energía limpia.

COSTO DEL PROYECTO: Según estimaciones profesionales, el costo total del proyecto se calcula en aproximadamente **$15.6 millones**, lo que incluye diseño, permisos, construcción e imprevistos.

CRONOGRAMA ACTUAL DEL PROYECTO

- **Licitación del proyecto y adjudicación del contrato:** Enero de 2027 - junio de 2027
- **Etapa de construcción:** Julio de 2027 - diciembre de 2028 (período de construcción de 18 meses)
- **Mudanza y cierre:** Invierno de 2028 / principios de 2029

Véase la página siguiente

REPRESENTACIONES ARQUITECTÓNICAS Y PAISAJÍSTICAS



Vista del nuevo edificio administrativo desde el estacionamiento para clientes.

Ubicación del proyecto en 3 de Dairy Lane, en Belmont.





Las secuelas de la histórica inundación del 31 de diciembre de 2022 en la sede administrativa de Dairy Lane.



Vista en primer plano de la ubicación del proyecto



Vista hacia el este, desde el lado opuesto de dairy lane.

Véase la página siguiente

PREGUNTAS FRECUENTES

P. ¿Cuál es la función del Distrito de Agua de Mid-Peninsula (MPWD)?

El MPWD provee agua potable y agua para protección contra incendios a más de 30,000 residentes y 500 negocios. El MPWD cuenta con conexiones de emergencia a cuatro sistemas de agua vecinos y es una parte integral de la red de agua conectada de la Península. El Distrito se estableció en 1929 y ha estado al servicio de la comunidad durante más de 95 años. El área de servicio del Distrito incluye la Ciudad de Belmont y partes de las Ciudades de San Carlos, Redwood City y el Condado No Incorporado de San Mateo.

P. ¿Por qué el MPWD debe reconstruir el edificio administrativo en 3 Dairy Lane?

Las oficinas administrativas en la zona baja de Dairy Lane sufrieron inundaciones graves durante las tormentas severas en la víspera de Año Nuevo a finales de 2022. La reconstrucción del edificio administrativo como una instalación nueva, resiliente y de dos pisos nos permite elevar la losa de cimentación, incorporar barreras de protección contra inundaciones de última generación, y prevenir futuras interrupciones del servicio relacionadas con tormentas. También corrige deficiencias de larga data de espacio de oficina y mejora nuestra infraestructura para apoyar las necesidades de una flota moderna totalmente eléctrica. El Distrito evaluó opciones para conservar y ampliar el edificio existente, pero se determinó que la reconstrucción era el proyecto más efectivo desde un punto de vista de costos y el que brindaría al Distrito los mayores beneficios de resiliencia ante inundaciones y aumento del nivel del mar.

P. ¿Qué altura tendrá el nuevo edificio?

La altura máxima del nuevo techo es de 27 pies. Una pared baja en el techo ocultará los equipos en la azotea. Como referencia, el edificio de talleres existente tiene una altura de 22 pies.

P. ¿Cuándo está previsto que tenga lugar la construcción y cuánto tiempo durará?

La primera etapa de los trabajos incluirá la reubicación de los servicios públicos y la demolición de la parte administrativa existente del edificio, de 4,300 pies cuadrados y estructura de madera. Actualmente se prevé que la demolición comience en el verano de 2027, y se estima que la construcción tomará aproximadamente 18 meses para completarse.

P. ¿Cómo afectará la construcción al tránsito y al estacionamiento en el vecindario local?

Todas las actividades relacionadas con la construcción, lo que incluye la preparación, el almacenamiento de equipos y el estacionamiento de los vehículos de los trabajadores, estarán completamente contenidas dentro de la propiedad de Dairy Lane. No prevemos un impacto significativo en el estacionamiento de las calles del vecindario durante la construcción ni después de la ocupación del edificio

P. ¿Qué tipo de ruido debo esperar durante la construcción?

El contratista cumplirá con la ordenanza sobre ruido de la Ciudad de Belmont. Para respetar la tranquilidad de los vecinos del MPWD, todas las actividades de construcción cumplirán estrictamente con las ordenanzas sobre ruido de la Ciudad de Belmont, limitándose los trabajos a los días de semana de 8:00 a.m. a 5:00 p.m. No se prevén trabajos los fines de semana ni los feriados. El trabajo inicial de cimientos requerirá equipo de excavación con motor diésel, habitual en proyectos de este tamaño y escala. No será necesario realizar trabajos de hincado de pilotes para este proyecto.

P. ¿Qué cambios de zonificación se solicitaron para la propiedad?

El sitio de 0.53 acres está actualmente zonificado como Comercial de Servicios (SC). El Distrito ha solicitado que la Ciudad de Belmont reclasifique la parcela a Pública y Semipública (PS). Se trata de una regularización administrativa estándar para garantizar que la propiedad esté designada adecuadamente para su uso de servicios públicos y administrativo gubernamental.

Véase la página siguiente

PREGUNTAS FRECUENTES

MID-PENINSULA WATER DISTRICT

P. ¿Cómo cambiará el uso de la propiedad?

A pesar de que hemos solicitado un cambio de zonificación, el uso de la propiedad no cambiará. El Distrito no prevé un aumento en el personal ni cambios en los servicios al público.

P. ¿Cómo cambiará el tránsito después de la construcción?

Una vez finalizada la construcción, el tránsito hacia y desde la propiedad debería ser el mismo que existía antes de la inundación. El Distrito no modificará sus niveles de personal ni los servicios al público. Las reuniones de la Junta volverán a celebrarse en las instalaciones de Dairy Lane, generalmente una vez al mes por la tarde.

P. ¿Qué características medioambientales y de sustentabilidad se incluyen en el nuevo diseño?

La nueva sede fue diseñada pensando en los próximos 75 años o más. Incorporará un diseño de edificio completamente eléctrico, infraestructura para futuros camiones de servicios públicos eléctricos, áreas de tratamiento de aguas pluviales mediante biorretención en el sitio, y paisajismo de bajo consumo de agua. Además, la Junta está evaluando la instalación de un sistema fotovoltaico solar de 50 kW en el techo como parte del alcance del proyecto. Se prevé que el Proyecto sea considerado una Exención de Clase 1, 2 o 32 conforme al Artículo 19 de la CEQA. La Ciudad de Belmont es la Agencia Líder para la revisión de la CEQA y será la encargada de determinar la clasificación.

P. ¿Qué sucede si la zona vuelve a inundarse?

El nuevo edificio administrativo fue diseñado con características clave que lo harán mucho más resiliente a futuras inundaciones. La losa se elevará a una altura superior a la del edificio actual, muros de cimentación impermeables rodearán el edificio, y todas las entradas contarán con puertas contra tormentas removibles que podrán colocarse cuando exista potencial de inundación. Estas medidas proporcionarán más de 3 pies de protección adicional contra inundaciones para el edificio administrativo.

P. ¿Cómo se coordina este proyecto con el proyecto de Folger Drive?

as dos instalaciones fueron diseñadas para funcionar conjuntamente. Mientras que 3 Dairy Lane funciona como nuestra sede operativa diaria principal, oficina de servicio al cliente y patio municipal principal, 1510 Folger Drive funcionará como nuestro centro de operaciones temporal mientras Dairy Lane se encuentre en construcción. En última instancia, Folger Drive funcionará como el Centro de Operaciones de Emergencia (EOC) fuera del sitio del Distrito y como patio municipal satélite, ubicado fuera de las zonas locales de riesgo e inundación. (Nota: El proyecto del EOC fue diseñado y actualmente se encuentra en espera). La información sobre el proyecto de Folger Drive se encuentra disponible en la página web del Distrito en **MidPeninsulaWater.org/folger.**

P. ¿Qué otras opciones evaluó el MPWD para su Centro de Operaciones?

El Distrito tiene la suerte de ser propietario de esta propiedad en el Área Industrial de Harbor, en Belmont, ubicada junto a la carretera 101. A pesar de que esta ubicación ha demostrado ser históricamente susceptible a inundaciones, en particular cuando los desagües pluviales regionales se ven desbordados, la propiedad ha prestado un excelente servicio al Distrito durante más de 25 años y puede renovarse y ampliarse exitosamente para apoyar al personal y los servicios durante los próximos 75 años o más. El Distrito evaluó propiedades alternativas dentro y cerca de nuestra área de servicio, pero determinó que nuestra propiedad existente es única por su tamaño y configuración; obtener una propiedad alternativa equivalente no habría presentado ventajas operativas significativas.

Véase la página siguiente

PREGUNTAS FRECUENTES

P. ¿Cómo prioriza el MPWD sus proyectos de mejora de capital?

El Programa de Mejoras de Capital (CIP) del MPWD constituye la columna vertebral de las iniciativas del Distrito para garantizar un suministro de agua fiable y sustentable. El CIP es un plan integral que detalla los proyectos necesarios para mantener y actualizar nuestra infraestructura hídrica, mejorar la calidad del servicio, mejorar la fiabilidad del sistema, y satisfacer las demandas de la comunidad. El MPWD realizó recientemente una actualización de su CIP en 2024, que se encuentra disponible en **MidPeninsulaWater.org/cip.** El Distrito está trabajando para realizar la próxima actualización, prevista para el otoño de 2026. El proyecto de Dairy Lane está incluido en nuestro presupuesto del CIP a 5 años y es fundamental para garantizar que el Distrito pueda seguir prestando servicios a la comunidad con una excelente fiabilidad y servicio al cliente durante las próximas décadas



Para obtener más información, visite MidPeninsulaWater.org/dairy-lane o comuníquese con nosotros llamando al (650) 591-8941.

Reconstruction and Modernization of the Dairy Lane Operations Center

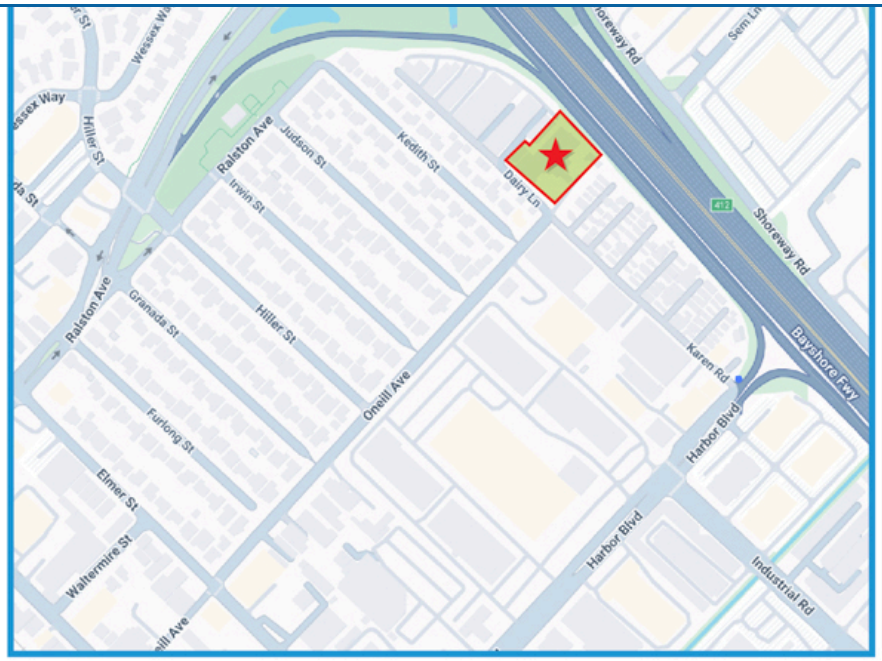
PROJECT BACKGROUND

The Mid-Peninsula Water District (MPWD) has proudly operated from its headquarters at 3 Dairy Lane for more than 25 years. Following the severe damage caused by the winter storms of 2022, the District prioritized emergency resiliency. We are focused on rebuilding our main administrative and operations headquarters and upgrading them to keep serving the community well into the future. This work will repair flood damage, resolve office space deficiencies that existed before the flood, address seismic deficiencies in the more than 60-year old shop building, prepare and upgrade critical systems for future flood and sea-level rise resiliency.

Community Outreach Letter (English)

Carta de alcance comunitario (Español)

PROJECT LOCATION



PROJECT BACKGROUND

The Mid-Peninsula Water District (MPWD) has proudly operated from its headquarters at 3 Dairy Lane for more than 25 years. Following the severe damage caused by the winter storms of 2022, the District prioritized emergency resiliency. We are focused on rebuilding our main administrative and operations headquarters and upgrading them to keep serving the community well into the future. This work will repair flood damage, resolve office space deficiencies that existed before the flood, address seismic deficiencies in the more than 60-year old shop building, prepare and upgrade critical systems for future flood and sea-level rise resiliency.

PROJECT SCOPE

The modernized facility will feature:

- **New Two-Story Administrative Building:** A brand-new, 7,000-square-foot, fully accessible, gender-inclusive, and all-electric administrative building containing a board and public meeting room, staff offices, SCADA monitoring room, and kitchen.
- **Warehouse Improvements:** A seismic retrofit of the existing 11,378-square-foot warehouse, a new roof, and the addition of modern employee locker rooms with showers.
- **Site & Green Upgrades:** Adding site-wide storm and floodwater management, elevated concrete slab and waterproof stem walls, repairing aged retaining walls, sustainable bio-retention landscaping, and new electric vehicle (EV) charging stations to support our transitioning clean-energy utility fleet.

PROJECT COST

Based on professional estimates, the total project cost is estimated at approximately $15.6 million, which includes design, permitting, construction, and contingency.

CURRENT PROJECT SCHEDULE

- **Project Bidding & Contract Award:** January 2027 – June 2027
- **Construction Phase:** July 2027 – December 2028 (18-Month Construction Period)
- **Move-In & Closeout:** Winter 2028 / Early 2029









Frequently Asked Questions

Q. What does Mid-Peninsula Water District (MPWD) do? MPWD provides drinking water and fire protection water to more than 30,000 residents and 500 businesses. With emergency connections to four neighboring water systems, MPWD is an integral part of the Peninsula's connected water network. The District was established in 1929 and has been serving the community for more than 95 years. The District's service area includes the City of Belmont and portions of the Cities of San Carlos, Redwood City, and Unincorporated San Mateo County.

Q. Why does the MPWD need to rebuild the administrative building at 3 Dairy Lane? During the severe storms on New Year's Eve at the end of 2022, the low-lying administrative offices at Dairy Lane were severely flooded. Reconstructing the administrative building as a new, resilient, two-story facility allows us to raise the ground slab, incorporate state-of-the-art flood-protection barriers, and prevent future storm-related service disruptions. It also addresses long-standing office-space deficiencies and upgrades our infrastructure to support modern, all-electric fleet needs. The District evaluated options to keep and expand the existing building, but reconstruction was found to be the most cost-effective project that would provide the District with the most flood and sea level rise resiliency benefits.

Q. How tall will the new building be? The maximum height of the new roof is 27 feet. A low wall on the roof will hide rooftop equipment from sight. For reference, the existing shop building is 22 feet high.

Q. When is construction expected to occur and how long will it last? The first phase of work will involve utility relocation and the demolition of the existing 4,300-square-foot, wood-framed administrative portion of the building. Demolition is currently anticipated to begin in Summer of 2027, and construction is expected to take approximately 18 months to complete.

Q. How will construction impact local neighborhood traffic and parking? All construction-related activities, including staging, equipment storage, and worker vehicle parking, will be fully contained within the Dairy Lane property. We do not anticipate any significant impacts on neighborhood street parking during construction or after building occupancy.

Q. What kind of noise should I expect from construction? The contractor will comply with the City of Belmont noise ordinance. To respect MPWD's neighbors' peace and quiet, all construction activities will strictly follow the City of Belmont's noise ordinances, with work limited to 8:00 a.m. – 5:00 p.m on weekdays. No work is anticipated on weekends or holidays. The initial foundation work will require diesel powered earth moving equipment, typical for a project of this size and scale. No pile driving will be required for this project.

Q. What zoning changes are being requested for the property? The 0.53-acre site is currently zoned as Service Commercial (SC). The District has requested that the City of Belmont rezone the parcel to Public and Semi-Public (PS). This is a standard administrative alignment to ensure the property is appropriately designated for public utility and governmental administrative use.

again be held at the Dairy Lane facility, generally one evening per month.

Q. What environmental and sustainability features are included in the new design? The new headquarters are designed with the next 75+ years in mind. It will feature an entirely all-electric building design, infrastructure for future EV utility trucks, on-site bio-retention stormwater treatment areas, and low-water-use landscaping. Additionally, the Board is evaluating a 50-kW roof-mounted solar photo- voltaic array as part of the project scope. The Project is expected to be considered a Class 1, 2 or 32 Exemption per Article 19 of CEQA. The City of Belmont is the Lead Agency for CEQA review and will be determining classification.

Q. What happens if the area floods again? The new administrative building is being designed with key features that will make it much more resilient to future flooding. The slab will be raised higher than the current building, waterproof stem walls will surround the building, and all doorways will have removable storm doors which can be placed when there is the potential for flooding. These measures will provide more than 3 feet of additional flood protection for the administrative building.

Q. How does this project coordinate with the Folger Drive project? The two facilities are designed to work hand-in-hand. While 3 Dairy Lane serves as our primary daily operational headquarters, customer service office, and main corporation yard; 1510 Folger Drive will serve as our temporary operations center while Dairy Lane is under construction. Eventually, Folger Drive will serve as the District's off-site Emergency Operations Center (EOC) and satellite corporation yard, situated outside of local hazard and flood zones. (Note: The EOC project has been designed and is currently on hold). Information on the Folger Drive project can be found on the District's website at MidPeninsulawater.org/folger.

Q. What other options did MPWD consider for its Operations Center? The District is fortunate to own this property in the Harbor Industrial Area of Belmont, located adjacent to Highway 101. While this location has proven to be historically susceptible to flooding—particularly when regional storm drains are overwhelmed—the property has served the District very well for more than 25 years and can be successfully renovated and expanded to support staff and services for the next 75+ years. The District evaluated alternative properties within and near our service area but found our existing property to be unique in its size and configuration; obtaining an equivalent alternative property would have presented no significant operational advantages.

Q. How does the MPWD prioritize its capital improvement projects? The MPWD Capital Improvement Program (CIP) is the backbone of the District's efforts to ensure a reliable and sustainable water supply. The CIP is a comprehensive plan that outlines the projects necessary to maintain and upgrade our water infrastructure, enhance service quality, increase system reliability, and meet community demands. MPWD most recently completed an update of its CIP in 2024, which is available at MidPeninsulawater.org/cip. The District is working on completing the next update, anticipated fall 2026. The Dairy Lane project is included in our 5-year CIP budget and is vital to ensuring the District can continue to serve the community with excellent reliability and customer service for decades to come.

Website Design by JRocket 77 Design & LIFTOFF Digital

MID-PENINSULA WATER DISTRICT

AGENDA ITEM NO. 9.A.5.

TO: Board of Directors

FROM: Kathryn Wuelfing, General Manager

DATE: September 24, 2026

GENERAL MANAGER'S REPORT

Key Activities Since July Meeting

- **Rene is a Grandpa! –** Former Operations Manager (retired) Rene shared with us that his granddaughter was born this week! Send him your congrats!
- **Meeting with Assembly Member Papan** – The folks at Voler was able to arrange a meeting with Assemblymember Papan meeting at her San Mateo offices. ASM Bell and myself met with her and her staff and were able to share with her updates about the District's activities and projects, including Dairy Lane, 101 Undercrossing, BAWSCA/County DEM partnership, and more. She referred to the District several times as "the little District that could." It was a great conversation and I'm glad we were able to connect. Additionally, the Governor signed her bill on datacenter water use reporting this week.
- **Dairy Lane Public Outreach Meetings** – As was shared in the Operations Manager report, we have 2 open houses scheduled to share the Dairy Lane project with public. Invitations went out to the neighborhood to attend open houses on Wednesday October 7th at 6pm and Saturday October 10th at 10am. Board members are invited as well, but we ask that you coordinate with staff so we avoid a quorum issue.
- **Emergency Preparedness Trainings** – Myself and staff have participated in a number of emergency preparedness trainings and exercise over the last 2 months, including:
    - CalWater Bayshore EOC Training
    - Emergency training hosted by SMC Fire: MGT-385 Preparing for Cyber Attacks and Incidents
    - California Utilities Emergency Association (CUEA) Cross Utility Table Top Exercise
    - Cal OES Earthquake Early Warning Public Utilities Webinar

  Additionally, the last BAWSCA Water Management Representatives meeting was held at the SMC Department of Emergency Management offices, and was a great collaborative conversation between water agencies and DEM staff.

- **Denmark Water Technology Delegation Trip –** I was invited to join a delegation trip hosted by Danish Water Technology Alliance October 18th through 24th. Because of the timing, I will not be present for the October meeting. This trip is a unique opportunity to tour Danish water infrastructure and to learn more about advanced technology for the water sector. I understand that there had been a cancellation, and I am fortunate to be able to take the spot. Other attendees include management staff from water utilities in Miami, Chicago, Cincinnati, San Diego, and more. A summary of the itinerary is below:

MINISTRY OF FOREIGN AFFAIRS
OF DENMARK
The Trade Council

Monday	State of Green and Danish EPA, Novafos, DHI Danish water sector, utility operations, NRW, research & digitalization
Tuesday	Aarhus Vand Headquarters, Beder WTP Utility innovation, drinking water production & treatment
Wednesday	Technical Exchange, Grundfos Pumping, energy efficiency, pressure management & technology
Thursday	Kamstrup, AVK Smart metering, data, NRW & distribution infrastructure
Friday	Danfoss facility Energy efficiency, intelligent control & water-energy nexus

- **El Niño –** We are facing El Niño conditions this winter, and it has been determined that it is likely to be an extremely strong. El Niño system, being referred to as a "Super El Niño." In preparation, the Governor has declared a State of Emergency. The goal of this action is to help state and local agencies immediately launch flood protection work in advance of a widely forecasted severe El Niño storm season. Per ACWA, "The proclamation initiates a wide range of measures to protect California communities and infrastructure now in preparation for potentially heavy flooding this winter. This includes staging flood protection materials, advancing groundwater recharge projects, and enhancing coordination between state, federal and local governments." The District and other agencies are all in preparation mode for what may come. The County is organizing readiness events, including briefings by the National Weather Service Bay Area office, which will continue monthly through March. Preparedness advice is being distributed by organizations, including the State Water Board, which staff is reviewing and preparing ourselves and facilities as best we can. I have also reached out to OneShoreline for a status update the stormdrain line near our facility and Belmont Creek.
- **IT Managed Services Provider Transition** - The transition to our new IT provider has been completed. Feel free to reach out to Infinity Technology for any IT support at itsupport@midpeninsulawater.org or 916-224-2736.

- **Local Hazard Mitigation Plan (LHMP)** – Cal OES has provided its comments on our District-specific Annex. In its transmission of the comments, the County noted that "Across Cal OES' feedback, Mid-pen's annex really stood out. Cal OES had positive feedback on several sections of your annex, including specific praise that we did not see for other Plan Participants." We are addressing comments and will be resubmitting the Annex by the end of the month.



- **Folger Drive EOC –** Project on-hold. City of Belmont completed work to replace storm drain inlet in the street, which will improve stormwater conditions on the property.
- **Dairy Lane Rehab** – Design work is ongoing. Refer to the Operations Manager report for a full update.
- **Legislative Advocacy Support** –
    - Per a request from APWA, I submitted letters in support of the bipartisan Water Resources Development Act (WRDA) of 2026 to Senator Padilla, Senator Schiff, and Rep. Mullin. This will continue funding for federal programs, including the Clean Water and Drinking Water state revolving funds and the Water Infrastructure Finance and Innovation Act, past September 30th.
    - Through an ACWA request, the District signed a support letter for SB 1153 (Caballero), which would require urban retail water suppliers serving high-risk areas to include wildfire response procedures within their existing emergency response plans to bolster wildfire planning efforts, and clarify the role of public water systems in wildfire response, including the limitations of water systems. There have been many competing wildfire bills, and ACWA has worked hard to advocate for a bill that would set reasonable requirements and expectations to further the goals of wildfire protection, without unduly harming or hampering water agencies.
- **Conferences & Training** – Scheduled to attend:
    - Denmark Water Technology Delegation trip hosted by Danish Water Technology Alliance – Denmark, 10/18 – 10/24/2026

Key Meetings and Conferences Attended

- CAlOES Earthquake Early Warning Public Utilities Webinar – 9/21/2026
- California Utilities Emergency Association (CUEA) Cross Utility Table Top Exercise – 9/21/2026
- Water Capacity Charge Meeting with RDN/HB/Director Zucca – 9/17/2026
- Emergency training hosted by SMC Fire: MGT-385 Preparing for Cyber Attacks and Incidents – 9/16/2026-9/17/2026
- Meeting with Assemblymember Papan – 9/15/2026
- San Mateo County Chapter of CSDA Quarterly Meeting – 9/14/2026
- Dekoven Cell Tower Coordination Call – 9/14/2026

- Meeting with Notre Dame Elementary and High School Re: Water Main Replacement Project – 9/10/2026
- Harbor Industrial Association Luncheon – 9/3/2026
- BAWSCA Water Management Representatives Meeting – 9/3/2026
- Water Capacity Charge Meeting with RDN/HB – 8/31/2026
- Dekoven Cell Tower Coordination Call – 8/31/2026
- Belmont Imagine Together Festival – 8/29/2026
- Water Capacity Charge Meeting with RDN – 8/19/2026
- SFPUC Water Quality Committee Quarterly Meeting – 8/19/2026
- Scoping call with eSource for Water Loss Audit – 8/18/2026
- Dekoven Cell Tower Coordination Call – 8/17/2026
- Fee Study Meeting with IGS – 8/13/2026
- Hillcrest Transmission Main Inspection Kick-off Mtg – 8/6/2026
- BAWSCA Water Management Representatives Meeting – 8/6/2026
- National Night Out – 8/4/2026
- Dekoven Cell Tower Coordination Call – 8/3/2026
- CalWater Bayshore EOC Training – 7/30/2026
- Coastside County Water District Tank Ribbon Cutting – 7/29/2026
- Miscellaneous Fee Study Meeting with IGService – 7/23/2026
- Esri Demonstration of Operations Workflows – 7/22/2026
- Interim Audit Tasks – 7/22 – 7/24/2026
- Monthly Coordination Meeting with John Davidson
- Weekly meetings with Noll & Tam Architects and OCMI
- Weekly meetings with James Ramsey of Eide Bailly
- Weekly meetings with Joubin Pakpour of PCG
- Bi-Weekly Safety/Rap Session Meetings with All Staff
- IT Transition Coordination Meetings

3-MONTH LOOK AHEAD FOR BOARD MEETINGS

October 22, 2026 (Fourth Thursday)

- Recognizing Tava Mataele for Twenty Years of Dedicated Service to the District
- Proclamation for National First Responders Day
- Receive Update on Dairy Lane Rehabilitation Project, Including Public Outreach
- Review Proposed Miscellaneous Fee Schedule Updates
- Adopt Updated Capital Improvement Program Document
- Approve Contract for Construction Management and Inspection Services for 101 Undercrossing Project
- Accept as Complete the West Belmont and Exbourne Tank Recoating Project
- Receive Catalog of Enterprise Systems Annual Review
- Receive Report of Review of Health Savings Account (HSA) Amounts with Respect to Current Consumer Driven Health Plan (CDHP) Deductibles

November 18, 2026 (*Third Wednesday*)

- Consider and Confirm MPWD 2027 Regular Board Meeting Schedule
- Schedule January 2027 Annual Strategic Planning Special Board Meeting
- Adopt Updated Miscellaneous Fee Schedule
- Adopt Updated System Capacity Charges
- Review and Consider Updates to Financial Management Plan
- Discuss Developing Pre-Qualification List for Contractors
- Award 101 Undercrossing Project
- Report on Results of Customer Awareness Survey
- Quarterly Water Conservation Activities and Programs Report

December 10, 2026 (*Second Thursday*)

- Receive Certified Election Results
- Oath of Office
- Board Member Group Photo, Acknowledging Completion of a Successful Year
- Election of Officers for 2027
- Adopt Updated Financial Management Plan
- Award Contract for Dekoven Tank Replacement Project
- Receive Annual Financial Audit Report for Fiscal Year 2025-2026
- Receive BAWSCA Report (from November meeting)

Committee Activities

- Monthly agenda review meetings
- Need to schedule two-by-two meeting with City

Andrew Twigg
713 Alameda de las pulgas
Belmont, CA 94002
andy.twigg@gmail.com

Date: August 10, 2026

Board of Directors
Mid-Peninsula Water District
1075 Old County Road, Suite A
Belmont, CA 94002

Subject: Request for Residential Fire Sprinkler Tariff Review under proposition 218

Dear MPWD Board of Directors,

I am writing to bring an administrative rate issue to the Board's attention regarding how MPWD bills single-family homes equipped with mandatory fire sprinkler systems.

Under state building code (CRC R313.2), new single-family construction and major additions require residential fire sprinklers. To achieve the hydraulic flow required for these safety systems, homeowners are required to install a 1-inch service line. MPWD classifies and bills these single-family homes under standard 1-inch commercial rates. Consequently, homeowners are charged a capacity fee of $13,388 (compared to $6,693 for a standard 5/8-inch meter) and a fixed monthly charge of $76.01 (compared to $38.01).

Assessing commercial-tier rates on a single-family home solely to satisfy a passive fire safety mandate seems to be in contradiction to Article XIII D, Section 6(b) of the California Constitution (Proposition 218):

1. Cost-of-Service Proportionality (Art. XIII D § 6(b)(3)): Under Title 24 low-flow fixture standards, peak domestic water demand for a single-family home is capped at roughly 12 to 15 GPM—a volume fully served by a standard 5/8-inch meter (rated for 20 GPM). Charging a homeowner an extra $6,695 upfront and an additional $456 every year in perpetuity for 35 GPM of capacity that plumbing codes prohibit them from ever using for domestic supply exceeds the actual cost of serving that parcel.

2. Double Recovery (Art. XIII D § 6(b)(1)): MPWD already line-items a dedicated $1.25/month Residential Fire Service Charge to recover fire-readiness infrastructure costs. Stacking a commercial 1-inch fixed domestic rate on top of that fee results in a double-recovery of costs for fire protection.

Neighboring water districts have already recognized and resolved this administrative issue. California Water Service maintains a CPUC-approved tariff that bills 1-inch residential fire

sprinkler connections at the baseline 5/8-inch fixed domestic rate. East Bay MUD and Marin Municipal Water District utilize similar dual-service frameworks that protect ratepayers without shifting costs onto the broader system.

I request that the Board direct staffl to review this policy and take the following steps:

1. Adopt a Residential Fire Sprinkler Tariff that caps monthly fixed domestic charges for sprinkler-mandated 1-inch residential connections at the standard 5/8-inch rate.

2. Adjust capacity fees for sprinkler-mandated meter upsizes to reflect actual domestic demand.

3. Establish a fair credit process for affected residential accounts that have paid these rates to date.

Thank you for your time, leadership, and attention to this matter.

Sincerely,

Andrew Twigg